



Teamwork Garage Pte Ltd
53 Ubi Avenue 1 #01-23/24 Singapore 408934
Paya Ubi Industrial Park
Tel: 6844 2475 Fax: 6844 2474
Email: claims@teamworkgarage.com
GST Register No: 201015366H

04 July 2019

Our reference: 1905-91

Your reference: SMK9167G

AIG Asia Pacific Insurance Pte Ltd

BY HAND

78 Shenton Way

#08-16

Singapore 079120

Attn: Motor Claims Department

Dear Sir/ Madam,

Claimant : HO CHUNG MUN

Address : 1 JALAN NAUNG #05-12 S(537670)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on 26/05/2019 along HOUGANG ACE 2 & HOUGANG AVE 8 involving our client's vehicle registration number SLJ3113T and vehicle registrations number SMK9167G driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$ 7,543.50
Loss of Rental	:	\$ 720.00
LTA Search Fee	:	\$ 7.45
Total	:	\$ 8,270.95

A copy of each of the following supporting documents are enclosed:-

- a) Our client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Certificate of Insurance;
- d) Owner / Driver's IC & Driving License;
- e) LTA Search;
- f) Letter Of Authorisation;
- g) Tax Invoice;
- h) Satisfaction of Repaired vehicle;
- i) Rental Agreement & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



Teamwork Garage Pte Ltd

Encl.

LETTER OF AUTHORIZATION

To : AIG (Third party insurance & Workshop)
Claimant : Ho Chung Mun

Dear Sirs,

I/We, Ho Chung Mun owner of vehicle no. SLJ 31137

hereby authorize my/our repairer, TEAMWORK GARAGE PTE LTD

act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or loss of use ("claim") for my/our vehicle no. SLJ 31137 that was damage pursuant to the accident which occurred at/along Hougang Ave 2 & Hougang Ave 8

involving vehicle nos. SMK 9167G

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies pertaining the above mentioned accident due to me/us to my/our repairer/solicitors TEAMWORK GARAGE PTE LTD. I/We hereby authorize you to forward and release all compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors TEAMWORK GARAGE PTE LTD pertaining to above said accident whom I/we authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Thank you.

Dated this _____ day of _____ (month) 20____ (year)

Signature of owner vehicle (claimant): 

Name of owner of vehicle (claimant) :

NRIC Number (claimant):



TEAMWORK GARAGE PTE LTD

BLK 53 UBI AVE 1 #01-23/24
 PAYA UBI INDUSTRIAL PARK
 SINGAPORE 408934

(TEL) (65) 6844 2475 (FAX) (65) 6844 2474
 (E-MAIL) claims@teamworkgarage.com

UEN 201015366H
 GST Reg 201015366H

Bill To:

AIG ASIA PACIFIC INSURANCE PTE LTD
 AIG BUILDING
 78 SHENTON WAY
 #08-16 SINGAPORE 079120

Tax Invoice

Invoice number : TI-6698
 Date : 04-07-19
 Terms : C.O.D.
 Vehicle number : SLJ3113T
 Make / Model : BMW 116D

Description	Amount (S\$)
ACCIDENT INVOLVING SLJ3113T / SMK9167G ON 26/05/2019 @ HOUGANG AVENUE 2 & HOUGANG AVENUE 8 INCLUSIVE OF SUPPLYING PARTS , LABOUR , PANEL BEATING AND SPRAY PAINTING LUMP SUM REPAIR SINGDOLLARS : SEVEN THOUSAND FIVE HUNDRED FOURTY THREE DOLLARS AND FIFTY CENTS ONLY	\$7,050.00
<i>Thank you for your business and have a nice day !</i>	

Reference : 1905-91	Subtotal	\$7,050.00
* Cheque payment should be issued in favour to TEAMWORK GARAGE PTE LTD	Add: GST 7%	\$493.50
** Please ensure that your vehicle is of good condition upon the point of collection.	Total Inc GST 7%	\$7,543.50
	Less: Deposit	\$0.00
E. & O. E	Balance Due	\$7,543.50



TEAMWORK GARAGE PTE LTD

CUSTOMER'S SIGNATURE

SATISFACTION OF REPAIRED VEHICLE

I/We, _____, owner/driver of vehicle No. SLJ 31137 declare that the repairs of my/our vehicle has been completed and to my/our satisfaction.

I/We agree that I/we hereby irrevocable absolutely accept the settlement amount and the liability from the third party on the repair costs and/or rental and/or loss of use which are final and that the sum of amount are to be released and payment to the workshop for such repairs in respect of the damages caused in the accident.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured losses claim arising of the subject matter in the action.

Dated this 01 day of 06 (month) 20 19 (year)

@ 14 hrs 40 mins



Name and Signature

K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com
Biz Reg. No.: 53208965X

No.: 3053

OFFICIAL RECEIPT

Date: 04 JUL 2019

Received from Ho Chung Mun

The Sum of Dollars Seven Hundred and Twenty Dollars only

Being payment of SJS 3911 H (27/05/2019 to 01/06/2019)

\$ 720 k

K & t Cars



Authorised Signature

Cheque No.: _____

Veh. No.: <i>SJS 3911H</i>	Replace Veh. No.: <i>SLJ 3113 T</i>
Veh. M/M: <i>Toyota Altis</i>	Replace Veh. M/M: <i>Bmw 116 D</i>

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER DRIVER'S PARTICULAR	
Name: <i>Ho Chung Mun</i>		Name: <i>How Yock Sim</i>	
Address:		Address: <i>1 Jalan Naung #05-12</i>	
		<i>S (537 670)</i>	
I/C: <i>S7719313H</i>	D.O.B:	I/C: <i>S0234354A</i>	D.O.B: <i>08/09/1948</i>
Contact: <i>8813 3003</i>	Pass Date:	Contact: <i>9843 2048</i>	Pass Date: <i>03/01/1987</i>

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	

RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	<i>27/05/2019</i>		Date In	<i>01/06/2019</i>	
Time Out	<i>1330</i>		Time In	<i>1440</i>	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES				PETROL / DIESEL LEVEL					
Daily	@ \$	<i>120</i>	<i>6</i> Days @ \$ <i>720</i>	OUT	E	¼	½	¾	F
Weekly	@ \$		_____ Wks @ \$						
Monthly	@ \$		_____ Mth @ \$	IN	E	¼	½	¾	F
Hours	@ \$		_____ Hrs @ \$						
*Inclusive of additional charges (if any)				Petrol Charges		YES	NO	AMT: _____	
Amt payable* \$ <i>720</i>				CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST				Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:				Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t-CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 Signature of hirer / driver (company stamp if any)	 For and on behalf of K & t CARS (authorised signature only)