

Our Ref : SMM9729A / TP#920  
Your Ref : SGY2558E

WITHOUT PREJUDICE

Date : 29 November 2019

**EQ Insurance Company Limited**  
5 Maxwell Road  
#17-00 Tower Block  
MND Complex  
Singapore 069110

Attention: Motor Claims Department

**ACCIDENT INVOLVING SMM9729A & SGY2558E ON 27/09/2019  
ALONG OPEN CAR PARK 1 BEDOK RD SINGAPORE 469572**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$2,902.18
- Loss of Rentals (incl of GST)	S\$299.60 (\$149.80 x 2 days)
- LTA / GIA Search	S\$2.00

<b>Grant Total</b>	<b><u>S\$3,203.78</u></b>
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If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 64849919 or email [sharon@ow.sg](mailto:sharon@ow.sg) / [lily.loi@ow.sg](mailto:lily.loi@ow.sg)

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD

Encl.

*This is a computer generated printout and no signature is required.*



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

NT INVOLVING

Our Ref: CC6/EQI19017347/Kgb3

19 NOVEMBER 2019

**MOHAMAD FAIZAL BIN ABAS**

Dear Sir/Madam,

**ACCIDENT INVOLVING SGY 2558E AND SMM 9729A ON 27/09/2019**

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (EQ INSURANCE COMPANY LIMITED) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from SMM 9729A.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries. (NO ACTION IS REQUIRED)

c.c. **EQ INSURANCE COMPANY LIMITED**  
(Motor Claims Dept)

"Please note that our above settlement is made on a without prejudice basis, and should not be construed as an admission of liability on our part or on the part of our insured/driver. Terms of such settlement should also not be disclosed in any other related matter(s) in respect of the accident. Our offer made in respect of this present matter is made solely to resolve this matter only. No reference shall be made to this offer or any settlement arising from this offer in any other related matters.

Settlement and payment are subject to production of original documents on demand at any time and execution of Discharge Voucher (for settlement sum above \$20,000/-) by the Plaintiff/Claimant. Further all original documents shall be retained by us after we have made payment on the settlement sum."

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Auto  
Consultants  
Pte Ltd

*Save the Earth. Print only when necessary.*

TO WHOM IT MAY CONCERN

**AUTHORIZATION TO ACT**

I/We(owner) Sunrita Private Limited ('the third-party claimant') of

(Address) 1 North Bridge Rd #03-08 High St. Centre S179094 registered owner of

(Vehicle Number) SMM9729A hereby authorize ('the vehicle repairer workshop')

**OPTIMA WERKZ PTE LTD** to act for me/us with respect of my/our claim for repair costs and /or

rental and/or loss of use for my/our vehicle number SMM9729A that was

damaged pursuant to the accident which occurred on 27/9/19 along open car

Park 1 Bedok Rd S469572 involving vehicle number SGY2558E

I/We further authorize the workshop to settle my/our above-mentioned claim in a manner that they deem fit and the workshop is further authorized to receive full payment in the settlement of my/our claim with full cheque(s) payment being made in the favor of the workshop.

Dated this 7 day of 10 year 2019



Signature of Vehicle Registered Owner  
Company's stamp (if applicable)

# Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500

Tel (+65) 6484 9919 Fax: (+65) 6481 1101

Co Reg & GST No: 201212455W

## TAX INVOICE

To: EQ INSURANCE COMPANY LIMITED

5 MAXWELL ROAD  
#17-00 TOWER BLOCK  
MND COMPLEX  
SINGAPORE 069110

Tel 62239433  
Fax: 62234190

INV NO. : 121907371  
INVOICE DATE : 13/11/2019  
REF : TP#920  
VEH NO. : SMM9729A  
CAR MODEL : VEZEL 1.5RS CVT  
CURRENT MILEAGE:  
ADVISOR : ONG HOCK KONG  
TERMS : COD

