

To: **India International Insurance Pte Ltd**  
64 Cecil Street #04/#05  
IOB Building  
Singapore 049711

Attn: **Motor Claims Department**

Date: 25<sup>th</sup> September 2019

Dear Sir/Madam,

Claimant: **Tee Kheng Hong Alex**  
476A Upper Serangoon View  
#19-510 Singapore 531476

**"WITHOUT PREJUDICE"**

We are instructed by the above named to claim damages against you in connection with a road traffic accident on 11/08/2019 at along Teck Whye Crescent involving our client's vehicle registration number SJB 5824 C and vehicle registration number SHD 7121 Y driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligent driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

1) Vehicle Repair Costs	\$4,000.00
2) Loss of Rental (SGD\$120.00 x 8days)	\$960.00
3) LTA Search Fee	\$7.45
4) Purchase of GIA Report	\$29.00

**Total :** **\$4,996.45**

A copy each of the following supporting documents is enclosed:

- Singapore Accident Statement
- Rental Agreement
- LTA Search Fee Receipt
- Purchase of GIA Report Receipt

Please send us an acknowledgement of receipt within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice.

Yours faithfully,

***Elin Cai***

**Zoom Autowerks Pte Ltd**  
130 Bedok Reservoir Road, Eunox Spring  
#08-1339 Singapore 470130  
Mobile: 9450 7920 | E-mail: zoomautowerks@gmail.com



## ZOOM AUTOWERKS PTE LTD

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

Tel: 9450 7920

zoomautowerks@gmail.com

### LETTER OF AUTHORIZATION

Accident on 11/08/2019 17:15 along ALONG TECK WHEE CRGS  
Involving vehicles SJB 5824 C, 340 7121 Y

In consideration of Zoom Autowerks Pte Ltd, 130 Bedok Reservoir Road, Eunos Spring, #08-1339 Singapore 470130, repairing my/our motor vehicle no SJB 5824 C at my request, I/We, TEE KHENG HONG ALEX ("the claimant") of BLK 476A UPPER SERANGOON VIEW #19-510 (B) S21476 (address) bearing NRIC No S 8920167 E the owner of motor vehicle no SJB 5824 C, hereby authorize them to demand claim, settle and receive whatever amount settle payable by the insurance company or third party or commence legal proceeding for cost of repairs, loss of use and etc to any of their appointed solicitors to act for me/us in respect of the said accident/claim and all the amount claimed or settled shall belong and make payable to them absolutely by the insurance company of the third party. I/We further authorized them to give an absolute discharge on my/our behalf and to sign discharge voucher(s) and any other documents necessary or incidentals to the conduct and disposal of my/our above claims.

I/We further agree to fully co-operate and attend all court hearings that are necessary to prosecute the claims maintained by Zoom Autowerks Pte Ltd.

I/We further agree and undertake to indemnify them against my/our claim for costs which arise therewith.

In the event that my/our claim is unsuccessful, I/we undertake to pay to Zoom Autowerks Pte Ltd the cost of repairs to my/our vehicle.

In the event that settlement cheque were to be drawn in my/our favour, I/we hereby give my/our instructions to clear the said cheque on my/our behalf by presenting the same for payment directly into Zoom Autowerks Pte Ltd account. Upon clearance of the said cheque, I/we further authorize Zoom Autowerks Pte Ltd and/or their appointed law firm to utilize the monies to pay their charges without further reference to me. I confirm that the payment to Zoom Autowerks Pte Ltd shall amount to a good discharge of Zoom Autowerks Pte Ltd and/or their appointed law firm's obligation to me in respect of the settlement monies.

Dated this 11 day of 08 (month) 20 19 (year)

Signed by "the claimant"

Name: TEE KHENG HONG ALEX

NRIC No: S 8920167 E



Signed by Zoom Autowerks Pte Ltd

Name: RODNO TRONG

## EXPRESS SETTLEMENT

### DISCHARGE VOUCHER III-Direct Settlement (PODS)

India Ref: MCT19080226  
Claimant Ref: SJB 5824C

We/I ZOOM AUTOWERKS PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed Surveyor of India International Insurance Pte Ltd LKK Auto Consultants Pte Ltd (name of Surveyor) with respect to the amount claimed for S\$ 4,630.00 (Global Sum) 4,630.00 4,630.00 vehicle no. SJB 5824C that was damaged pursuant to the accident which occurred on 11/08/2019 (date) at ALONG TECK WHYE CRESENT EXIT OF CARPARK C KTM4 (location) involving vehicle no. SHD 7121Y (insured vehicle). This is pursuant to the inspection conducted on 13/08/2019 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner TEE KHENG HONG, ALEX ("the third party claimant") of vehicle no. SJB 5824C to make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify India International Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to cost of repairs and/or rental and/or loss of use pursuant to the damage to SJB 5824C (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of all claims of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

