

Our Ref : SJG7888D
Your Ref: SHA7964Y

26th November 2019

Ms Chew Hsiao Tong
Motor Claims Department
LKK Auto Consultants Pte Ltd
Blk 51 Paya Ubi Industrial Park
#02-25 Ubi Avenue 1
Singapore 408933

Dear Sir/Madam,

RE: SUBMISSION OF DOCUMENTS FOR SJG7888D (DOA: 16.08.2019)

Kindly be informed that our customer, Mr Tan Morgan, owner of vehicle registration no. SJG7888D (insured with AIG) holds vehicle registration no. SHA7964Y which is insured with you at the time of an accident liable and hereby submitting a claim against your insured for the cost incurred.

On behalf of our customer, we provide the following claim for your settlement as below :

Repair cost	:	\$ 9,625.72
Loss of Rental	:	\$ 2,182.80 (\$128.40 x 17 days)

Total	:	\$ 11,808.52

We are pleased to enclose the documents as set out in the attached checklist.

Please contact Mr. Andre Chow En De at 91449137 or email him at andre.chow@cyclecarriage.com.sg **within 7 working days** from the date of this letter should there be any missing documents or any other additional documents required. If we do not hear from you during these 7 days, we would take it that all documents submitted to you are complete and in order.

Cheque should be make payable to Cycle & Carriage Automotive Pte. Ltd.

We look forward to receiving your early settlement of the invoice(s). Thank you.

Yours faithfully
CYCLE & CARRIAGE AUTOMOTIVE PTE LTD



MANAGER
SERVICE OPERATIONS – PG



CYCLE & CARRIAGE

CYCLE & CARRIAGE AUTOMOTIVE PTE LIMITED
PANDAN GARDENS CUSTOMER SERVICE CENTRE

209 Pandan Gardens Singapore 609339 Tel: 65684555 Fax: 65691056

**TAX INVOICE**

Co Reg No : 197701469G

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info	
INDIA INTERNATIONAL INSURANCE PTE LTD MOTOR CLAIM DEPARTMENT 64 CECIL STREET #04-05 IOB BUILDING SINGAPORE 049711 Contact No 26/08/2019	Cust No/Name	/Tan Morgan
	Reg No/Reg Date	SJG7888D / 12/02/2018
	Date In/Mileage	26/08/2019/ 30022
	Chassis/Package	MMBSTA13AJH000934 /DC17S3C
	Engine No	3A92UGP1003
	Make/Model	MIT/18MY ATTRAGE 1.2 CVT
	Colour/Trim	T06 MED BLUE MICA / BK BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No		
CTP00040	Cash	01/11/2019/ 13:40	TLE	260 / AiTing	43894	41445105		
Description of Goods / Services					Qty	Unit Price	Disc%	Amount
E PNT88000 REPLACE DAMAGED PARTS, REPLACE REAR BUMPER BODY KIT, REAR END PANEL, REAR BUMPER, REAR BOOT LID, REPAIR REAR FLOOR PANEL, AND ALL OTHER AFFECTED AREAS, ADJUST AND ALIGN BODY GAPS ALIGNMENT TO THE SAME								1650.00
E PNT98000 RESPRAY ON REAR BUMPER, REAR BUMPER BODY KIT, BOOT LID , REAR FLOOR PANEL, REAR END PANEL, AND ALL OTHER AFFECTED AREAS TO THE SAME								1890.00
E PNT88000 REMOVE & REINSTALL BOOT LID COMPONENTS, AND ALL OTHER ATTACHMENTS TO FACILITATE REPAIR								275.00
E PNT88000 REMOVE & REINSTALL REAR FLOOR BOARD, TRIMS & CARPETS TO FACILITATE REPAIR								275.00
A 54900099 CHECK WIRING & ELECTRICAL SYSTEM								30.00
A 10028901 CONDUCT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST AND CLEAR TROUBLE CODE								200.00
M SUNDRY APPLY ANTI CORROSION ON AFFECTED AREAS								80.00
M SUNDRY APPLY BODY SEALANT ON AFFECTED AREAS								80.00
E PNT88000 REMOVE & REINSTALL REVERSE SENSOR TO FACILITATE REPAIR								60.00
M SUNDRY SUPPLY C&C BADGE								40.00
M SUNDRY SUNDRIES								20.00
S SPECIALISTJOB SUPPLY ONE SET OF REVERSE SENSOR								220.00
X	FACE,RR BUMPER				1.00	740.00	00.00	740.00
X	BRACKET,RR BUMPER,RH				1.00	27.00	00.00	27.00
X	CLIP,RR BUMPER				4.00	3.00	00.00	12.00
X	PANEL,RR END				1.00	421.00	00.00	421.00

