



06th September 2019

FWD Singapore Pte Ltd

Attn : Motor Claim Department

Dear Sir/Madam,

Road Traffic Accident Involving SKW 9841 D (Our Ref) and SLF 5316 H (Your Ref)
Dated 27th August 2019, Time around 08:25
@ Pasir Panjang Ferry Terminal Carpark

We represent our client; CAR CONCEPT LEASING, to notify you of the aforesaid road traffic accident involving our client's vehicle registration number: SKW 9841 D and your insured's vehicle registration number: SLF 5316 H. Enclosed herewith a copy of the Singapore Accident Statement / Traffic Police Report filed for your reference.

We hereby give you **NOTICE** that we are claiming against SLF 5316 H for damages, costs and disbursements as a result of the aforesaid road traffic accident.

Please let us know within 2 working days from today, your insured's and your intention to conduct a pre-repair survey on our client's vehicle, along with your list of at least ten (10) motor surveyors.

If we do not receive any reply from you within the stipulated timeline, we shall proceed to appoint our own surveyor and proceed with the necessary repair for our client's vehicle without further reference to your insured or you.

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Contact Person	Eric Lee	8269 9999
Email Address	teamautopl@gmail.com	
Survey Address	160 Sin Ming Dr, #01-14 Sin Ming AutoCity Singapore 575722	

Kindly cc a copy of this letter to your insured for his/her acknowledgement.

Authorized Signatory