

ASS. REC. BY:

REF: CS3/FCI19008547/GC d3 Special Instructions:

Wkr: CS

ASSIGNMENT (Office)

From (Person): Sitharan of FCI Date/Time: 214pm @ 14/5/19

Estimated Cost: \_\_\_\_\_ Bill to: \_\_\_\_\_

OD/TP/WS/TP RES / OD RES / EVA / INV / MV / CS

To Inspect Vehicle No: SJM 7466G Insured: SHC 7452Y

at Workshop m/s Auburn Auto Tel: 86080808

of 176 Sin Ming Drive #04-18

Policy No: \_\_\_\_\_ Claim No: D19003160MFSH

Sum Insured: \_\_\_\_\_ Excess: \_\_\_\_\_

Make of Veh: \_\_\_\_\_ D.O.A 10/05/2019  
(Client's Record)

CA / REV / REP. / REV 24 HRS lup 15/05/2019  
H.O.D. Endorsement: \_\_\_\_\_

Date/Time: 2:57pm @ 14/5/19 Person Contacted: Jared Vehicle: IN / OUT

Date/Time	Action/Instruction
	<u>Inspected at Insp: 569139, 01-15 (office Building)</u>
	<u>SJM 7466G-X Inspection at 3 Amk street 62 # 04-15</u>
	<u>SHC 7452Y-CS3/FCI19008547/GC d3</u> <u>EVA: 14/4/2018</u>
<u>17/5/19</u>	<u>Received email from Sitharan (CWS) to cancel case as workshop wish to proceed with another surveyor firm.</u>
	<u>Reverted through email. <u>17/5/2019</u></u>

**MOTOR SURVEY ASSIGNMENT**

<b>Date</b>	13-05-2019	<b>Our Ref No.</b> D19003160MFSH
<b>Accident Date</b>	10-05-2019	<b>Claim Type.</b> Third Party
<b>Insured Vehicle</b>	SHC7452Y	<b>Third Party Vehicle.</b> SJM7466G
<b>Survey Location</b>	176 SIN MING DRIVE #04-18 SIN MING AUTOCARE	
<b>Contact Person.</b>	JARRED CHAN	
<b>Contact No.</b>	86080808/ 86080808	<b>Fax No.</b> 0
<b>Survey Type</b>	WITHOUT PREJUDICE:	
<b>Appointed Surveyor</b>	LKK AUTO CONSULTANTS PTE LTD	
<b>Contact Person</b>	NA	<b>Fax No.</b> 68416315
<b>Contact Number.</b>	NA	

**FOR DIRECT SETTLEMENT**

Please submit to us the Tax Invoice together with letter of claim for Rental OR Loss of use (based on NIMA Benchmark rates) together with your survey report.

**THIRD PARTY SURVEY REQUEST**

<b>Cc : Workshop</b>	AUBURN AUTO PTE LTD	<b>Attention.</b> NIL
<b>Cc : TP Solicitor</b>	NA	<b>TP Solicitor Fax No.</b> NA
<b>Officer Incharge</b>	SITHARA	

**IMPORTANT NOTE**

Kindly submit the survey report via CWS within 14 days for survey assignment and 7 days for re-inspection.  
 This is a computer generated letter, no signature required.

## **Nivitha (LKK Auto)**

---

**From:** CWS Motor Claims <cwsmotorclaims@msfirstcapital.com.sg>  
**Sent:** Thursday, 16 May 2019 6:08 PM  
**To:** admin-d@lkkauto.com  
**Cc:** Sithara; CWS Motor Claims  
**Subject:** RE: SURVEY ASSESSMENT - D19003160MFSH/1

Dear Sir,

Please cancel the survey from your end.

Thank you.

Regards,  
Admin Team  
Claim Workflow System  
Motor Claims Department  
MS First Capital Insurance Limited

**From:** Admin-D (LKKAuto) [mailto:admin-d@lkkauto.com]  
**Sent:** Thursday, May 16, 2019 12:15 PM  
**To:** 'CWS Motor Claims' ; assignments  
**Cc:** 'Sithara'  
**Subject:** RE: SURVEY ASSESSMENT - D19003160MFSH/1

Dear Sir/Mdm,

Thank you for the email.

Please be informed that due to change of address, survey has been arranged today.

Best Regards,

G.Nivitha | Admin

## Nivitha (LKK Auto)

---

**From:** Sithara <Sithara@msfirstcapital.com.sg>  
**Sent:** Friday, 17 May 2019 9:20 AM  
**To:** Admin-D (LKKAuto)  
**Cc:** Merina Chia San San  
**Subject:** RE: SURVEY ASSESSMENT - D19003160MFSH/1

Dear Nivitha,

Understand there was some delay in communication from workshop & hence we had assigned LKK – but now they wish to proceed with another surveyor.

Would you be billing us for this survey? Kindly confirm.

Thanks and regards,

Sithara G S  
Motor Claims



**Change of email address**  
[Sithara@msfirstcapital.com.sg](mailto:Sithara@msfirstcapital.com.sg)

MS First Capital Insurance Ltd | 36 Robinson Rd #16-01 City House Singapore 068877 | TEL : 6507 3848 | Fax No. : 6507 3849 |  
Company Regn. No. 195000106C

A Member of **MS&AD** INSURANCE GROUP

**Personal Data Protection Act 2012 ("PDPA"):**

Under the PDPA, there are various requirements that regulate the processing of your personal data.  
Please refer to [www.msfirstcapital.com.sg](http://www.msfirstcapital.com.sg) for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged.  
If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it.  
If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

---

**From:** Admin-D (LKKAuto) <admin-d@lkkauto.com>  
**Sent:** Friday, May 17, 2019 9:15 AM  
**To:** Sithara <Sithara@msfirstcapital.com.sg>  
**Subject:** RE: SURVEY ASSESSMENT - D19003160MFSH/1

Dear Sithara,

Thank you for the email.

we got survey the vehicle yesterday.

Best Regards,

G.Nivitha| Admin

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)