DESCRIPTION	QTY	UOM	U.PRICE SGD	AMOUNT SGD
FRONT HEADLAMP RH	1	PC	1,404.00	1,404.00
FRONT BUMPER	1	PC	541.76	541.76
FRONT BUMPER SIDE BRACKET RH	1	PC	30.56	30.56
FRONT BUMPER CLIPS	8	PCS	4.40	35.20
FRONT BUMPER LAMP FINISHER RH	1	PC	43.68	43.68
FRONT FENDER INNER LINER CLIPS	8	PCS	4.64	37.12
LABOUR CHARGES TO REMOVE, REPLACE, REPAIR, READJUST FRONT ACCIDENT AREAS & ETC	1	JOB	300.00	300.00
LABOUR CHARGES FOR PAINTING & TO SUPPLY PAINT & FURNISHING MATERIALS AT FRONT ACCIDENT AREAS & ETC	1	JOB		300.00
TO CHECK WIRING & ELECTRICAL SYSTEMS	1	JOB	20.00	20.00

Remarks: DOA: 27/09/2019 @ 1800 HRS  
CLAIMANT: SUNRITA PRIVATE LIMITED  
TP VEHICLE: SGY2558E

Singapore Dollars: Two Thousand Nine Hundred Two And Cent Eighteen Only

Name: \_\_\_\_\_

NRIC No.: \_\_\_\_\_

Signature: \_\_\_\_\_

SUB TOTAL	SGD	2,712.32
GST 7.00%	SGD	189.66
GRAND TOTAL	SGD	<u>2,902.18</u>

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.  
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

- 1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest at 2% per month will be charged on any outstanding amount.

for Optima Werkz Pte Ltd

AUTHORISED SIGNATURE(S)

# Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500

Tel (+65) 6484 9919 Fax: (+65) 6481 1011

Co Reg & GST No: 201212455W

## TAX INVOICE

To: SUNRITA PTE LTD

1 NORTH BRIDGE ROAD  
#03-08 HIGH STREET CENTRE  
SINGAPORE 179094

Tel 63374815 HP: 88090293 - JULIE  
Fax: 63363428

INV NO. : 121907769  
INVOICE DATE : 29/11/2019  
REF : TP#920/RA10151  
VEH NO. : SMM9729A  
MAKE : HONDA  
MODEL : VEZEL 1.5RS CVT  
CURRENT MILEAGE:  
ADVISOR : TP/OD  
TERMS : 30 DAYS

#	DESCRIPTION	QTY	UOM	U/P SGD	AMT SGD
1	CAR RENTAL CHARGES RENTAL AGREEMENT NO RA10151 VEHICLE NO: SLG9817Y MODEL: TOYOTA SIENTA FROM: 07-10-2019 TO 08-10-2019	2	DAYS	140.00	280.00

Remarks: DOA: 27/09/2019 @ 1800 HRS  
HIRER: DASHANTA NALIN AMARASURIYA

Singapore Dollars: Two Hundred Ninety-Nine And Cent Sixty Only

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

SUB TOTAL	SGD	280.00
GST 7.00%	SGD	19.60
<b>TOTAL</b>	<b>SGD</b>	<b>299.60</b>
Outstanding	SGD	299.60

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.

I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

3) Goods sold are not refundable/returnable.

Original invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount.

For Optima Werkz Pte Ltd

AUTHORISED SIGNATURE(S)

Head Office:  
6 Kung Chong Road,  
Singapore 159143  
Tel: +65 6472 1313  
Fax: +65 6472 2112

Branch:  
9A Serangoon North Ave 5,  
Singapore 554500  
Tel: +65 6484 9919  
Fax: +65 6481 1011

Branch:  
551 Upper Thomson Road,  
Singapore 574415  
Tel: +65 6452 6868  
Fax: +65 6452 9223

**VEHICLE RENTAL AGREEMENT**

<b>HIRER'S PARTICULARS</b>	
Full Name: <i>Sunrita Private Limited</i>	
NRIC/Passport No.: <i>1968003616</i>	
Address: <i>1 North Bridge Rd</i> <i>#03-08 High St Centre</i> <i>S'pore 179094</i>	
Driving Lic No.:	Local / International*
Issue Date:	
Date of Birth:	
Contact No.: <i>63374857</i> Handphone:	
<b>ADDITIONAL DRIVER'S PARTICULARS</b>	
Full Name: <i>Dashanta Nalin Amaraswriya</i>	
NRIC/Passport No.: <i>S86226226</i>	
Address: <i>51K 412 Bedok North Ave 2</i> <i>#06-99</i> <i>S'pore 460412</i>	
Contact: <i>93803816</i>	
<b>REMARKS:</b> <i>Excess. Section I \$2500</i> <i>Section II \$3500 for</i> <i>Double Excess outside Singapore</i>	
<b>IMPORTANT THINGS TO NOTE</b>	
1. ONLY LICENSED PERSON ABOVE <i>24</i> YEARS OF AGE WITH MORE THAN <i>2</i> YEARS DRIVING EXPERIENCE MAY DRIVE THE VEHICLE.	
2. ALL PARKING AND TRAFFIC VIOLATIONS SHALL BE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.	
3. IN CASE OF ACCIDENT, THE HIRER SHALL INFORM OPTIMA WERKZ IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24HOURS.	
4. THE HIRED VEHICLE IS TO BE USED IN SINGAPORE ONLY. ANY USAGE OUTSIDE OF SINGAPORE WILL BE SUBJECTED TO APPROVAL, WITH ADDITIONAL CHARGES.	
5. EXCESS - HIRER IS LIABLE TO PAY INSURANCE EXCESS(ES) WHICH IS/ARE APPLICABLE UNDER THE RENTAL CAR INSURANCE POLICY.	

(Rental)	(Principal if any)
Vehicle No.: <i>SLG9817Y</i>	Vehicle No.: <i>SMM9729A</i>
Make/Model: <i>T. Sienta</i>	Make/Model: <i>H. Vezel</i>
Mileage Out: <i>75648</i>	Mileage In: <i>75232</i>
DATE OUT: <i>07/10/2019</i>	DATE IN: <i>08/10/2019</i>
TIME OUT: <i>12:10 hrs</i>	TIME IN: <i>16:00 hrs</i>
Signature Out: <i>[Signature]</i>	Signature In: <i>[Signature]</i>
<b>PETROL LEVEL</b>	
OUT: E 1/4 <i>(1/2)</i> 3/4 FULL	
IN: E 1/4 <i>(1/2)</i> 3/4 FULL	
<b>CHARGES</b>	
<i>2</i> Day(s) @ <i>\$5 140</i> per day	<i>\$5</i>
Month(s) @ <i>\$5</i> per mth	<i>280.00</i>
MISCELLANEOUS	
SURCHARGE	
GST	
DEPOSIT COLLECTED	
<b>TOTAL RECEIVABLE</b>	<i>299.60</i>
<b>INSURANCE EXCESS</b>	
SECTION 1: OWN DAMAGE	
SECTION 2: THIRD PARTY	
WINSCREEN:	

I HAVE READ THE TERMS AND CONDITIONS ON BOTH SIDE OF THIS RENTAL AGREEMENT AND AGREE TO THE TERMS STATED THEREIN. I UNDERTAKE NOT TO USE OR LET OTHERS USE THE RENTAL VEHICLE TO CARRY OUT ANY ILLEGAL AND/OR CRIMINAL ACTS INCLUDING CARRYING OF DUTY UNPAID GOODS.

Signature:  
Date:



Driver's  
Signature:  
Date:

*[Signature]*



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-160290

Date of Request: 30/09/2019

Your Ref No: Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date 30/09/2019  
Enquiry By Sharon Ten Chai Ling  
TP Vehicle No. SGY2558E  
Accident Date 27/09/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

### Third Party Insurer Enquiry

Our Ref No: GR-19-160290  
Date of Request: 30/09/2019

Your Ref No: Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date: 30/09/2019  
Enquiry By: Sharon Ten Chai Ling  
TP Vehicle No.: SGY2558E  
Accident Date: 27/09/2019

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SGY2558E	EQ Insurance Company Ltd	20/09/2019-19/09/2020	6223 9433

Thank You.

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