

Our ref : SMJ6014P
Your ref: SHA4703D

Date : 16th October 2019

Ms Vivian Lau (Case Handler)
LKK AUTO CONSULTANTS PTE. LTD.
Blk. 51 Paya Ubi Industrial Park
Ubi Avenue 1 #02-25
Singapore 408933

Dear Sir/ Madam,

RE: SUBMISSION OF DOCUMENTS FOR SMJ6014P – DOA: 23/07/2019

Kindly be informed that our customer, Ng Kai Li, owner of vehicle registration no. SMJ6014P (insured with AIG) holds vehicle registration no. SHA4703D which is insured with you at the time of an accident liable and hereby submitting a claim against your insured for the cost incurred.

On behalf of our customer, we provide the following claim for your settlement as below:

Repair Cost	:	\$ 1,612.49	
Loss of Rental/ Use	:	\$ 898.80	(\$ 128.40 x 07 days)
Total	:	\$ 2,511.29	

We are pleased to enclose the documents as set out in the attached checklist.

Please contact Mr. Andre Chow En De at 91449137 or email him at andre.chow@cyclecarriage.com.sg **within 7 working days** from the date of this letter should there be any missing documents or any other additional documents required. If we do not hear from you during these 7 days, we would take it that all documents submitted to you are complete and in order.

Cheque should be make payable to Cycle & Carriage KIA Pte. Ltd.

We look forward to receiving your early settlement of the invoice(s). Thank you.

Yours faithfully,-
CYCLE & CARRIAGE KIA PTE LTD



MANAGER
SERVICE OPERATIONS - PG



CYCLE & CARRIAGE

CYCLE & CARRIAGE KIA PTE LTD
PANDAN GARDENS CUSTOMER SERVICE CENTRE

209 Pandan Gardens Singapore 609339 Tel: 65684555 Fax: 65651240

**TAX INVOICE**

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info
INDIA INTERNATIONAL INSURANCE P/L	Cust No/Name LCV08863/NG KAI LI (HUANG KAILI)
64 CECIL STREET	Reg No/Reg Date SMJ6014P / 13/03/2019
#04/05 IOB BUILDING	Date In/Mileage 14/08/2019/ 4929
SINGAPORE 049711	Chassis/Package KNAF3416MK5031135 /KC17P
Contact No	Engine No G4FGJH722210
14/08/	Make/Model KIA/CERATO 1.6 A EX G333
	Colour/Trim SWP SNOW WHITE PEAR/ WK SATURN BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No		
CTP00080	Cash	08/10/2019/ 16:53	TLD	881 / Jojo Cheng	54736	81416679		
Description of Goods / Services					Qty	Unit Price	Disc%	Amount
E PNT88000								550.00
RENEW DAMAGED PARTS ON REAR BUMPER FACE								
E PNT88000								80.00
REMOVE AND INSTALL PARKING ASSIST								
E PNT98000								420.00
RESPRAY ON REAR BUMPER AND AFFECTED PORTION								
A 54900099								40.00
CHECK ELECTRICAL AND CHASSIS ELECTRICAL SYSTEM								
A 10028901								200.00
TO CARRY OUT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST								
USING HI-SCAN PRO TEST								
M SUNDRY								20.00
SUNDRIES								
X COVER-RR BUMPER LWR					1.00	197.00	00.00	197.00
Z TEXT								
INDIA TP CLAIM SHA4703D								
DOA: 23/07/2019								
SURVEYOR: RASUL LKK 13/08/2019								
<p>Cycle & Carriage celebrates 120 years. Visit www.cyclecarriage.com/120 for more info!</p>								
Parts		197.00				Nett		1,507.00
Labour		1,290.00			7% GST on	1507.00		105.49
Standard Menu		0.00						
Specialist Job		0.00				Total Payable		1,612.49
Diagnostics Job		0.00				Paid		0.00
Sundry/Others		20.00				Total Due		1,612.49
Total(w/o GST)		1,507.00						

Payment should be made strictly by cash, NETS or credit cards. Thank you.

Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.

CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel 67532536 Fax:67567565
GST Reg No: 51-936900-M

chan's

www.chans.com.sg

TAX INVOICE**NG KAI LI**

INVOICE : AR1908-0381
DATE : 22/08/2019
TERMS : C.O.D
STAFF ID : ELAINE
AGREEMENT NO. : HA201908-0100

ATTN : ACCOUNTS PAYABLE

DESCRIPTION	AMOUNT (SGD)
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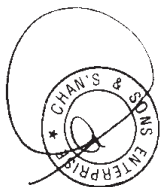
Vehicle Reg No : SKU8661Z 840.00
Make / Model : KIA FORTE K3 1.6A EX
Rental Dates : Rental Billing From 13/08/2019 To 20/08/2019
Period : 7 days
Rental Rate : S\$ 128.40 Per Day (Including GST)
Reference No : SMJ6014P

AMOUNT : S\$
EIGHT HUNDRED NINETY-EIGHT DOLLARS AND
CENT EIGHTY ONLY

NON-TAXABLE VALUE : 0.00
TAXABLE VALUE : 840.00
GST 7% : 58.80

TOTAL S\$: 898.80

Please make your cheques payable to : **CHAN'S & SONS ENTERPRISE**



For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	

Member of
VRA & ARTAS

**ARTAS**

363 Sembawang Road Goodlink Park Singapore 758379 T 67532536 F 67567565 E sales@chans.com.sg

RENTAL AGREEMENT

201908-0100

Hirer's Name MS. NG KAI LI		Date of Birth 01.11.1981	Passport/ Nric No. S 0600 C Spare	Nationality Spare
Address BLK. 421 JURONG WEST ST 42		Occupation	Driving Licence No	Date of Expiry
# 07-1043	Postal Code 640421	Contact No	Mobile Phone No. 9112 4673	
Joint Hirer's / Guarantor's Name		Date of Birth	Passport/ Nric No.	Nationality
Address		Occupation	Driving Licence No	Date of Expiry
Postal Code		Contact No	Mobile Phone No.	

