

Focus Auto Pte Ltd
Business Reg. No. 201004495R
GST Reg. No. 201004495R
Tel: 6886 9097 Fax: 6481 9095
Email: claims@focusauto.com.sg

Date : 30/07/2019

BY E-MAIL

Your ref: SMG 4352 S
Our ref: SLZ 2534 J

WITHOUT PREJUDICE

M/S FWD SINGAPORE PTE LTD
6 Termasek Blvd, #18-01, Suntec Tower 4
Singapore 038986

Dear Sir/Madam,

ACCIDENT INVOLVING : (SLZ 2534 J & SMG 4352) ALONG CLEMENTI AVENUE 6
DOA: 15/07/19 TIME: 1845 HOURS

We refer to the above matter and write on behalf of TW PREMIUM AUTOMOBILE PTE LTD, the registered owner of SLZ 2534 J in respect of the above accident.

We are instructed that the above accident was caused by your insured's negligent driving/ or management of your insured vehicle. Your insured's vehicle SMG 4352 S collided onto the front portion of our client's vehicle SLZ 2534 J. As a result of the accident, our client has been put to loss and expenses, particulars of which are as follows:-

1. Cost of repair	(\$7000 + 7% GST)	\$	7,490.00
2. Loss of Rental	(8 days x \$200)	\$	1,600.00
3. Buy 3rd party's GIA report		\$	29.00
4. GIA		\$	2.00
5. Incidentals		\$	88.00

Total Amount: \$ 9,209.00

Enclosed are the following documents for your perusal.

- 1) Driver's driving license/ Identity card
- 2) Certificate of Insurance
- 3) GIA report
- 4) LTA Search (SMG 4352 S)
- 5) Original repair claim
- 6) Car Rental Agreement/ Receipt (TW PREMIUM)

Our company is not the authorized workshop of any of the GIA member companies and we are writing in purely for amicable sake.

The demand herein is in respect of our client's for damages pertaining to his motor vehicle and any settlement following or subsequent to this demand shall not prejudice any claim in respect of personal injuries.

Kindly acknowledge receipt of the above said documents within 7 days and your favourable reply is deeply appreciated.

Yours faithfully,


Brandon

LETTER OF AUTHORIZATION

DATE : 16 July 2019.

To : FWD SINGAPORE PTE LTD

RE: ACCIDENT INVOLVING VEHICLE NO. SLZ2534J & SMG 4352S

ALONG Clements Ave 6. ON 15/7/2019

I/WE TW Premium Automobile Pte Ltd of (NRIC / ROC NO.) 201320430G.

OF 210 Turf Club Road Lot A8 The Grandstand Car Mall S(287995)

Owner of vehicle no. SLZ2534J in consideration of M/S FOCUS AUTO PTE LTD repairing my / our

vehicle SLZ2534J at my / our instruction and hereby authorize FOCUS AUTO PTE LTD to demand

claim settle receive whatever amount settled / payable by the Insurance Company and / or third party or to commence legal proceeding. If necessary, under my name, for the cost of repairs, car rental and / or loss of use, etc and to their appointing Solicitor to act for me / us in respect of the said accident / claim and all claimed and / or settled shall belong to them absolutely.

I further agree and undertake to indemnify them against the above mentioned claim cost which may arisen therewith.

Signature of Owner :
(Company's chop - if any)



Name of Owner : TW PREMIUM AUTOMOBILE PTE LTD

NRIC No : 201320430G

RELEASE

Claim Reference:	1201900020686
Surveyor's Reference:	CC4/FWD19012629/Upa3
TP Reference:	SLZ 2534J

We, FOCUS AUTO PTE LTD ("Workshop") hereby agree and confirm that we are authorized by the owner ("Claimant") of motor vehicle SLZ 2534J ("Vehicle") to accept the sum of \$ 8,221.00, being the amount claimed for \$7,490.00 (repair costs), \$700.00 (loss of rental/ use), ---- (loss of income), \$31.00 (search fees) as compensation for the loss of or damage to the Vehicle, as a result of an accident ("Accident") which occurred on 15/07/2019 (date of accident) at / along Clementi AVE 6 (location) involving vehicle no/s. SLZ 2534J and SMG 4352S.

This is pursuant to the inspection conducted on 17/07/2019 (date) at the Workshop.

We confirm that this acceptance is in full and final settlement of all claims arising from the damage to the Vehicle (whether now or hereafter to become manifest), to the intent that FWD Singapore Pte. Ltd. and all other persons, in particular the driver of SMG 4352S be absolutely and finally exonerated and discharged from all claims of every nature and kind whatsoever which have been made or which may be made in respect of this Accident.

We also declare that we are authorized by the Claimant to receive the above compensation and we have full authority to make the claim as set out above and to settle the matter on behalf of the Claimant in any manner we deem fit.

This settlement is reached on a without prejudice and without admission of liability basis. As such, this Release is not to be construed as an admission of liability on the part of FWD Singapore Pte Ltd, their policyholder and / or authorised driver and shall not be used as evidence in any claims and / or action which may be lodged by any of them.

Dated this 9 day of DEC 2019

CLAIMANT




[Signed by the "Workshop" with Co. Stamp]

For and on behalf of the "Claimant"



CKS

[FWD's appointed surveyor with Co. Stamp]

For and on behalf of FWD Singapore Pte. Ltd.

