

Our Ref : SFW1126Y
Your Ref: CC4/EQI19011133/T1pa3

26th November 2019

Ms Chew Hsiao Tong
Motor Claims Department
LKK Auto Consultants Pte Ltd
Blk 51 Paya Ubi Industrial Park
#02-25 Ubi Avenue 1
Singapore 408933

Dear Sir/Madam,

RE: SUBMISSION OF DOCUMENTS FOR SFW1126Y (DOA: 18.06.2019)

Kindly be informed that our customer, Mr Lai Kit Loong, owner of vehicle registration no. SFW1126Y (insured with AIG) holds vehicle registration no. GBD8816R which is insured with you at the time of an accident liable and hereby submitting a claim against your insured for the cost incurred.

On behalf of our customer, we provide the following claim for your settlement as below :

Repair cost	:	\$ 2,765.95
Loss of Rental	:	\$ 963.00 (\$107 x 9 days)
Total	:	<u>\$ 3,728.95</u>

We are pleased to enclose the documents as set out in the attached checklist.

Please contact Mr. Andre Chow En De at 91449137 or email him at andre.chow@cyclecarriage.com.sg **within 7 working days** from the date of this letter should there be any missing documents or any other additional documents required. If we do not hear from you during these 7 days, we would take it that all documents submitted to you are complete and in order.

Cheque should be make payable to Cycle & Carriage Automotive Pte. Ltd.

We look forward to receiving your early settlement of the invoice(s). Thank you.

Yours faithfully
CYCLE & CARRIAGE AUTOMOTIVE PTE LTD



MANAGER
SERVICE OPERATIONS – PG

TAX INVOICE

Co Reg No : 197701469G

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info	
LAI KIT LOONG (LI JIELONG) 25 MILTONIA CLOSE #11-12 SINGAPORE 768060 Contact No Mobile: 94886687 26/06/2019	Cust No/Name	KCV11339/LAI KIT LOONG (LI JIELONG)
	Reg No/Reg Date	SFW1126Y / 22/05/2019
	Date In/Mileage	26/06/2019/ 6288
	Chassis/Package	MMBSTA13AKH001846
	Engine No	3A92UHT1685
	Make/Model	MIT/19MY ATTRAGE 1.2 CVT
	Colour/Trim	W05 WHITE PEARL / BK BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No		
CTP00040	Cash	01/11/2019/ 13:05	TLC	260 / AiTing	41185	41445079		
Description of Goods / Services					Qty	Unit Price	Disc%	Amount
E PNT88000								550.00
REPLACE DAMAGED PARTS, REPLACE FRONT BUMPER, REPAIR ALL OTHER AFFECTED AREAS, ADJUST AND ALIGN BODY GAPS ALIGNMENT TO THE SAME								
E PNT98000								420.00
RESPRAY ON FRONT BUMPER, AND ALL OTHER AFFECTED AREAS TO THE SAME								
A 54900099								20.00
CHECK WIRING AND CHASSIS ELECTRICAL SYSTEM								
A 10028901								200.00
CONDUCT DIAGNOSTIC CHECK USING MUT TESTER AND CLEAR TROUBLE CODE								
M SUNDRY								20.00
SUNDRIES								
S SPECIALISTJOB								50.00
SUPPLY & REPLACE FRONT LICENSE PLATE WITH PLASTIC FRAME								
X	GRILLE,RADIATOR				1.00	548.00	00.00	548.00
X	MARK,THREE-DIA				1.00	51.00	00.00	51.00
X	FACE,FR BUMPER				1.00	696.00	00.00	696.00
X	CLIP,FR BUMPER				10.00	3.00	00.00	30.00
Z TEXT								
TP CLAIM EQ GBD8816R								
DOA : 18.06.19								
SURVEYOR TAUFIKH LKK 26.06.19								
REPAIR 03 DAYS								

Cycle & Carriage celebrates 120 years.
Visit www.cyclecarriage.com/120 for more info!

Parts	1,325.00	Nett	2,585.00
Labour	1,190.00	7% GST on	2585.00
Standard Menu	0.00		
Specialist Job	50.00	Total Payable	2,765.95
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	20.00	Total Due	2,765.95
Total(w/o GST)	2,585.00		

Payment should be made strictly by cash, NETS or credit cards. Thank you.

Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.

CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel 67532536 Fax:67567565
GST Reg No: 51-936900-M

chan's
www.chans.com.sg

TAX INVOICE

LAI KIT LOONG

INVOICE : AR1907-0096
DATE : 05/07/2019
TERMS : C.O.D
STAFF ID : ELAINE
AGREEMENT NO. : HA201906-0274

ATTN: ACCOUNTS PAYABLE

DESCRIPTION	AMOUNT (SGD)
-------------	--------------

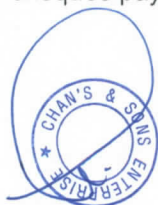
Vehicle Reg No : SKZ1922R 900.00
Make / Model : TOYOTA ALTIS 1.6 AUTO
Rental Dates : Rental Billing From 26/06/2019 To 04/07/2019 (incl)
Period : 9 days
Rental Rate : S\$ 107.00 Per Day (Including GST)
Reference No : SFW1126Y

AMOUNT : S\$
NINE HUNDRED SIXTY-THREE DOLLARS ONLY

NON-TAXABLE VALUE : 0.00
TAXABLE VALUE : 900.00
GST 7% : 63.00

TOTAL S\$:	963.00
--------------------	---------------

Please make your cheques payable to : **CHAN'S & SONS ENTERPRISE**



For Official Use Only

Payment Date :	F / Amt
CS / CC /CH :	
CS / CC /CH :	



HA 2019 06-0274

RENTAL AGREEMENT

Hirer's Name → <u>Lat Kst Loong</u>		Date of Birth	Passport/ Nric No.	Nationality
Address		Occupation	Driving Licence No	Date of Expiry
Postal Code		Contact No	Mobile Phone No.	
Joint Hirer's / Guarantor's Name <u>Tan Kai Benh Kkwin</u>		Date of Birth <u>03 Nov 1980</u>	Passport/ Nric No. <u>[REDACTED] 621A</u>	Nationality
Address <u>523 Bt Botok St 52 #04-27</u>		Occupation	Driving Licence No	Date of Expiry
Postal Code <u>680523</u>		Contact No	Mobile Phone No. <u>9030 0011</u>	

CHECK OUT

CHECK IN

Date <u>26-6-19</u>	Time <u>12pm</u>	Mileage KM	E 1/4 1/2 3/4 F
Date <u>4-7-19</u>	Time <u>7pm</u>	Mileage KM	Remarks <u>62</u>

IMPORTANT NOTES:-

- Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- No refund will be given for vehicle that returns early.
- Own Damage Liability – First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- Third Party Liability – First \$2000 for any Third Party Accident Claim.
- Additional Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- Hirer is responsible for all parking fines & traffic summons.
- Extension:- One day's advance notice is required otherwise no extension will be allowed.
- Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- Vehicle returned after office hour will be charged to the next working day.
- Hourly extension is charged at 1/5 of the daily rate.
- As preventive maintenance, please check water & engine oil daily.
- Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT	RATE (\$)	TOTAL (\$)
RATE	9 @	100 + GST	900.00
DISCOUNT			
GST @ 7%			63.00
TOTAL			963.00
EXTENSION			
DEPOSIT (refundable) S\$			
CHANGED OVER FROM VEH.			DATE

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
 I/We declare that all information given on this form is true and accurate.

Hirer's Signature

Joint Hirer's/ Guarantor's Signature

for CHAN'S & SONS ENTERPRISE

VEHICLE NO.

S62 1922 E

MODEL

FROM

RETURN

*Estimate Date. For actual return see CHECK IN



Exceptional Journeys

To:

Cycle and Carriage Automotive Pte Ltd ("**Cycle & Carriage**")
209 Pandan Gardens,
Singapore 609339

Attention: [Motor Claims Department]

Date: 18.06.2019

LETTER OF AUTHORIZATION TO ACT

Dear Sirs,

1. I/We, the undersigned, am the registered owner of vehicle no. SFW1126Y (*vehicle no.*) (the "**Vehicle**").
2. As a result of a motor incident occurring on 18.06.2019 12.47PM TO 13.38PM (*date and time of accident*) on/along LOR 17 GEYLANG (L0024) (*location*) between the Vehicle and GBD8816R (*3rd party vehicle(s) number, if any*) (the "**Accident**"), the Vehicle was damaged and has been sent in for repairs to be conducted at Cycle & Carriage's workshop.
3. I/We hereby authorize Cycle & Carriage to act for and on my/our behalf in respect of the following:
 - (a) to submit, make, settle and/or resolve any claims (the "**Claims**") which I/we may have against third party insurers and/or any other parties ("**Third Parties**") arising out of the Accident, in any manner as it deems fit;
 - (b) to receive payment from any Third Parties as settlement for the Claims (including accepting cheques made out in favour of Cycle & Carriage); and
 - (c) to generally do or cause to be done all acts or things (including signing any forms or documents or giving instructions to any Third Parties) which it deems necessary or expedient for the foregoing purposes.
4. In addition to the above, I/We hereby further authorize Cycle & Carriage, for and on our behalf, to **execute and sign any discharge vouchers, indemnity forms and/or any other forms or documents** in relation to or arising from the Claims.

For the avoidance of doubt, all payments towards settlement of the Claims should be made in favour of Cycle & Carriage.



Exceptional Journeys

5. I/We further acknowledge and recognize that any settlement which Cycle & Carriage may make for and on my/our behalf in respect of any Claims may be on a without prejudice basis and without any admission of liability in so far as any other Third Parties are concerned.

Thank you.

Yours faithfully,

Name: LAI KIT ~~LEONG~~ LOONG 
NRIC / Passport No. / Company Registration No.: 575h