

15/5/2010

INS. CASE OWNER:

CC4/III1901

4858, F w63

LKK:
IDAC:

Surveyor:

SMB

DOI:

ASSIGNMENT

m/s/14

Date / Time :

21/8/14

Registered in Merimen:

22/8/14

Pre-assign / CCU / FTE



Insured Vehicle No. : SHB 4053R

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : \$S _____ D.O.A : 12/8/14

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability : % Final ? Yes / No

PC 5603y

INSRS: Fida
WSP: Bus
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time			STAGE	DATE / PIC
	PC 5603y - x	SHB 4053R - x	Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
			Call OI:	
			After call ltr to OI:	
			Documentation Check List:	Handler Typist
			Notification ltr (if non-pickup)	☐ ☐
			After call ltr to OI:	☐ ☐
			Authorisation To Act:	☐ ☐
			Release Voucher:	☐ ☐
			Final Repair Bill:	☐ ☐
			Car Rental Invoice:	☐ ☐
			Towing Invoice:	☐ ☐
			LTA / GIA :	☐ ☐
			Medical Bill:	☐ ☐
			PIR:	☐ ☐
			Mandate/Reject Instruction:	☐ ☐
			LOD	☐ ☐
			Payment Breakdown Form:	☐ ☐

PRELIMINARY ADVICE Date/Time:		Sent By:		Post-Repair Photos:	☐	☐
				Others:	☐	☐
FINALIZATION Date/Time:		Confirm with:		Confirm by:		
Repair Cost:	\$S	(days) Reduction:	%	Email	☐	Call ☐
FINAL SETTLEMENT Date/Time:		Confirm with		Email	☐	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :		If NO or B 28, Ass. Lia :		
Repair Cost:	\$S					
Loss of Rental (LOR):	\$S	(days)				
Loss of Use (LOU):	\$S	(S x days)				
Loss of Income (LOI):	\$S	(S x days)				
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LO ☐	[Tick only one]		
GIA/LTA Search	\$S					
Medical:	\$S					
Disbursement:	\$S	(e.g. Tow/ Independent)		1) Claim status: Normal/Reject/Private Settle		
Legal Cost	\$S			2) Report Format:		
				3) Survey fee:		
Total:	\$S	Global Sum \$S:				
FINAL PAYMENT Date/Time:		Confirm with:		Email	☐	Call ☐
Payee 1:	\$S	Name 1:				
Payee 2: (Strike if N.A.)	\$S	Name 2:				
Payee 3: (Strike if N.A.)	\$S	Name 3:				

