

Our Ref : SMK9584K / TP#890  
Your Ref : SKT1644A

**WITHOUT PREJUDICE**

Date : 27 September 2019

**AIG ASIA PACIFIC INSURANCE PTE. LTD.**  
AIG BUILDING  
78 Shenton Way #07-16  
Singapore 079120

Attention: Motor Claims Department

**ACCIDENT INVOLVING SMK9584K & SKT1644A ON 19/08/2019  
ALONG PIE (CHANGI) BEFORE PIONEER RD NORTH**

We refer to the above captioned.

We are claiming the below followings:

- Cost of Repair (incl. of GST)	S\$3,217.75
- Loss of Rentals (incl. of GST)	S\$385.20 (S\$128.40 x 3 Days)
- GIA / LTA Search Fees	S\$2.00

<b>Grand Total</b>	<b>S\$3,604.95</b>
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If you have any enquiries, please contact our representative, Ms. Sharon Ten & Ms. Lily at 64849919 or email [sharon@ow.sg](mailto:sharon@ow.sg) / [lily.loi@ow.sg](mailto:lily.loi@ow.sg)

All payment is to be issued direct to **Optima Werkz Pte Ltd.**

Your prompt attention is most grateful and look forward to your speedy settlement.

Yours faithfully

OPTIMA WERKZ PTE LTD  
Encl.

*This is a computer generated printout and no signature is required.*

**Asher Sng (LKKAUTO)**

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**From:** Asher Sng (LKKAUTO)  
**Sent:** Thursday, 5 September 2019 1:59 PM  
**To:** OBH4438@HOTMAIL.COM  
**Subject:** ACCIDENT INVOLVING SKT 1644A AND SMK 9584K ON 19/08/2019

**Our Ref: CC6/AIG19014882/Kea3**

05 SEPT 2019

**ONG BOON HOCK**

Dear Sir/Madam,

**ACCIDENT INVOLVING SKT 1644A AND SMK 9584K ON 19/08/2019**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

Asher  
*Case Handler*  
DID: 6841 6051  
FAX: 6741 4108  
Email: [Ashersng@lkkauto.com](mailto:Ashersng@lkkauto.com)

c.c. *AIG Asia Pacific Insurance Pte Ltd*  
*(Motor Claims Dept)*


TO WHOM IT MAY CONCERN

**AUTHORIZATION TO ACT**

I/We(owner) Mong Chu Han (Meng Chu Han) ('the third party claimant') of  
(Address) 51 Jalan Bunga Rampai # 14-01 5538420 registered owner of  
(Vehicle Number) SMK 9584K hereby authorize ('the vehicle repairer workshop')  
**OPTIMA WERKZ PTE LTD** to act for me/us with respect of my/our claim for repair costs and /or  
rental and/or loss of use for my/our vehicle number SMK 9584K that was  
damaged pursuant to the accident which occurred on 19/08/19 along PIE  
towards Changi involving vehicle number SKT1644A.

I/We further authorize the workshop to settle my/our above-mentioned claim in a manner that they  
deem fit and the workshop is further authorized to receive full payment in the settlement of my/our  
claim with full cheque(s) payment being made in the favor of the workshop.

Dated this 22 day of 8 year 2019.

  
\_\_\_\_\_  
Signature of Vehicle Registered Owner  
Company's stamp (if applicable)

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **OPTIMA WERKZ PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$3,217.75** (Repair Cost), **S\$385.20** (Loss of Use/Rental), **S\$2.00** (Disbursement) for vehicle no. **SMK 9584K** that was damaged pursuant to the accident which occurred on **19/08/2019** (date) along **PIE (CHANGI) BEFORE PIONEER RD NORTH** (location) involving vehicle no/s **SKT 1644A**.

This is pursuant to the inspection conducted on **22/08/2019** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **MONG CHU HAN** ("the third party claimant") of vehicle no. **SMK 9584K** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SMK 9584K** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 17 (day) of April (month) 2020 (year)



Signed by appointed surveyor



Signed by "the workshop" (with chop)

**Without Prejudice**

"The contents of this document apply to property damages claim only. All personal injuries and damages arising therefore are not included from the ambit and application of this document."



# Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500

Tel (+65) 6484 9919 Fax: (+65) 6481 1101

Co Reg & GST No: 201212455W

## TAX INVOICE

To: **AIG ASIA PACIFIC INSURANCE PTE LTD**

78 SHENTON WAY  
#08-16 AIG BUILDING  
SINGAPORE 079120

Tel 64191000

Fax: 68357416

INV NO. : 121906191  
INVOICE DATE : 26/09/2019  
REF : TP#890  
VEH NO. : SMK9584K  
CAR MODEL : GLC 250 4MATIC  
CURRENT MILEAGE:  
ADVISOR : ONG HOCK KONG  
TERMS : COD

DESCRIPTION	QTY	UOM	U.PRICE SGD	AMOUNT SGD
REAR BUMPER	1	PC	1,094.40	1,094.40
REAR BUMPER CLIPS	12	PCS	7.65	91.80
REAR BUMPER LOWER COVER	1	PC	517.14	517.14
REAR BUMPER LOWER COVER CLIPS	8	PCS	7.02	56.16
REAR BUMPER LOWER COVER CHROME MOULDING	1	PC	637.74	637.74
LABOUR CHARGES TO REMOVE, REPLACE, REPAIR, READJUST REAR ACCIDENT AREAS & ETC	1	JOB	250.00	250.00
LABOUR CHARGES FOR PAINTING & TO SUPPLY PAINT & FURNISHING MATERIALS AT REAR ACCIDENT AREAS & ETC	1	JOB	300.00	300.00
TO REMOVE & REPLACE REAR BUMPER REVERSE SENSOR & TO RECONNECT WIRING SYSTEMS	1	JOB	60.00	60.00

**Remarks:** DOA: 19/08/2019 @ 1810 HRS  
CLAIMANT: MONG CHU HAN (MENG CHUHAN)  
TP VEHICLE: SKT1644A

Singapore Dollars: Three Thousand Two Hundred Seventeen And Cent Seventy-Five Only

**Name:** \_\_\_\_\_

**NRIC No.:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

<b>SUB TOTAL</b>	<b>SGD</b>	<b>3,007.24</b>
<b>GST 7.00%</b>	<b>SGD</b>	<b>210.51</b>
<b>GRAND TOTAL</b>	<b>SGD</b>	<b>3,217.75</b>

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.  
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one  
(1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to  
wear & tear items.

2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six  
(6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception  
to wear & tear items.

3) Goods sold are not refundable/returnable.

for Optima Werkz Pte Ltd

**AUTHORISED SIGNATURE(S)**

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest  
of 2% per month will be charged on any outstanding amount

# Optima Werkz Pte Ltd

9A Serangoon North Avenue 5, Singapore 554500  
Tel (+65) 6484 9919 Fax: (+65) 6481 1011  
Co Reg & GST No: 201212455W

## TAX INVOICE

To: **MONG CHU HAN**

51 JALAN BUNGA RAMPAL  
#14-01  
SINGAPORE 538420

Tel 90088171  
Fax:

INV NO. : 121905931  
INVOICE DATE : 16/09/2019  
REF : TP#890/RA101322  
VEH NO. : SMK9584K  
MAKE : MERCEDES BENZ  
MODEL : GLC 250 4MATIC  
CURRENT MILEAGE:  
ADVISOR : TP/OD  
TERMS : COD

#	DESCRIPTION	QTY	UOM	U/P SGD	AMT SGD
1	CAR RENTAL CHARGES RENTAL AGREEMENT NQ RA101322 VEHICLE NO: SMN3573R MODEL: HYUNDAI ACCENT FROM: 22-08-2019 TO 24-08-2019	3	DAYS	120.00	360.00

Remarks: DOA: 19/08/2019 @ 1810 HRS

Singapore Dollars: Three Hundred Eighty-Five And Cent Twenty Only

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

SUB TOTAL	SGD	360.00
GST 7.00%	SGD	25.20
TOTAL	SGD	385.20
Outstanding	SGD	385.20

I/We confirm that I/We incurred the repair costs herein and will observe my/our agreement with the repairs.  
I/We declare the repairs for above vehicle have been completed to my/our satisfaction.

- 1) New parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of one (1) year or mileage up to 30,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 2) Recon Parts purchased and installed by Optima Werkz Pte Ltd, will be entitled to warranty period of six (6) months or mileage up to 10,000km, whichever comes first, from the date of invoice, with the exception to wear & tear items.
- 3) Goods sold are not refundable/returnable.