We/I authorize you to pay the total amount of S\$ 4,630.00 to ZOOM AUTOWERKS PTE LTD

Dated this 17 day of March 20 20

CLAIMANT:

Signature:

Name:

NRIC:

Address:

Nationality:

Occupation:

Signature:  (with chop)

Cai Giamwen, Elm

WITNESS:

Signature:

Name:

NRIC:

Address:

Nationality:

Occupation:



cks

Signed by appointed Surveyor

LKK Auto Consultants Pte Ltd

199507198R

51 Ubi Avenue 1

#01-25 Paya Ubi Ind. Park S(408933)

**ZOOM AUTOWERKS PTE LTD**

130 Bedok Reservoir Road, Eunos Spring

#08-1339 Singapore 470130

email: zoomautowerks@gmail.com | Contact: 9450 7920

Co. Reg No.: 201725603G

**INVOICE**

To: **India International Insurance Pte Ltd**  
64 Cecil Street #04/#05  
IOB Building  
Singapore 049711

Invoice No. : ZI0000354  
Date : 17/3/2020  
VRN : SJB 5824 C  
Make & Model : Mit. Lancer  
DOA : 11/8/2019  
Terms : COD

S/N.	Description	Qty	U/P	Amt
1	Repair & Respray Accident Affected Portions			4,630.00
	Loss of Rental			
	LTA Search Fee			
	Purchase of GIA Report			

**TOTAL :** **\$4,630.00**

I agree to the price as listed above and confirm that  
goods are received in good condition.

(Customer's Signature )

(by Zoom Autowerks Pte Ltd)





Zoom Car Leasing  
Registration No.: 5339410M  
e-mail : zoomcarleasing@gmail.com

Zoom Autowerks Pte Ltd  
Tel: 9450 7920

### RENTAL INVOICE

Invoice No. : INV0000447  
Date : 22/8/2019  
Ref : SJZ 7504 L  
Your Ref : SJB 5824 C  
Terms : 30Days

#	Rental Period	Rate	Quantity	Amount
1	Rental Charges for SJZ 7504 L (11/08/2019 to 19/08/2019)	\$120.00	8 Days	\$960.00

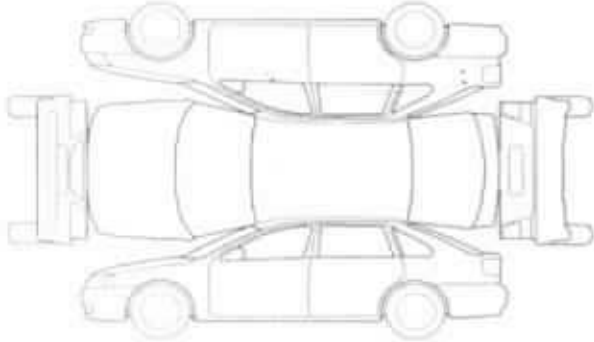


C/O Tee Kheng Hong, Alex  
476A Upper Serangoon View  
#19-510 Singapore 531476  
Contact : 9647 3352

Total : \$960.00

\_\_\_\_\_  
(Customer's Signature/Stamp)

\_\_\_\_\_  
(For Zoom Car Leasing)