Payment should be made strictly by cash, NETS or credit cards. Thank you.

Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.

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Description of Goods / Services	Qty	Unit Price	Disc%	Amount
X TRIM,RR END	1.00	65.00	00.00	65.00
X BOARD,TRUNK ROOM FLOOR	1.00	193.00	00.00	193.00
X PANEL,TRUNK LID	1.00	688.00	00.00	688.00
X WEATHERSTRIP,TRUNK LID	1.00	155.00	00.00	155.00
X MARK,ATTRAGE	1.00	21.00	00.00	21.00
X MARK,THREE-DIA	1.00	45.00	00.00	45.00
X DECAL,MIVEC	1.00	36.00	00.00	36.00
X BODY KIT, ATTRAGE, T69	1.00	1643.00	00.00	1643.00
X BUZZER,KEYLESS OPERATIO,RR	1.00	90.00	00.00	90.00
X COVER,RR VENTILATOR	1.00	40.00	00.00	40.00
Z TEXT TP CLAIM INDIA SHA7964Y DOA : 16.08.19 SURVEYOR TAUFIKH LKK 26.08.19 REPAIR 07 DAYS				
Cycle & Carriage celebrates 120 years. Visit www.cyclecarriage.com/120 for more info!				

Parts	4,176.00	Nett	8,996.00
Labour	4,380.00	7% GST on	8996.00
Standard Menu	0.00		
Specialist Job	220.00	Total Payable	9,625.72
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	220.00	Total Due	9,625.72
Total(w/o GST)	8,996.00		

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CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel 67532536 Fax:67567565
GST Reg No: 51-936900-M

chan's
www.chans.com.sg

TAX INVOICE

TAN MORGAN

SINGAPORE

ATTN: ACCOUNTS PAYABLE

INVOICE : AR1909-0209
DATE : 13/09/2019
TERMS : C.O.D
STAFF ID : ELAINE
AGREEMENT NO. : HA201908-0213

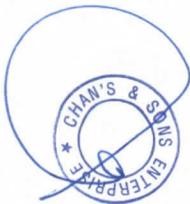
DESCRIPTION	AMOUNT (SGD)
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Vehicle Reg No : SKX8803R 2,040.00
Make / Model : KIA FORTE K3 1.6A EX
Rental Dates : Rental Billing From 26/08/2019 To 12/09/2019
Period : 17 days
Rental Rate : S\$ 128.40 Per Day (Including GST)
Reference No : SJG7888D

AMOUNT : S\$
TWO THOUSAND ONE HUNDRED EIGHTY-TWO
DOLLARS AND CENT EIGHTY ONLY

NON-TAXABLE VALUE : 0.00
TAXABLE VALUE : 2,040.00
GST 7% : 142.80
TOTAL S\$: 2,182.80

Please make your cheques payable to : CHAN'S & SONS ENTERPRISE



For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	

RENTAL AGREEMENT

201908 - 0213

Hirer's Name IAN MORGAN		Date of Birth	Passport/ Nric No. 443 A	Nationality
Address		Occupation	Driving Licence No.	Date of Expiry
Postal Code		Contact No.	Mobile Phone No. 94528888	
Joint Hirer's / Guarantor's Name Lim MENG CHIN		Date of Birth 07.01.1967	Passport/ Nric No. 1001	Nationality
Address 9 SENGKANG SQUARE		Occupation	Driving Licence No.	Date of Expiry
Postal Code 13-14		Contact No.	Mobile Phone No.	

CHECK OUT

Date 26.8.19	Time 11 a	Mileage KM	E	1/4	1/2	3/4	F
Date 12.9.19	Time 12.02pm	Mileage KM	Remarks 1st day				

CHECK IN

IMPORTANT NOTES:-

- ☒ Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- ☒ No refund will be given for vehicle that returns early.
- ☒ Own Damage Liability - First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- ☒ Third Party Liability - First \$2000 for any Third Party Accident Claim.
- ☒ Additional Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- ☒ Hirer is responsible for all parking fines & traffic summons.
- ☒ Extension:- One day's advance notice is required otherwise no extension will be allowed.
- ☒ Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- ☒ Vehicle returned after office hour will be charged to the next working day.
- ☒ Hourly extension is charged at 1/5 of the daily rate.
- ☒ As preventive maintenance, please check water & engine oil daily.
- ☒ Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- ☒ For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- ☒ Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT		RATE (\$)	TOTAL (\$)
RATE	17	@	120 + gst	2040.00
DISCOUNT				
GST @ 7%				142.80
TOTAL				2182.80
EXTENSION				
DEPOSIT (refundable) S\$				
CHANGED OVER FROM VEH. DATE				

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
 I/We declare that all information given on this form is true and accurate.

Hirer's Signature

Joint Hirer's/ Guarantor's Signature

for CHAN'S & SONS ENTERPRISE

VEHICLE NO. 81CX 8803 H	MODEL
FROM	RETURN

*Estimate Date. For actual return see CHECK IN



Exceptional Journeys

To:
Cycle & Carriage Automotive Pte Limited
209 Pandan Gardens,
Singapore 609339

Attention: [Motor Claims Department]

Date: 17.08.2019

LETTER OF AUTHORIZATION TO ACT

Dear Sirs,

1. I/We, the undersigned, am the registered owner of vehicle no. SJG7888D (*vehicle no.*) (the "**Vehicle**").
2. As a result of a motor incident occurring on 16.08.2019 (*date and time of accident*) on/along FARRER RD TOWARDS QUEENSWAY (*location*) between the Vehicle and SHA7964Y (*3rd party vehicle(s) number, if any*) (the "**Accident**"), the Vehicle was damaged and has been sent in for repairs to be conducted at Cycle & Carriage's workshop.
3. I/We hereby authorize Cycle & Carriage to act for and on my/our behalf in respect of the following:
 - (a) to submit, make, settle and/or resolve any claims (the "**Claims**") which I/we may have against third party insurers and/or any other parties ("**Third Parties**") arising out of the Accident, in any manner as it deems fit;
 - (b) to receive payment from any Third Parties as settlement for the Claims (including accepting cheques made out in favour of Cycle & Carriage); and
 - (c) to generally do or cause to be done all acts or things (including signing any forms or documents or giving instructions to any Third Parties) which it deems necessary or expedient for the foregoing purposes.
4. In addition to the above, I/We hereby further authorize Cycle & Carriage, for and on our behalf, to **execute and sign any discharge vouchers, indemnity forms and/or any other forms or documents** in relation to or arising from the Claims.

For the avoidance of doubt, all payments towards settlement of the Claims should be made in favour of Cycle & Carriage.



Exceptional Journeys

5. I/We further acknowledge and recognize that any settlement which Cycle & Carriage may make for and on my/our behalf in respect of any Claims may be on a without prejudice basis and without any admission of liability in so far as any other Third Parties are concerned.

Thank you.

Yours faithfully,

Name: Tan Morgan [REDACTED]
NRIC / Passport No. / Company Registration No.: