

15/5/2010

INS. CASE OWNER:

CC 6 /AIG1901

4626, Aebh.

LKK:
IDAC:

Surveyor:

Adrian

DOI:

ASSIGNMENT

20/8/14

Date / Time :

20/8/14

Registered in Merimen:

21/8/14

Pre-assign / CCU / FTE



Insured Vehicle No. :

SBT 8080M

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II : \$\$

D.O.A :

11/8/14

Place of Accident :

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :

%

Final ? Yes / No

SML 804AP



INSRS:

WSP:

Tel :

Liability :

RMKS:

Green Forest



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time			STAGE	DATE / PIC
	SML 804AP-X	SBT 8080M-X	Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
			Call OI:	
			After call ltr to OI:	
			Documentation Check List:	Handler Typist
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice:	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD:	☐
			Payment Breakdown Form:	☐

PRELIMINARY ADVICE	Date/Time:	Sent By:	Post-Repair Photos:	☐
			Others:	☐

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost:	\$\$	(days) Reduction:	%

FINAL SETTLEMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
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Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :
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Repair Cost:	\$\$		
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Loss of Rental (LOR):	\$\$	(days)	
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Loss of Use (LOU):	\$\$	(\$ x days)	
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Loss of Income (LOI):	\$\$	(\$ x days)	
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LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LO ☐ [Tick only one]			
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GIA/LTA Search	\$\$		
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Medical:	\$\$		1) Claim status: Normal/Reject/Private Settle
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Disbursement:	\$\$	(e.g. Tow/ Independent)	2) Report Format:
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Legal Cost	\$\$		3) Survey fee:
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Total:	\$\$	Global Sum \$:	
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FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
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Payee 1:	\$\$	Name 1:	
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Payee 2: (Strike if N.A.)	\$\$	Name 2:	
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Payee 3: (Strike if N.A.)	\$\$	Name 3:	
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