## **RENTAL AGREEMENT**

<b>HIRER'S PARTICULAR</b>		<b>VEHICLE DETAIL</b>																					
Name: Tee Kheng Hong, Alex		Vehicle No.: JJZ 7504L																					
NRIC/Passport No.: S8920167E		Vehicle Make/Model: Hyundai Avante																					
Address: 476A Upp Serangoon View #19-510		Date/Time Out: 11/08/2019																					
Tel: 96473552		Date/Time In: 19/08/2019																					
Driving License No./Exp.:		<table border="1"> <tr> <td>E</td><td>%</td><td>%</td><td>%</td><td>F</td> <td>E</td><td>%</td><td>%</td><td>%</td><td>F</td> </tr> <tr> <td colspan="5">OUT</td> <td colspan="5">IN</td> </tr> </table>		E	%	%	%	F	E	%	%	%	F	OUT					IN				
E	%	%	%	F	E	%	%	%	F														
OUT					IN																		
<b>ADDITIONAL DRIVER'S PARTICULAR</b>		<b>RENTAL CHARGES</b>																					
Name:		Mileage:                      Mileage:																					
NRIC/Passport No.:		<table border="1"> <tr> <td>Hours</td><td>@</td><td>per hour</td><td></td> </tr> <tr> <td>8 Days</td><td>@ \$120</td><td>per day</td><td>\$960</td> </tr> <tr> <td>Weeks</td><td>@</td><td>per week</td><td></td> </tr> <tr> <td>Months</td><td>@</td><td>per month</td><td></td> </tr> </table>		Hours	@	per hour		8 Days	@ \$120	per day	\$960	Weeks	@	per week		Months	@	per month					
Hours	@	per hour																					
8 Days	@ \$120	per day	\$960																				
Weeks	@	per week																					
Months	@	per month																					
Address:		Other Charges																					
Tel:		Petrol Top-Up																					
Driving License No./Exp.:		Sub-total																					
(A) - Accident (D) - Dent (S) - Scratch		<b>TOTAL CHARGES</b> \$960																					
		<b>PRE-PAYMENT</b>																					
		Downpayment and Deposit																					
		Amount Refunded Due																					
		I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving license(s) is/are current and not disqualified from driving.																					
<b>PHYSICAL DAMAGE EXCESS</b>		<b>ACKNOWLEDGEMENT</b>																					
Singapore - Own Damage	\$52,000.00	 Hirer's Signature / Date																					
Singapore - 3rd Party	\$52,000.00																						
Malaysia*	\$58,000.00																						
For Drivers aged < 27 or > 65 and/or less than 2 years driving experience regardless of age	\$53,000.00 (Additional)																						
<b>IMPORTANT NOTE:</b>		 Owner's Signature / Date																					
1. ONLY PERSONS ABOVE 22 YEARS OF AGE, HOLDING A VALID SINGAPORE LICENCE FOR MORE THAN 2 YEARS, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE. 2. Vehicle is strictly for use in Singapore only and may not be driven out of Singapore without the prior written consent of Zoom Car Leasing. 3. Use of vehicle for illegal purposes (e.g. in connection with theft, drug peddling or trafficking, smuggling) is strictly prohibited. 4. In case of accident, the hirer shall report to Zoom Car Leasing immediately.																							

[➤ Back to OneMotoring](#)



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time: 12 Aug 2019 / 11:36:24

Receipt Date/Time : 12 Aug 2019 / 11:36:24

## Tax Invoice/Receipt

Receipt No. ITNET-00000-190812-000297

Previous Receipt No. \_\_\_\_\_

S/N	Item Description/ Business Transaction Reference No.
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Amount Before GST (\$\$)	GST Amount (\$\$)	Amount After GST (\$\$)
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Result of Insurance Enquiry - SHD7121Y

As at 11 Aug 2019/17:15:00

Insurance Co: INDIA INTL INS PTE LTD

1 Insurance Enquiry - SHD7121Y

Enquiry Fee

20190812113543109437

7.00	0.49	7.49
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Sub-Total	7.00	0.49	7.49
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Total Before Rounding	7.00	0.49	7.49
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Rounding Difference	0.04
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Total Amount Payable	7.45
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Paid By

xxxxxxxxxxxx0962	Credit Card Visa/MasterCard	7.45
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Total	7.45
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Cash Change	0.00
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Tendered Amount	7.45
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Excess Refundable Amount	0.00
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THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

**TAX INVOICE**

Our Ref No: GR-19-133520  
Date of Request: 19/08/2019

Your Ref No: WALK IN ELIN

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Your Vehicle No: SJB5824C  
Date of Accident: 11/08/2019  
Place of Accident: TECK WHYE CRESCENT  
Involving Vehicle No: SHD7121Y

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:  
Date:  
☐ GIRO ☒ Cash ☐ Cheque





RECORDS MANAGEMENT CENTRE

GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-19-133522

Date of Request: 19/08/2019

Your Ref No: WALK IN ELIN

ZOOM AUTOWERKS PTE LTD  
130 BEDOK RESERVOIR ROAD, EUNOS SPRING, #08-1339  
SINGAPORE 470130

Dear Sir/Madam,

Date of Accident: 11/08/2019

Vehicle No: SJB5824C

Place of Accident: ALONG TECK WHYE CRES

Involving Vehicle No: SHD7121Y

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SHD7121Y	ALONG TECK WHYE CRES	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque