

Shirley Hiew (LKK Auto)

From: Shirley Hiew (LKK Auto) <ShirleyHiew@lkkauto.com>
Sent: Tuesday, 18 June 2019 1:19 PM
To: 'Claims'
Cc: SUR; Nora.khai@premiumauto.com.sg
Subject: RE: OD CLAIMS FOR SKF 8533 P

Hi Sheila,

As instructed by our client, please proceed to repair the insured vehicle **SKF 8533P (Excess \$ 1,600/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their right **not to pay** if there is no valid approval obtained before repair.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: Sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims [mailto:claims@premiumauto.com.sg]
Sent: Tuesday, 18 June 2019 12:47 PM
To: 'Shirley Hiew (LKK Auto)' <ShirleyHiew@lkkauto.com>
Cc: 'SUR' <sur@lkkauto.com>; Nora.khai@premiumauto.com.sg
Subject: RE: OD CLAIMS FOR SKF 8533 P

Dear Shirley,

Please advise approval status urgently.

Vehicle is within out compound

Thanks

Best Regards,

Sheila M Ismail

Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 **d.** +65 6768 9828 **f.** +65 6841 1183

e. claims@premiumauto.com.sg **w.** www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



http://www.audi.com.sg/sea/brand/sg/audi_promotions/promotions/car_promotions/new-audi-q2-2017.html

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From: Shirley Hiew (LKK Auto) [<mailto:ShirleyHiew@lkkauto.com>]

Sent: Monday, 17 June 2019 2:44 PM

To: 'Claims'

Cc: SUR; Nora.khai@premiumauto.com.sg

Subject: RE: OD CLAIMS FOR SKF 8533 P

Hi Sheila,

Kindly provide us the undertaking letter & interview form as soon as possible.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: Sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims [<mailto:claims@premiumauto.com.sg>]

Sent: Monday, 17 June 2019 2:33 PM

To: 'Shirley Hiew (LKK Auto)' <ShirleyHiew@lkkauto.com>

Cc: 'SUR' <sur@lkkauto.com>; Nora.khai@premiumauto.com.sg

Subject: RE: OD CLAIMS FOR SKF 8533 P

Dear Shirley,

I have attached the GIA.

Thank You.

Best Regards,

Sheila M Ismail

Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)
55 Ubi Road I Road Singapore 408699



http://www.audi.com.sg/sea/brand/sg/audi_promotions/promotions/car_promotions/new-audi-q2-2017.html

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From: Shirley Hiew (LKK Auto) [<mailto:ShirleyHiew@lkkauto.com>]
Sent: Friday, 14 June 2019 2:05 PM
To: 'Claims'
Cc: SUR; Nora.khai@premiumauto.com.sg
Subject: RE: OD CLAIMS FOR SKF 8533 P

Hi Sheila,

Please refer to the enclosed and update AIG OIC as soon as possible.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: Sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims [<mailto:claims@premiumauto.com.sg>]
Sent: Friday, 14 June 2019 10:09 AM
To: 'Claims' <claims@premiumauto.com.sg>; 'Admin A' <admin-a@lkkauto.com>; 'Admin-D (LKKAuto)' <admin-d@lkkauto.com>
Cc: 'SUR' <sur@lkkauto.com>
Subject: RE: OD CLAIMS FOR SKF 8533 P

Dear All ,

Please update OIC for this case.

Thank You

Best Regards,
Sheila M Ismail

Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9828 f. +65 6841 1183

e. claims@premiumauto.com.sg w. www.audi.com.sg

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http://www.audi.com.sg/sea/brand/sq/audi_promotions/promotions/car_promotions/new-audi-q2-2017.html

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From: Claims [<mailto:claims@premiumauto.com.sg>]

Sent: Thursday, 13 June 2019 2:37 PM

To: 'Admin A'; 'Admin-D (LKKAuto)'

Cc: 'SUR'; 'Claims'

Subject: OD CLAIMS FOR SKF 8533 P

Dear All,

Kindly register OD claims for this vehicle.
Attached is GIA report for your reference.
Survey was done earlier today with Adrian.

Please take note vehicle is in our compound.
Also, assist to update approval status and excess.

Thank You

Best Regards,
Sheila M Ismail
Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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http://www.audi.com.sg/sea/brand/sg/audi_promotions/promotions/car_promotions/new-audi-q2-2017.html

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