

Our Ref : SLF3233B / TP#894  
Your Ref : SKL4932R

**WITHOUT PREJUDICE**

Date : 06 September 2019

**AIG ASIA PACIFIC INSURANCE PTE. LTD.**  
AIG BUILDING  
78 Shenton Way #07-16  
Singapore 079120

Attention: Motor Claims Department

**ACCIDENT INVOLVING SLF3233B & SKL4932R ON 27/08/2019  
ALONG PASIR RIS DRIVE 8**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$2,193.50
- Loss of Use (Private Hirer)	S\$360.00 (S\$120 x 3 Days)
- GIA / LTA Search Fees	S\$2.00

<b>Grand Total</b>	<b>S\$2,555.50</b>
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If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 64849919 or email [sharon@ow.sg](mailto:sharon@ow.sg) / [lily.loi@ow.sg](mailto:lily.loi@ow.sg)

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD  
Encl.

*This is a computer generated printout and no signature is required.*

# Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500

Tel (+65) 6484 9919 Fax: (+65) 6481 1101

Co Reg & GST No: 201212455W

## TAX INVOICE

To: AIG ASIA PACIFIC INSURANCE PTE LTD

78 SHENTON WAY  
#08-16 AIG BUILDING  
SINGAPORE 079120

Tel 64191000

Fax: 68357416

INV NO. : 121905722  
INVOICE DATE : 06/09/2019  
REF : TP#894  
VEH NO. : SLF3233B  
CAR MODEL : FORTE K3 1.6A  
CURRENT MILEAGE:  
ADVISOR : ONG HOCK KONG  
TERMS : COD

DESCRIPTION	QTY	UOM	U.PRICE SGD	AMOUNT SGD
LUMP SUM REPAIRS AS RECOMMENDED BY SURVEYOR	1		2,050.00	2,050.00

Remarks: DOA: 27/08/2019 @ 1835 HRS  
CLAIMANT: CRAFT LEASING PTE LTD  
TP VEHICLE: SKL4932R

Singapore Dollars: Two Thousand One Hundred Ninety-Three And Cent Fifty Only

Name: \_\_\_\_\_

NRIC No.: \_\_\_\_\_

Signature: \_\_\_\_\_

SUB TOTAL	SGD	2,050.00
GST 7.00%	SGD	143.50
GRAND TOTAL	SGD	<u>2,193.50</u>

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.  
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.

3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

for Optima Werkz Pte Ltd

AUTHORISED SIGNATURE(S)



210 Turf Club Road, Lot C15A Car Mall  
The Grandstand, Singapore 287995  
Tel: 6484 4115 Fax: 6468 8156  
Email: admin@craftleasing.com  
ROC: 201718381N

## VEHICLE RENTAL AGREEMENT

(Owner)	
Name : Craft Leasing Pte Ltd	ROC No.: 201718381N
Address: 210 Turf Club Road, Lot C15 Car Mall, Singapore 287995	
(Hirer)	
Name : Tay Seng Lim	NRIC S1278874F
Address : Blk 185D Rivervale Crescent #09-155	Contact No.: 88 159383

Singapore 544185

### DESCRIPTION OF VEHICLE ("the vehicle")

Make/ Model: Mazda 3	Vehicle Registration No.: S1F96DC
Chassis/ Engine No.:	

### RENTAL PAYMENT DETAILS




Contract Date: 2/9/2019

1.	Commencement Date: 2/9/2019
2.	Period of Hire: From 2/9/2019 to 5/9/2019 ("the Period of Hire") Days
3.	Daily / Weekly Rental Payment of SGD \$ 100.00 ("the Rental") for 3 Months due on the Friday of Each Week (payable in advance) ("Due Date"). Late Payment will be charged at \$50 for each and every payment due.
4.	The Hirer shall upon signing The Agreement, pay to the owner a security deposit amount of \$ - (hereinafter referred to as "The deposit ")

### PURPOSE OF RENTING VEHICLE (Please tick the following :)

<input type="checkbox"/>	Personal Usage
<input checked="" type="checkbox"/>	Private Hire Usage
<input type="checkbox"/>	Others (Please Specify):

### 1. RENTAL FEE

The Owner's Signature	Date	The Hirer's Signature
 	2/9/2019	



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-140595

Date of Request: 28/08/2019

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date 28/08/2019  
Enquiry By Sharon Ten Chai Ling  
TP Vehicle No. SKL4932R  
Accident Date 27/08/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

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For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [ ] Cash ☐ [ ] Cheque

## Third Party Insurer Enquiry

Our Ref No: GR-19-140595

Date of Request: 28/08/2019

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date 28/08/2019

Enquiry By Sharon Ten Chai Ling

TP Vehicle No. SKL4932R

Accident Date 27/08/2019

### Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SKL4932R	AIG Asia Pacific Insurance Pte. Ltd.	20/11/2018-19/11/2019	65-6419-3000

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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## AUTHORISATION TO ACT

I/We, Craft Leasing Pte Ltd ("the third party claimant") of  
210 Turf Club Rd Lot C15A Car Mall S287995 (address), owner of  
SLF3233B (vehicle no.) hereby authorize OPTIMA WERKZ PTE LTD ("the  
workshop") to act for me with respect to my claim for repair costs and/or rental and/or loss of  
use ("claim") for my vehicle no. SLF3233B that was damaged pursuant to the accident  
which occurred on 27/08/19 (date) along slip Rd of TPE into Pasir Ris  
Drive 8 (location) involving vehicle no/s SKL4932R ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they  
deem fit and the workshop is further authorized to receive payment further to settlement of  
my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a  
without prejudice and without admission of liability basis insofar as the driver/owner/insurers  
of the other vehicle/s is concerned.

Dated this 02 (day) of 09 (month) 20 19 (year)

  
Signed by "the third party claimant"  
(with chop if applicable)



  
Signed by "the workshop"  
(with chop)