

13.04.2020

India International Insurance Pte Ltd  
64 Cecil Street  
#04-00/#05-00 IOB Building  
Singapore 049711

**Attn: Motor Claims Department**

Dear Sirs,

**ACCIDENT INVOLVING VEHICLE: FBN9258S and SH7044K on 24.07.2019**

We are the authorized repair workshop for the owner of motor vehicle no: FBN9258S which was involved in the captioned accident with your insured vehicle: SH7044K . The vehicle owner has requested and authorized us to assist him in presenting his/her claim against the party responsible for the damage to the vehicle.

As the accident was caused by the negligent act of your insured driving, we are submitting these claims for your consideration on behalf of the owner/claimant.

|     |   |    |           |
|-----|---|----|-----------|
| 01) | Lump sum repair                                       | \$ | 3,400.00  |
| 02) | TP Search fee   | \$ | 27.10     |
|     |   | \$ | 3,427.10  |
|     | GST 7%  | \$ | 239.90    |
|     | Sub Total   | \$ | 3,667.00  |
| 04) | Towing fee  | \$ | 60.00     |
| 05) | Loss of Use 210 days @ \$90/day due to no stock in SG | \$ | 18,900.00 |
|     | Grand Total   | \$ | 22,627.00 |

We enclosed herewith the following documents to support the claims:-

- a) GIA report
- b) Invoice

Kindly look into the matter and let us hear from you on the settlement of our customer's claims as soon as possible.

**Please note that it is a condition of any settlement reached that it shall be without prejudice to any personal injury claim (if any) of the owner/claimant.**

Thank you  
Yours faithfully

Shaun  
97432262