

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: 01/07/2019

Date / Time : \_\_\_\_\_

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**

Insured Vehicle No. : SLK 7017G

Claim No. : 7277406549SG

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II :S\$ \_\_\_\_\_ D.O.A : 27/06/2019

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

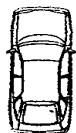
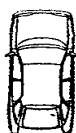
If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**

SJV 8054H

INSRS:  
WSP: PRECISE  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           |                                                             | STAGE                                                        | DATE / PIC                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|
|                                                                                                                                                                      |                                                             | Non-Reporting ltr (1st):                                     |                                                   |
|                                                                                                                                                                      |                                                             | Non-Reporting ltr (2nd):                                     |                                                   |
|                                                                                                                                                                      |                                                             | Non-Reporting ltr (Final):                                   |                                                   |
|                                                                                                                                                                      |                                                             | Notification ltr (if non-pickup):                            |                                                   |
|                                                                                                                                                                      |                                                             | Call OI:                                                     |                                                   |
|                                                                                                                                                                      |                                                             | After call ltr to OI:                                        |                                                   |
|                                                                                                                                                                      |                                                             | <b>Documentation Check List:</b>                             | <b>Handler      Typist</b>                        |
|                                                                                                                                                                      |                                                             | Notification ltr (if non-pickup)                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | After call ltr to OI:                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Authorisation To Act:                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Release Voucher:                                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Final Repair Bill:                                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Car Rental Invoice:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Towing Invoice                                               | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | LTA / GIA :                                                  | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Medical Bill:                                                | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | PIR:                                                         | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Mandate/Reject Instruction:                                  | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | LOD                                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Payment Breakdown Form:                                      | <input type="checkbox"/> <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time: _____ Sent By: _____                             | Post-Repair Photos:                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                             | Others:                                                      | <input type="checkbox"/> <input type="checkbox"/> |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time: _____ Confirm with: _____ Confirm by: <b>CKS</b> |                                                              |                                                   |
| Repair Cost: <b>L/S</b>                                                                                                                                              | S\$ <b>2,700.00</b> ( <b>6</b> days) Reduction: <b>57</b> % | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <b>18.08.20</b> Confirm with <b>YAN HONG</b>     | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Final Liability:                                                                                                                                                     | % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>27</b>   | If NO or B 28, Ass. Lia :                                    |                                                   |
| Repair Cost: <b>w/GST</b>                                                                                                                                            | S\$ <b>2,889.00</b>                                         | <b>OID REAR ENDED TP</b>                                     |                                                   |
| Loss of Rental (LOR):                                                                                                                                                | S\$ <b>700.00</b> ( <b>7</b> days) <b>X \$100</b>           |                                                              |                                                   |
| Loss of Use (LOU):                                                                                                                                                   | S\$ <b>-</b> (\$ <b>x</b> days)                             |                                                              |                                                   |
| Loss of Income (LOI):                                                                                                                                                | S\$ <b>-</b> (\$ <b>x</b> days)                             |                                                              |                                                   |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                             |                                                              |                                                   |
| GIA/LTA Search                                                                                                                                                       | S\$ <b>8.00</b>                                             |                                                              |                                                   |
| Medical:                                                                                                                                                             | S\$ <b>-</b>                                                | 1) Claim status: Normal/ <del>Reject/Private Settle</del>    |                                                   |
| Disbursement:                                                                                                                                                        | S\$ <b>-</b> (e.g. Tow/ Independent )                       | 2) Report Format: <b>TP</b>                                  |                                                   |
| Legal Cost                                                                                                                                                           | S\$ <b>-</b>                                                | 3) Survey fee: <b>\$320</b>                                  |                                                   |
| <b>Total:</b>                                                                                                                                                        | <b>S\$ 3,597.00</b>                                         | <b>Global Sum S\$:</b>                                       |                                                   |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time: <b>18.08.20</b> Confirm with: <b>YAN HONG</b>    | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Payee 1:                                                                                                                                                             | S\$ <b>3,597.00</b> Name 1: <b>PRECISE AUTO SERVICE</b>     |                                                              |                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                                            | S\$ Name 2:                                                 |                                                              |                                                   |
| Payee 3: (Strike if N.A.)                                                                                                                                            | S\$ Name 3:                                                 |                                                              |                                                   |