Focus Auto Pte Ltd

Business Reg. No: 201004495R

GST Reg. No: 201004495R

No 1 Kaki Bukit Ave 6 Autobay

#02-50 Singapore 417883

Date: 30 July 2019

TW PREMIUM AUTOMOBILE PTE LTD

C/O NO 1 KAKI BUKIT AVENUE 6

AUTOBAY #02-48/50

SINGAPORE 417883

MOTOR VEHICLE NO: SLZ 2534 J TOYOTA WISH

REPAIR CLAIM

\$ 7,000.00

LUMP SUM

Sub- total \$ 7,000.00

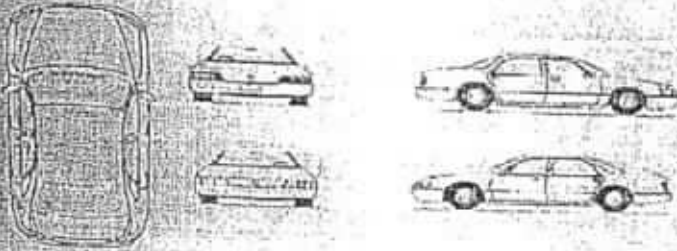
7% GST: \$ 490.00

Total: \$ 7,490.00

SINGAPORE DOLLARS: SEVEN THOUSAND FOUR HUNDRED AND NINETY ONLY

VEHICLE RENTAL AGREEMENT

Hirer's Particular Name (as in LIC): <u>ROBIN BIN NABIN</u> NRIC / PASSPORT No.: <u>S7228432A</u> Address (Res): <u>815 KIRITONG WOOD</u> <u>ST 64 #02-129 S (613184)</u> Name & Address of Employer: _____ Occupation: _____ Driving Exp: <u>19 yrs 2 m 14</u> D/L No: _____ D/L Type: <u>Local/International</u> Pass Date: _____ Date of Birth: <u>14/08/1973</u> Tel. (C): _____ (H): _____ (HP): <u>96917435</u> ADDITIONAL DRIVER'S PARTICULARS Name (as in LIC): _____ NRIC / PASSPORT No.: _____ Pass Date: _____ Date of Birth: _____ Address (Res): _____ Tel/HP: _____		Veh No: <u>SLZ253115</u> Mileage Out: _____ Make & Model: <u>TOYOTA VOXY</u> Auto/Manual: <u>1.8 CVT</u> DUT: Date: _____ DUT: Time: _____ Mileage Out: _____ Make & Model: <u>TOYOTA VOXY</u> Auto/Manual: <u>1.8 CVT</u> DUT: Date: <u>16/07/19</u> DUT: Time: <u>15:00pm</u> RENTAL CHARGES Daily: _____ Weekly: <u>\$200.00</u> Monthly: _____ Hours: _____ Others: _____ CDW: _____ TWI: _____ Delivery Service: _____ Sub - Total \$: <u>1600.00</u> Refundable Deposit: _____	
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VEHICLE COLLECTION CHECKED OUT BY: _____ MILEAGE OUT IN KM: _____ FUEL LEVEL: _____ NO DATE: _____ TIME ADJUSTMENT: _____ CHECKED BY BY: _____ FUEL LEVEL: _____ NO DATE: _____ TIME ADJUSTMENT: _____ CHECKED BY BY: _____	
Hirer's Signature: _____	Additional Driver's Signature: _____

I/We agree to the terms and conditions above, overleaf and that all information given are true & correct in all respects. My/Our driving License(s) is/are current and not disqualified from driving.

IMPORTANT

1. ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORIZED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.

2. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY.

TW PREMIUM AUTOMOBILE PTE LTD

3. IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER:

- shall report all accidents involving the said vehicle to the Owner immediately;
- shall take immediate steps to complete and sign Form (MAR) (Motor Accident Report Form) and do all other acts required in compliance with the "MIN-INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is reported to the insurer);
- shall report to the police within 24 hours from the occurrence, following types of Accident:
 - injury case;
 - non-injury case involving a Government vehicle, or damage to Government property;
 - non-injury case involving a foreign vehicle (to obtain their motor insurance policy, Passport no./Name of driver, Vehicle number, LRG card and Vehicle road tax information);
 - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE-THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER/DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO TW PREMIUM PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARK	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
16/07/19	5:10pm		<u>[Signature]</u>		NIL	<u>[Signature]</u>



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-19-114681

Date of Request: 16/07/2019

Your Ref No: MKFS19092933

Focus Auto Pte Ltd
1 Kaki Bukit Ave 6
#02-48/50 Autobay
Singapore 417883

Dear Sir/Madam,

Your Search Criteria:

Date of Accident: 15/07/2019

Place of Accident: CLEMENTI AVE 6

Client Vehicle No: SLZ2534J

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque

TAX INVOICE

Our Ref No: GR-19-117511
Date of Request: 22/07/2019

Your Ref No: MKFS19092933

Focus Auto Pte Ltd
1 Kaki Bukit Ave 6
#02-48/50 Autobay
Singapore 417883

Dear Sir/Madam,

Date of Accident: 15/07/2019
Vehicle No: SLZ2534J
Place of Accident: CLEMENTI AVE 6
Involving Vehicle No: SMG4352S

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SMG4352S	CLEMENTI AVE 6	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [] Cash ☐ [] Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-19-114494

Date of Request: 16/07/2019

Your Ref No: Online Purchase

Focus Auto Pte Ltd
1 Kaki Bukit Ave 6
#02-48/50 Autobay
Singapore 417883

Dear Sir/Madam,

Enquiry Date 16/07/2019

Enquiry By Sin Lai Mei

Vehicle No. SMG4352S

Accident Date 15/07/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

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For GIARMC Official use:

Date:

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