

15/5/2010

INS. CASE OWNER:

CC 4/III1901

LKK:

IDAC:

Surveyor:

maru

DOI:

ASSIGNMENT

Date / Time:

5/7/19.

Registered in Merimen:

5/8/19.

Pre-assign / CCU / FTE

SHEA 615M.



Insured Vehicle No. :

Claim No. :

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II :SS

D.O.A :

Place of Accident :

Is driver the owner?

(YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :

%

Final ? Yes / No

YM 9A33J.



INSRS:

WSP:

Tel :

Liability :

RMKS:

Abmim.



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:



INSRS:

WSP:

Tel :

Liability :

RMKS:

Date/ Time	STAGE	DATE / PIC
YM 9A33J.	Non-Reporting ltr (1st):	
SHEA 615M.	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List: Handler Typist	
	Notification ltr (if non-pickup)	☐
	After call ltr to OI:	☐
	Authorisation To Act:	☐
	Release Voucher:	☐
	Final Repair Bill:	☐
	Car Rental Invoice:	☐
	Towing Invoice:	☐
	LTA / GIA :	☐
	Medical Bill:	☐
	PIR:	☐
	Mandate/Reject Instruction:	☐
	LOD	☐
	Payment Breakdown Form:	☐

PRELIMINARY ADVICE Date/Time:		Sent By:		Post-Repair Photos:	☐	☐
				Others:	☐	☐
FINALIZATION Date/Time:		Confirm with:		Confirm by:		
Repair Cost:	\$S	(days) Reduction:	%	Email	☐	Call ☐
FINAL SETTLEMENT Date/Time:		Confirm with		Email	☐	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :		If NO or B 28, Ass. Lia :		
Repair Cost:	\$S					
Loss of Rental (LOR):	\$S	(days)				
Loss of Use (LOU):	\$S	(\$ x days)				
Loss of Income (LOI):	\$S	(\$ x days)				
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LO ☐	[Tick only one]		
GIA/LTA Search	\$S					
Medical:	\$S					
Disbursement:	\$S	(e.g. Tow/ Independent)		1) Claim status: Normal/Reject/Private Settle		
Legal Cost	\$S			2) Report Format:		
				3) Survey fee:		
Total:	\$S	Global Sum \$S:				
FINAL PAYMENT Date/Time:		Confirm with:		Email	☐	Call ☐
Payee 1:	\$S	Name 1:				
Payee 2: (Strike if N.A.)	\$S	Name 2:				
Payee 3: (Strike if N.A.)	\$S	Name 3:				

