



29 JULY 2019

**SHI YOUJUN EUGENE**  
87 UPP CHANGI ROAD EAST  
SINGAPORE 486181

**Dear Sir/ Mdm**

**OUR REF : CC4/ASM19012625/Awb3 // S9M01TZE**  
**YOUR REF : SGE 1968S**  
**ACCIDENT INVOLVING SGE 1968S AND SMH 9115Y ALONG/AT ECP ON 13/07/2019**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a third party claim(s) from GREEN FOREST AUTOMOBILE acting on behalf of the owner of SMH 9115Y against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your favour as it is head-to-rear collision. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

As Insurers, they shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter. Your intent must be formally expressed to AXA and acknowledged by AXA.

Your full co-operation in the handling of the claim is required and kindly submit the following to [vivianlau@lkkauto.com](mailto:vivianlau@lkkauto.com) within 7 days from the date of this letter **if not provided at our reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Copy of the letter of authorization
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)
- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim.

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without our prior knowledge and consent. If you receive any correspondence or legal document such as a Writ of Summons in connection with this accident, please forward it to us immediately. You may email it to [cst@axa.com.sg](mailto:cst@axa.com.sg) or deliver it by hand to AXA Customer Care Centre.

This letter should not be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), we shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact as at Ms. Vivian Lau (LKK Handler) 6841 8625 or [vivianlau@lkkauto.com](mailto:vivianlau@lkkauto.com). Please quote our claim reference when you contact us that we can assist you more effectively.

Yours sincerely,

A handwritten signature in black ink, appearing to be a stylized 'M' or 'V' with a vertical line extending downwards from the left side.

Vivian Lau  
Case Handler  
DID: 6841 8625  
FAX: 6741 4108  
EMAIL: [vivianlau@lkkauto.com](mailto:vivianlau@lkkauto.com)

cc AXA INSURANCE PTE LTD

## AUTHORISATION TO ACT

I/We Sylliss Auto Pte Ltd of \_\_\_\_\_  
owner of SMH 9115Y hereby

authorize Green Forest Automobile Pte Ltd ("The Workshop") to act for me/us with respect to my/our  
claim for the repair costs and/or rental and/or loss of use for my/our vehicle SMH 9115Y  
this was damaged pursuant to the accident occurred on 13/7/19 at  
involving Eep Tuds Chang vehicle number SGE 1968Y

I/We further authorize the Workshop to settle my/our above mentioned claim in a manner that they deem  
fit and the Workshop is further authorized to receive payment further to settlement of my/our claim with  
no receipt cheque being made in favor of Green Forest Automobile Pte Ltd.

The settlement The Workshop may reach on my/our behalf is on without prejudice and without  
admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Inasmuch as Personal Data Protection Act 2012, I/We hereby agree that The Workshop may disclose or  
share my personal data to any authorized service providers whom The Workshop would necessarily need  
to cooperate, interact or work in one way or another in serving me or meeting my requests.

If I/we are not able to recover full amount for the repair cost from the third Party's Insurance Company  
within (six) months' time from invoice date, Green Forest Automobile Pte Ltd shall bill to you/your  
company for the balance/full amount of the repair cost. The Workshop will close this case without prior  
notice if we are unable to recover within 2 years.

I/We \_\_\_\_\_ understand the above explanation by Green Forest  
Automobile Pte Ltd.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

  
\_\_\_\_\_  
Claimant's Signature  
(Company's stamp for company vehicle)



  
\_\_\_\_\_  
Green Forest Automobile Pte Ltd



## AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SGE1968S	(Insd veh)	Model: TOYOTA PRIUS HYBRID 1.8S A
	SMH9115Y	(TP veh)	
Date of Accident/ Time:	13/07/2019 @ 1120HRS		

Repair Estimate	: \$	10,811.92	
Final Repair Cost	: \$	2,889.00	
Loss of Use	: \$	560.00	7 days at \$80.00 per day
Rental (if any)	: \$		days at \$ per day
LTA / GIA Search Fee	: \$		
Others:	: \$		
	: \$		
Final Settlement Sum	: \$	3,449.00	
Payee Name: GREEN FOREST AUTOMOBILE PTE LTD			
Is Third Party Workshop GIA Registered? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (Kindly indicate below)			
A)	For Non GIA Registered Workshop:	Agreed Liability	100 (%)
B)	For GIA Registered Workshop:	BOLA Applicable: Yes/ No	BOLA Scenario No: _____
	BOLA Liability: _____ (%)	Assessed Liability (*): _____ (%)	
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.			
Remarks:			




## NOTE:

1. PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
2. THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
3. AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. in the event, rental agreement / invoices are not received within 7 days of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a full and final settlement that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

 Signature of workshop representative / Workshop stamp Name of Representative: LEE TEAN BENG Date: 13/03/2020	 Signature of Witness / Workshop stamp (if applicable) Name of Witness: EILEEN TAN Date: 13/03/2020
 Signature of AXA's surveyor/representative: Name of AXA's surveyor/representative: Date: 16/6/2020	