



Teamwork Garage Pte Ltd
53 Ubi Avenue 1 #01-23/24 Singapore 408934
Paya Ubi Industrial Park
Tel: 6844 2475 Fax: 6844 2474
Email: claims@teamworkgarage.com
GST Register No: 201015366H

17th October 2019

Our reference: 1909-21 // Your reference: SKL478L

AIG Asia Pacific Insurance Pte Ltd

BY HAND

78 Shenton Way
#08-16
Singapore 079120

Attn: Motor Claims Department

Dear Sir/ Madam,

Claimant : EHB LIMOUSINE PTE LTD
Address : 70 UBI CRESENT #01-12 S(408570)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident **05/09/2019** along **83 CLEMENCEAU** involving our client's vehicle registration number **SLK2004B** and vehicle registrations number **SKL478L** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$ 3,745.00
Loss of Rental	:	\$ 1,800.00
Purchase 3P GIA Report	:	\$ 29.00
Total	:	\$ 5,574.00

A copy of each of the following supporting documents are enclosed:-

- a) Our Client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Owner / Driver's IC & Driving License;
- d) Purchase 3P GIA Report Invoice;
- e) Letter Of Authorisation;
- f) Tax Invoice;
- g) Rental Agreement & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



A handwritten signature in blue ink, appearing to be 'Lester', written over the circular logo.

Teamwork Garage Pte Ltd

Encl.

TAX INVOICE

Our Ref No: GR-19-150158
Date of Request: 12/09/2019

Your Ref No: WALK IN SEAH

TEAMWORK GARAGE PTE LTD
53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Your Vehicle No: SLK2004B
Date of Accident: 05/09/2019
Place of Accident: 83 CLEMENCEAU AVE
Involving Vehicle No: SKL478L

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque

TAX INVOICE

Our Ref No: GR-19-150161
Date of Request: 12/09/2019

Your Ref No: WALK IN SEAH

TEAMWORK GARAGE PTE LTD
53 UBI AVE 1 #01-24, PAYA UBI INDUSTRIAL PARK
SINGAPORE 408934

Dear Sir/Madam,

Date of Accident: 05/09/2019
Vehicle No: SLK2004B
Place of Accident: 83 CLEMENCEAU AVE
Involving Vehicle No: SKL478L

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SKL478L	83 CLEMENCEAU AVE	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque

LETTER OF AUTHORIZATION

To AlG and teamwork garage pte ltd (Third party insurance & Workshop)

Claimant EHB LIMOUSINE Pte Ltd

Dear Sirs,

I/We, EHB LIMOUSINE PTE LTD owner of vehicle no. SLK2004B

hereby authorize my/our repairer, Teamwork garage pte ltd

act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SLK2004B that was damage pursuant

to the accident which occurred at/along 83 clemenceau avenue

involving vehicle nos. SKL478L

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies pertaining the above mentioned accident due to me/us to my/our repairer/solicitors TEAMWORK garage pte ltd. I/We hereby authorize you to forward and release all compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors TEAMWORK garage pte ltd pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Thank you.

Dated this 10 day of 09 (month) 20 19 (year)

Signature of owner vehicle (claimant):

Name of owner of vehicle (claimant):

NRIC Number (claimant):





TEAMWORK GARAGE PTE LTD

BLK 53 UBI AVE 1 #01-23/24
 PAYA UBI INDUSTRIAL PARK
 SINGAPORE 408934

(TEL) (65) 6844 2475 (FAX) (65) 6844 2474

(E-MAIL) claims@teamworkgarage.com

UEN 201015366H

GST Reg 201015366H

Bill To:

AIG ASIA PACIFIC INSURANCE PTE LTD
 AIG BUILDING
 78 SHENTON WAY
 #08-16 SINGAPORE 079120

Tax Invoice

Invoice number : TI-7040

Date : 17-10-19

Terms : C.O.D.

Vehicle number : SLK2004B

Make / Model : TOYOTA ALTIS

Description	Amount (S\$)
ACCIDENT INVOLVING SLK2004B / SKL478L ON 05/09/2019 @ 83 CLEMENCEAU AVENUE INCLUSIVE OF SUPPLYING PARTS , LABOUR , PANEL BEATING AND SPRAY PAINTING LUMP SUM REPAIR SINGDOLLARS : THREE THOUSAND SEVEN HUNDRED AND FOURTY-FIVE DOLLARS ONLY	\$3,500.00
<i>Thank you for your business and have a nice day !</i>	

Reference : 1909-21

Subtotal \$3,500.00

* Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD

Add: GST 7% \$245.00

** Please ensure that your vehicle is of good condition upon the point of collection.

Total Inc GST 7% \$3,745.00

Less: Deposit \$0.00

E. & O. E

Balance Due \$3,745.00



TEAMWORK GARAGE PTE LTD

CUSTOMER'S SIGNATURE

K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com
Biz Reg. No.: 53208965X

No.: 3292

OFFICIAL RECEIPT

Date: 17 OCT 2019

Received from FHB LIMOUSINE PTE LTD

The Sum of Dollars ONE thousand and eight hundred
Dollars only

Being payment of SLL78X 11/09/2019 - 20/09/2019

\$ 1800

Cheque No.: _____

K & t Cars


Authorized Signature

K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park
Singapore 408934
Tel: 6844 5938 Fax: 6285 5228
Email: kntcars@gmail.com
Biz Reg. No.: 53208965X

VEHICLE RENTAL AGREEMENT

NO.: KT-04418

Veh. No.: SLL78X	Replace Veh. No.: SLK 2004B
Veh. M / M: Toyota Wish	Replace Veh. M / M: Toyota Altis

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER DRIVER'S PARTICULAR	
Name: EHB LIMOUSINE PTE LTD		Name: CHO JOON CHIN	
Address:		Address: BIK 646 Punggol Central #15-356 S(820646)	
I/C: 201536531R	D.O.B:	I/C: S1692618C	D.O.B: 05/06/1965
Contact:	Pass Date:	Contact: 9767 9818	Pass Date: 04/12/1984

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	

RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	11/09/2019		Date In	20/09/2019	
Time Out	1400		Time In	1200	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES				PETROL / DIESEL LEVEL					
Daily	@ \$	180	10 Days @ \$ 1800	OUT	E	¼	½	¾	F
Weekly	@ \$		Wks @ \$						
Monthly	@ \$		Mth @ \$	IN	E	¼	½	¾	F
Hours	@ \$		Hrs @ \$						
Inclusive of additional charges (if any)			Amt payable \$ 1800	Petrol Charges	YES	NO	AMT: _____		
				CDW	YES	NO	AMT: _____		
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST				Security Deposit	YES	NO	AMT: _____		
Bank / Cheque No.:				Advance Payment	YES	NO	AMT: _____		

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 Signature of hirer / driver (company stamp if any)	 For and on behalf of K & t CARS (authorised signature only)