CHECK OUT	Date 13.08.19	Time 1400	Mileage	
CHECK IN	Date 20.8.19	Time 11:01am	Mileage	
				Remarks

IMPORTANT NOTES:-

- Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- No refund will be given for vehicle that returns early.
- Own Damage Liability - First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- Third Party Liability - First \$2000 for any Third Party Accident Claim.
- Additional Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- Hirer is responsible for all parking fines & traffic summons.
- Extension:- One day's advance notice is required otherwise no extension will be allowed.
- Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- Vehicle returned after office hour will be charged to the next working day.
- Hourly extension is charged at 1/5 of the daily rate.
- As preventive maintenance, please check water & engine oil daily.
- Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT		RATE (\$)	TOTAL (\$)
RATE	+	@	120 + gst	840.00
DISCOUNT				
GST @ 7%				58.80
TOTAL				898.80
EXTENSION				
Don/Teban - TP/India Ins.				
SMJ 6014 P				
DEPOSIT (refundable) S\$				
CHANGED OVER FROM VEH.				DATE

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
 I/We declare that all information given on this form is true and accurate.

Hirer's Signature	Joint Hirer's/ Guarantor's Signature	for CHAN'S & SONS ENTERPRISE
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VEHICLE NO. SKU 8661Z	MODEL
FROM 13.08.2019	RETURN <small>*Estimate Date. For actual return see CHECK IN</small>



Exceptional Journeys

Surveyor : Rasul - LKK
Company : India
DOA : 23/07/2019
CSE : Don
Date of Survey : 13/08/2019

VEHICLE NO : SMJ6014P
MODEL : KIA/ CERATO 1.6 A EX G333
WIP : 54736

Material	:	\$	197.00
Labour	:	\$	1,310.00
Sub-Total	:	\$	1,507.00
Less Excess	:	\$	-
Total	:	\$	1,507.00
GST 7%	:	\$	105.49
Grand Total	:	\$	1,612.49
Finalise By/Date	:	JoJo dtd 27/08/2019	

Email 27/08/19 7:51pm

☒ REVERT BACK WITHIN 7 DAYS,
OTHERWISE WILL PROCEED WITH INVOICING

☐ SURVEYOR'S REPORT REQUIRED

REPAIR TOOK 3 WORKING DAYS + Days (1) Weekends
+ Days () Public Holiday
+ 1 Survey - 13/08/2019 - Tue
TOTAL DAYS REPAIR TOOK = 4

☒ TP Claim India - SHA4703D

☐ Claim GIA / LTA fee

☒ Claim Loss ☐ Use ☒ Rental

☐ Claim Medical Fee / Others

☐ Third Party Report



Exceptional Journeys

To:

Cycle & Carriage Kia Pte Ltd
209 Pandan Gardens,
Singapore 609339
Attention: [Motor Claims Department]

Date: [24.07.2019]

LETTER OF AUTHORIZATION TO ACT

Dear Sirs,

1. I/We, the undersigned, am the registered owner of vehicle no. SMJ6014P (vehicle no.) (the "**Vehicle**").
2. As a result of a motor incident occurring on 23.07.2019 (date and time of accident) on/along CLEMENTI AVE 6 TOWARD PIE TUAS (location) between the Vehicle and SHA4703D (3rd party vehicle(s) number, if any) (the "**Accident**"), the Vehicle was damaged and has been sent in for repairs to be conducted at Cycle & Carriage's workshop.
3. I/We hereby authorize Cycle & Carriage to act for and on my/our behalf in respect of the following:
 - (a) to submit, make, settle and/or resolve any claims (the "**Claims**") which I/we may have against third party insurers and/or any other parties ("**Third Parties**") arising out of the Accident, in any manner as it deems fit;
 - (b) to receive payment from any Third Parties as settlement for the Claims (including accepting cheques made out in favour of Cycle & Carriage); and
 - (c) to generally do or cause to be done all acts or things (including signing any forms or documents or giving instructions to any Third Parties) which it deems necessary or expedient for the foregoing purposes.
4. In addition to the above, I/We hereby further authorize Cycle & Carriage, for and on our behalf, to **execute and sign any discharge vouchers, indemnity forms and/or any other forms or documents** in relation to or arising from the Claims.

For the avoidance of doubt, all payments towards settlement of the Claims should be made in favour of Cycle & Carriage.



Exceptional Journeys

5. I/We further acknowledge and recognize that any settlement which Cycle & Carriage may make for and on my/our behalf in respect of any Claims may be on a without prejudice basis and without any admission of liability in so far as any other Third Parties are concerned.

Thank you.

Yours faithfully,

Name: NG KAI LI (HUANG KAILI)
NRIC / Passport No. / Company Registration No.: 060C