

15/5/2010

INS. CASE OWNER:

CC 4/III1901 6171, 8 p63.

LKK:

IDAC:

Surveyor:

STONE

DOI:

ASSIGNMENT

16/11/10

Date / Time :

n/a/a.

Registered in Merimen:

15/11/10.

Pre-assign / CCU / FTE



Insured Vehicle No. :

SH 8943 J.

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II :S\$

D.O.A :

a/a/a.

Place of Accident :

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :

%

Final ? Yes / No

SG 5869R

INSRS:
WSP:
Tel :
Liability :
RMKS:

SMRT

INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time		STAGE	DATE/ PIC
	SG 5869R - x	Non-Reporting ltr (1st):	
	SH 8943 J - Non / Insured / 15/11/10 / 15/11/10	Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List: Handler	Typist
		Notification ltr (if non-pickup)	
		After call ltr to OI:	
		Authorisation To Act:	
		Release Voucher:	
		Final Repair Bill:	
		Car Rental Invoice:	
		Towing Invoice:	
		LTA / GIA :	
		Medical Bill:	
		PIR:	
		Mandate/Reject Instruction:	
		LOD	
		Payment Breakdown Form:	
		Post-Repair Photos:	
		Others:	
PRELIMINARY ADVICE Date/Time:		Sent By:	
FINALIZATION Date/Time:		Confirm with:	
Repair Cost: S\$		Confirm by:	
(days) Reduction:		Email ☐ Call ☐	
FINAL SETTLEMENT Date/Time:		Confirm with:	
Final Liability: %		Email ☐ Call ☐	
Repair Cost: S\$		(Agreed / Assessed) BOLA S/N No. :	
Loss of Rental (LOR): S\$		If NO or B 28, Ass. Lia :	
(days)			
Loss of Use (LOU): S\$			
(\$ x days)			
Loss of Income (LOI): S\$			
(\$ x days)			
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LO ☐ [Tick only one]			
GIA/LTA Search S\$			
Medical: S\$		1) Claim status: Normal/Reject/Private Settle	
Disbursement: S\$		2) Report Format:	
(e.g. Tow/ Independent)			
Legal Cost S\$		3) Survey fee:	
Total: S\$		Global Sum S\$:	
FINAL PAYMENT Date/Time:		Confirm with:	
Payee 1: S\$		Email ☐ Call ☐	
Name 1:			
Payee 2: (Strike if N.A.) S\$		Name 2:	
Name 2:			
Payee 3: (Strike if N.A.) S\$		Name 3:	
Name 3:			

