



Teamwork Garage Pte Ltd
53 Ubi Avenue 1 #01-23/24 Singapore 408934
Paya Ubi Industrial Park
Tel: 6844 2475 Fax: 6844 2474
Email: claims@teamworkgarage.com
GST Register No: 201015366H

18th October 2019

Our reference: 1907-81 // Your reference: SHC2423P

India International Insurance Pte Ltd

BY HAND

64 Cecil Street
#05-00 IOB Building
Singapore 409711

Attn: Motor Claims Department

Dear Sir/ Madam,

Claimant : LEONG FOOK YUEN EDWARD
Address : BLK 695 HOUGANG STREET 61 #09-72 S(530695)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **24/07/2019** along **SIMEI AVENUE TOWARDS TAMPINES** involving our client's vehicle registration number **SLN8705G** and vehicle registrations number **SHC2423P** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$ 1,016.50
Loss of Use (\$150 x 16Days)	:	\$ 2,400.00
LTA search fee	:	\$7.49
Total	:	\$ 5,779.49

A copy of each of the following supporting documents are enclosed:-

- a) Our Client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) LTA Search Invoice;
- d) Owner / Driver's IC & Driving License;
- e) Certificate of Insurance;
- f) Letter Of Authorisation;
- g) Profoma Invoice;
- h) Satisfaction Of Repaired Vehicle;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



A handwritten signature in black ink, appearing to be 'John Tan', written over the stamp.

Teamwork Garage Pte Ltd

Encl.

LETTER OF AUTHORIZATION

To Sompo and teamwork garage pte ltd (third party insurance & Workshop)

Claimant Leong Fook Yuen ~~Edward~~ Edward

Dear Sirs,

I/We, Leong Fook Yuen ~~Edward~~ Edward owner of vehicle no. SLN 8705 G

hereby authorize my/our repairer, Teamwork garage pte ltd

act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SLN 8705 G that was damage pursuant to the accident which occurred at/along Simei Avenue towards Tampines

involving vehicle nos. SHC2423P

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies pertaining the above mentioned accident due to me/us to my/our repairer/solicitors Teamwork garage pte ltd. I/We hereby authorize you to forward and release all compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors Teamwork garage pte ltd pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Thank you.

Dated this 25 day of 07 (month) 2019 (year)

Signature of owner vehicle (claimant):

Name of owner of vehicle (claimant): Leong Fook Yuen Edward

NRIC Number (claimant): S1689988G



TeamWork Garage Pte Ltd
 53 Ubi Avenue 1 #01-23/24 Spore 408934
 Paya Ubi Industrial Park
 Tel : 6844 2475 Fax : 6844 2474
 E-mail : claims@teamworkgarage.com
 GST registered number : 201015366H

PROFOMA INVOICE - PI-2012

LEONG FOOK YUEN EDWARD
 C/O 53 Ubi Avenue 1 #01-24
 Paya Ubi Industrial Park
 Singapore 408934

Date : 18-Oct-19
 Vehicle number : SLN8705G
 Make Model : HONDA CIVIC
 Accident date : 24-Jul-19
 Reference number : 1907-81

Description		Amount SGD\$
Inclusive of supplying parts, labour, panel beating and spray painting		
Lump sum repair	:	950.00
7% GST	:	66.50
Grand total	:	1016.50
Singdollars: ONE THOUSAND SIXTEEN DOLLARS AND FIFTY CENTS ONLY		



Teamwork Garage Pte Ltd

1907-87

SATISFACTION OF REPAIRED VEHICLE

I/We, Leong Fook Yuen Edward, owner/driver of vehicle No. SLM 8705 G declare that the repairs of my/our vehicle has been completed and to my/our satisfaction.

I/We agree that I/we hereby irrevocable absolutely accept the settlement amount and the liability from the third party on the repair costs and/or rental and/or loss of use which are final and that the sum of amount are to be released and payment to the workshop for such repairs in respect of the damages caused in the accident.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Dated this 8 day of 8 (month) 20 19 (year)

@ 18 hrs 45 mins


Name and Signature