			LKK:
INS. CASE OWNER: LEE MING YAO	CC 3/AIG1901 1725, R1/43		IDAC:

ASSIGNMENT

Surveyor: KASUL	DOI: 22/07/19	Date / Time : 2/7/19
		Registered in Merimen: 2/7/19

Pre-assign / CCU / FTE
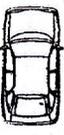
Insured Vehicle No. : SLE 5840R	Claim No. : 37770844454
Name of Insured : MASROOR AHMAD CHEEMA	Policy No. : N0047699203
Insured Tel No. : ___ HP: ___	Make / Model : NISSAN
Excess Sec II :S$ ___ D.O.A : 24/6/19	Place of Accident : CAPITAL SQUARE CP ENTRANCE
Is driver the owner? (YES / NO)	Nature of Accident : ___

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

If NO, Driver Name / Age : ___   Insured Liability : ___ %   **Final ?** Yes / No

Driver Tel No. : ___ (V/L: YES / NO)
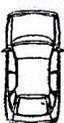
SFA 5701S → Performance
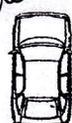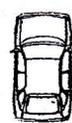
INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time			STAGE	DATE / PIC
	SFA 5701S — X SLE 5840R X		Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
08/07/19	MVT REVIEWED. OI EXITING C/P.		Call OI:	
	SEND LETTER & EMAIL TO OI TO		After call ltr to OI: 08/07/19 - VIC	
	NOTIFY TP CLAIM & NCD ISSUES.		**Documentation Check List:**	Handler Typist
	- EMAIL LIABILITY CLAIM		Notification ltr (if non-pickup)	☐ ☐
	- FINALISED		After call ltr to OI	✓ ☐
	- ORIGINAL TP LOD IN		Authorisation To Act:	✓ ☐
			Release Voucher:	✓ ☐
02/09/19	- UPLOADED IN MERIMEN		Final Repair Bill:	✓ ☐
11/09/19	- MG APPROVED MANDATE.		Car Rental Invoice:	☐ ☐
	- CONFIRMED AMOUNT SAME AS LOD.		Towing Invoice:	☐ ☐
	- ALL DOCS IN ORDER.		LTA / GIA :	☐ ☐
	- TO CLOSE.		Medical Bill:	☐ ☐
			PIR:	☐ ☐
			Mandate/Reject Instruction:	✓ ☐
			LOD	✓ ☐
			Payment Breakdown Form:	☐ ☐

PRELIMINARY ADVICE Date/Time:	Sent By:	Post-Repair Photos:	☐ ☐
		Others:	☐ ☐

FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost: P P	S$ 5,157.50 (5 days) Reduction: 65 %			Email ☐ Call ☐

FINAL SETTLEMENT	Date/Time: 11/09/19	Confirm with CAROLINE	Email ☐ Cal ☐	
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 9		If NO or B 28, Ass. Lia :	
Repair Cost: (W/GST)	S$ 5,518.53		(OI FROM MINOR ROAD)	
Loss of Rental (LOR):	S$ — (days)			
Loss of Use (LOU):	S$ 500.00 ($100 x 5 days)			
Loss of Income (LOI):	S$ — ($ x days)			
LOR only ☐ LOU only ✓ LOR + LOU ☐ LOR + LO ☐ [Tick only one]				
GIA/LTA Search	S$ —			
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S$ — (e.g. Tow/ Independent)		2) Report Format:	
Legal Cost	S$ —		3) Survey fee: $320.00	
Total:	S$ 6,018.53	Global Sum S$: —		

FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Cal ☐	
Payee 1:	S$ 5,518.53	Name 1: PERFORMANCE MOTORS LIMITED		
Payee 2: (Strike if N.A.)	S$ 500.00	Name 2: NG SIANG CHIN SANDRA		
Payee 3: (Strike if N.A.)	S$ —	Name 3: —		