

INS. CASE OWNER:

CC 4 /LPC1901

1 KK.

IDAC:

Surveyor:

DOI:

Date / Time :

Registered in Merimen:

Pre-assign / CCU / FTE

Insured Vehicle No.

Name of Insured

Insured Tel No.

Excess Sec II :S\$

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age : Siann Sze You Jansow (xiao zhiyou)

Driver Tel No. :

(V/L: YES / NO)

Claim No.

Policy No.

Make / Model :

Place of Accident :

DOI GIA REPORT: YES / NO : TP GIA REPORT: YES / NO

Insured Liability :	%	Final ? Yes / No
1. Automobile Liability		
2. Boat Liability		
3. Commercial Liability		
4. Fire		
5. General Liability		
6. Life		
7. Marine		
8. Motor Vehicle		
9. Professional Liability		
10. Real Estate Liability		
11. Theft		
12. Torts		
13. Workers Compensation		
14. Other		



INSRS:

WSP:

Tel :

RMKS:



INSRS:

WSP:

Tel :

RMKS:



INSPS.

WSP:

Tel :

PMKS:



INSPS.

WSP.

Tel :

BMKS:

Date/ Time		STAGE	DATE / PIC	
	46779114-X	Non-Reporting ltr (1st):		
	CHL 808P-X	Non-Reporting ltr (2nd):		
		Non-Reporting ltr (Final):		
		Notification ltr (if non-pickup):		
		Call OI:		
		After call ltr to OI:		
		Documentation Check List:	Handler	Typist
		Notification ltr (if non-pickup)	☐	☐
		After call ltr to OI:	☐	☐
		Authorisation To Act:	☒	☐
		Release Voucher:	☒	☐
		Final Repair Bill:	☒	☐
		Car Rental Invoice:	☒	☐
		Towing Invoice	☐	☐
		<u>LTA / GIA:</u>	☒	☐
		Medical Bill:	☐	☐
		PIR:	☐	☐
		<u>Mandate/Reject Instruction:</u>	☒	☐
		LOD	☒	☐
		Payment Breakdown Form:	☐	☐
		Post-Repair Photos:	☐	☐
		Others:	☐	☐
27/08/19	MIS REVISOR. OLD RATE-ENDED TP.			
	EMAIL LIABILITY CLEAR			
	TO MINUTES COR. SUPP IN.			
	MINUTES			
13/09/19	TYPE REPORT WHILE PENDING TP LOG			
	REPORT DONE			
	TP LOG IN BY EMAIL			
07/10/19	SEEK MANDATE APPROVAL TO LPC			
23/10/19	LPC APPROVED MANDATE.			
	SEND ACCEPTANCE EMAIL TO TP.			
03/12/19	TU IN. ORIGINAL COPY W/ LPC.			
	TO CLOSE			
PRELIMINARY ADVICE	Date/Time: 16/08/19	Sent By: LB		

FINALIZATION		Date/Time:	Confirm with:	Confirm by:	
Repair Cost:	P/P	S\$ 5,130.69 (5 days) Reduction: A7 %		Email ☐	Call ☐
FINAL SETTLEMENT		Date/Time: 22/10/19	Confirm with: STEVEN	Email ☒	Call ☐
Final Liability:	% 100 (Agreed / Assessed)	BOLA S/N No. : 27	If NO or B 28, Ass. Lia :		
Repair Cost: (w/GR)	S\$ 5,489.84		COLD REPAIR- ENDED TP)		
Loss of Rental (LOR):	S\$ 360.00 (3 days) X 120		"ORIGINAL BY W/LPC"		
Loss of Use (LOU):	S\$ — (\$ x days)				
Loss of Income (LOI):	S\$ — (\$ x days)				
LOR only ☒ LOU only ☐	☐ LOR + LOU ☐ LOR + LO ☐ [Tick only one]				
GIA/LTA Search	S\$ 200				
Medical:	S\$ —		1) Claim status: Normal /Reject/Private Settle		
Disbursement:	S\$ — (e.g. Tow/ Independent)		2) Report Format: 2		
Legal Cost	S\$ —		3) Survey fee: \$100.00		
Total:	S\$ 5,851.84	Global Sum S\$: —			
FINAL PAYMENT		Date/Time:	Confirm with:	Email ☐	Call ☐
Payee 1:	S\$ 5,851.84	Name 1:	VOLKSWAGEN GROUP SINGAPORE PTE LTD		
Payee 2: (Strike if N.A.)	S\$ —	Name 2:	—		
Payee 3: (Strike if N.A.)	S\$ —	Name 3:	—		