15/5/2010

INS. CASE OWNER: FOO CHIT YAN | CC 6 /AIG1901 3378, F663 | LKK: | IDAC:

ASSIGNMENT

Surveyor: KSC | DOI: 20/7/19 | Date / Time: 30/7/19. | Registered in Merimen: 30/7/19.

Pre-assign / CCU / FTE

Insured Vehicle No. :	SMD 7328J.	Claim No. :	887924742459
Name of Insured :	ZENG Hanjun	Policy No. :	1800104326.
Insured Tel No. :	HP:	Make / Model :	MAZDA
Excess Sec II :S$	D.O.A : 25/7/19.	Place of Accident :	TPE NEAR YIYANG AYE EXIT
Is driver the owner? (YES / NO)	Nature of Accident :		
If **NO**, Driver Name / Age :		OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO	
Driver Tel No. :	(V/L: YES / NO)	Insured Liability : %	**Final ? Yes / No**

SZD 88910 → →

INSRS: WSP: OPTIMA Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time		
	SZD 88910 - X SMD7328J - X	
01/08/19	- PHO REVIEWED. OI CHANGED LANE. SEND LETTER & EMAIL TO OI TO NOTIFY TP CLAIM & NCD ISSUES. - EMAIL CHECKLIST OVER - TP LOD IN BY EMAIL	
21/08/19	- EMAIL TO OI PROPOSED BREAKDOWN. - UPLOADED IA IN MERIMEN - OI AGREED TO LET AIG SETTLE	
22/08/19	- AIG APPROVED MANDATE - SEND 1ST OFFER TO TP.	
26/08/19	- TP ACCEPTED OFFER. - ALL DOCS IN ORDER. - TO CLOSE.	

STAGE	DATE / PIC	
Non-Reporting ltr (1st):		
Non-Reporting ltr (2nd):		
Non-Reporting ltr (Final):		
Notification ltr (if non-pickup):		
Call OI:		
After call ltr to OI:	01/08/19-VIC	
Documentation Check List:	**Handler**	**Typist**
Notification ltr (if non-pickup)		
After call ltr to OI:	✓	
Authorisation To Act:	✓	
Release Voucher:	✓	
Final Repair Bill:	✓	
Car Rental Invoice:	✓	
Towing Invoice		
LTA / GIA :	✓	
Medical Bill:		
PIR:		
Mandate/Reject Instruction:	✓	
LOD	✓	
Payment Breakdown Form:		
Post-Repair Photos:		
Others:		

PRELIMINARY ADVICE	Date/Time:	Sent By:	
FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost: F/P	S$ 650.00 (3 days) Reduction: 43 %		Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 24/08/19	Confirm with ANGELA	Email ✓ Call ☐
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 15		If NO or B 28, Ass. Lia :
Repair Cost: (w/GST)	S$ 695.50		(OI CHANGED LANE)
Loss of Rental (LOR) (w/GST)	S$ 321.00 (3 days) x $100		
Loss of Use (LOU):	S$ — ($ x days)		
Loss of Income (LOI):	S$ — ($ x days)		
LOR only ✓ LOU only ☐	LOR + LOU ☐ LOR + LOI ☐ **[Tick only one]**		
GIA/LTA Search	S$ 2.00		
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ — (e.g. Tow/ Independent)		2) Report Format:
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	**S$** 1,018.50	**Global Sum S$:** —	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 1,018.50	Name 1: OPTIMA WERKZ PTE LTD	
Payee 2: (Strike if N.A.)	S$ —	Name 2: —	
Payee 3: (Strike if N.A.)	S$ —	Name 3: —	