Original Invoice is only valid when the payment is acknowledge receipt by Optima Werkz Pte Ltd. Interest of 2% per month will be charged on any outstanding amount

For Optima Werkz Pte Ltd

AUTHORISED SIGNATURE(S)



# Optima Werkz Pte Ltd

6 Kung Chong Rd Singapore 159143  
Tel: +65 6472 1313 Fax: +65 6472 2112 Website: www.ow.sg

9A Serangoon North Ave 5 Singapore 554500  
Tel: +65 6484 9919 Fax: +65 6481 1011  
CO. REG NO. 201212455W

# OPTIMA WERKZ

TP# 890

## VEHICLE RENTAL AGREEMENT

No: 101322

HIRER'S PARTICULARS		Rental replacement SMN3573R	
Full Name :	Mong Chu Han	Vehicle No :	SMK 9584K
Nric/Passport No :	58021952J	Make/Model :	GLC250 Mercedes
Address :	51 Jalan Bunga Rampai #14-01 Singapore 538420	Mileage Out :	335 / 335
Name & Address Employer :		DATE OUT :	22/8/2019
Occupation :	Indoor	TIME OUT :	9:20 AM/PM
Driving Licence No :	58021952J	DATE IN :	24/8/2019
Issue Date :	28/2/2002	TIME IN :	2:00 AM/PM
Contact no(s) :	90088171	Signature :	
ADDITIONAL DRIVER'S PARTICULARS		CHARGES	
Full Name :		S\$	
Nric/Passport No :		3 Day(s) @ S\$ 120 per day 360.00	
Address :		Week(s) @ S\$ per day	
Contact no(s) :		Month(s) @ S\$ per day	
Driving Licence No :		Extension	
Issue Date :		Delivery/Collection Charges	
Occupation :		Sub-Total	
REMARKS :	Excess Fee	Petrol Level	
	Section I - \$3,500 2,500	Out E 1/4 1/2 3/4 F	
	Section II - \$3,500 3,500	IN E 1/4 1/2 3/4 F	
	*Double Excess if out of Singapore.	MISC	
		TOTAL CHARGES (Inclusive of GST) 385.20	
		Less Deposit	
		Balance Payable/Refundable	
		Refund received	

### \*IMPORTANT

- ONLY PERSON ABOVE \_\_\_\_ YEARS OF AGE WITH MORE THAN \_\_\_\_ YEARS DRIVING EXPERIENCE. AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24HOURS.
- EXCESS - HIRER IS LIABLE TO PAY INSURANCE EXCESS/ES WHICH IS/ARE APPLICABLE UNDER THE RENTAL CAR INSURANCE POLICY IN ANY EACH ACCIDENT PLUS LOSS OF EARNINGS WHILE DAMAGED VEHICLE IS UNDER REPAIR.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY. OUR INSURANCE DOES NOT COVER IN MALAYSIA.

I HAVE READ THE TERMS AND CONDITIONS ON BOTH SIDE OF THIS RENTAL AGREEMENT AND AGREE THEREOF.  
I UNDERTAKE NOT TO USE OR LET OTHERS USE THE RENTAL VEHICLE TO CARRY OUT ANY ILLEGAL OR CRIMINAL ACTS  
INCLUDING CARRYING OF DUTY UNPAID GOODS.

Hirer's  
Signature:  
Date:

Driver's Signature  
(if different from Hirer)  
Date:



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735**TAX INVOICE**

Our Ref No: GR-19-135030

Date of Request: 20/08/2019

Your Ref No:

Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date: 20/08/2019

Enquiry By: Loi Ya Lee

TP Vehicle No.: SKT1644A

Accident Date: 19/08/2019

DESCRIPTION	AMOUNT (\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque





RECORDS MANAGEMENT CENTRE

GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

## Third Party Insurer Enquiry

Our Ref No: GR-19-135030  
Date of Request: 20/08/2019

Your Ref No: Online Purchase

Optima Werkz Pte Ltd  
6 Kung Chong Road  
Singapore 159143

Dear Sir/Madam,

Enquiry Date 20/08/2019  
Enquiry By Loi Ya Lee  
TP Vehicle No. SKT1644A  
Accident Date 19/08/2019

## Enquiry Result

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SKT1644A	AIG Asia Pacific Insurance Pte. Ltd.	26/05/2019-17/01/2020	65-6419-3000

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.

## Print Received Message

This mail is associated with :

**\*SMK9584K (6269504455SG)**  
**[SKT1644A]**

TP

MONG CHU HAN

Aug 19 2019 6:00PM

[ONG BOON HOCK]

Optima Werkz Pte Ltd

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 17/04/2020 10:38 AM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$3604.95) - SMK9584K - Claim Handler: Chan, Kian-Meng

Approved:3604.95:Kindly settle at best.