

## Shirley Hiew (LKK Auto)

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**From:** Shirley Hiew (LKK Auto) <ShirleyHiew@lkkauto.com>  
**Sent:** Tuesday, 28 May 2019 1:00 PM  
**To:** 'Claims'  
**Cc:** SUR; assignments  
**Subject:** RE: OD CLAIMS FOR SKA 5575 P (vehicle is in workshop)

Dear George,

As instructed by our client, please proceed to repair the insured vehicle **SKA 5575P (Excess \$ 3,000/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their right **not to pay** if there is no valid approval obtained before repair.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims [mailto:claims@premiumauto.com.sg]  
**Sent:** Monday, 27 May 2019 2:23 PM  
**To:** Shirley Hiew (LKK Auto) <ShirleyHiew@lkkauto.com>; SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>  
**Cc:** 'Claims' <claims@premiumauto.com.sg>  
**Subject:** RE: OD CLAIMS FOR SKA 5575 P (vehicle is in workshop)

Dear Shirley,

As spoken, above attachment is the addendum of GIA and necessary documentation for your kind reference.

Thank you.

Best Regards,  
**George Wong**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

**p.** +65 6388 2323 **d.** +65 6768 9828 **f.** +65 6841 1183

**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



[http://www.audi.com.sg/sea/brand/sg/audi\\_promotions/promotions/car\\_promotions/new-audi-q2-2017.html](http://www.audi.com.sg/sea/brand/sg/audi_promotions/promotions/car_promotions/new-audi-q2-2017.html)

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**From:** Claims [<mailto:claims@premiumauto.com.sg>]

**Sent:** Friday, 24 May 2019 11:27 AM

**To:** 'Claims Dept'; 'SUR'; 'assignments'

**Cc:** 'Claims'

**Subject:** RE: OD CLAIMS FOR SKA 5575 P (vehicle is in workwshop) ( RESEND)

**Importance:** High

Dear all,

Kindly assist to register OD claims for above mentioned vehicle.

Above attachment is the GIA report and repair estimate for your kind reference.

Please arrange for survey as soon as possible.

Address : 24 Benoi Sector, Singapore 629857

Thank You.

Best Regards,  
**George Wong**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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**From:** Claims Dept [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Thursday, 23 May 2019 9:28 PM  
**To:** 'SUR'; 'assignments'  
**Cc:** 'Claims'  
**Subject:** OD CLAIMS FOR SKA 5575 P (vehicle is in workshop)

Dear all,

Kindly assist to register OD claims for above mentioned vehicle.

Above attachment is the GIA report and repair estimate for your kind reference.

Please arrange for survey as soon as possible.

Address : 24 Benoi Sector, Singapore 629857

Thank You.

Best Regards,  
**George Wong**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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