



Motor Image Enterprises Pte Ltd  
19 Lorong 8 Sea Payon  
Singapore 339255  
Tel : 65- 6417 0332  
Fax : 65- 6252 5855  
BRN 198702032R

## BREAKDOWN OF PAYMENT

Attn: Motor Claims Department

Dear Sir/ Madam,

Accident involving vehicle SF45276K and SUB4157C on 13/05/2019

The accident was caused solely by your insured's negligence. We therefore, seeking compensation from you for my financial loss as itemised below:

a)	Repair Cost/ Excess	S\$ 3347.80
b)	Loss of Use/ Rental of vehicles for _____ day(s) @ S\$_____ per day	S\$ 470.80
c)	LTA/ GIA Search Fees	S\$ 0.00
d)	Towing Fees	S\$ /
e)	Others _____	S\$ /
TOTAL		S\$ 3719.80

I enclose herewith copy of the following: (please tick the appropriate boxes)

<input checked="" type="checkbox"/>	Repair Invoice	<input checked="" type="checkbox"/>	LTA/ GIA Search Receipt
<input type="checkbox"/>	Policy Excess Invoice	<input checked="" type="checkbox"/>	NRIC/ Driving License
<input checked="" type="checkbox"/>	Discharge Voucher	<input checked="" type="checkbox"/>	Letter Of Authority
<input checked="" type="checkbox"/>	Rental Invoice	<input type="checkbox"/>	GIA Report
<input checked="" type="checkbox"/>	Certificate of Insurance	<input type="checkbox"/>	Survey Report
<input type="checkbox"/>	Towing Invoice	<input type="checkbox"/>	Medical Invoice

All payment should be payable to **Motor Image Enterprises Pte Ltd/my favour** and the said payment as full and final settlement of my claim.

Please acknowledge receipt and let me have your favourable reply soon.

\*Contact person: Siow Hooi – 6703 8115  
hooi@motorimage.net



## LETTER OF AUTHORITY AND INDEMNITY

Motor Image Enterprises Pte Ltd

☒ Toa Payoh Service Center, 19, Lorong 8, Toa Payoh, Singapore 319255

☐ Leng Kee Service Center, 25, Leng Kee Road, Singapore 159097

Type of Claim:

☒ Third Party (Direct Settlement)

☐ Own Damage (Recovery Claim)

ACCIDENT INVOLVING VEHICLE REGISTRATION No. SFY 5276K AND SLB 4157C  
ON 13<sup>th</sup> MAY 19 AT EDGEFIELD PLAINS

1. I, the owner of vehicle no. SFY 5276K hereby instruct you and authorise you to act for me with respect to the following: -
  - (a) To submit my claims for all losses including uninsured loss, rental car charges, medical fees, excess payment and cost of repairs.
  - (b) To settling my claim as they deem fit, including settling the matter on basis of my contributory negligence if any.
  - (c) To receive payment for settlement of my claim where all payment is to be made payable to the repair workshop for cost of repairs and other uninsured losses.
  - (d) To sign discharge voucher on my behalf.
2. I further acknowledge that any settlement that workshop may reach on my behalf is on a without prejudice basis and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle is concerned.
3. In the event that I am required to attend meetings, interviews, court and/or provide statements or any information in connection with my claim, I shall render full cooperation.
4. In the event that my claim against the third party or his insurers is not successful or cannot be proceeded with or if any settlement is not honoured or satisfied by the third party or his insurers, I authorise you to revert to my own insurers for the cost of repairs and any losses recoverable under my policy of insurance. In this respect, I understand and accept that the excess amount applicable under the policy of insurance shall be borne by me.
5. If for whatever reason, my insurers reject my claim for indemnity for the cost of repairs and/or any other losses recoverable under the policy of insurance or make an offer to pay less than the amount claimed by you, I agree and undertake to pay the difference between what was claimed and paid out by the insurers or the full amount of my repair bill and survey fees and any other expenses reasonably incurred on my behalf or to pay you the difference in amount, as the case may be.
6. I undertake to state truthfully and to make full and frank disclosure of all facts leading up to and of the accident and of any action and/or omissions in connection with my part in the accident. If any facts stated are inaccurate and my claim cannot be paid out or fails, I agree that I shall be liable to you for the repair and other costs incurred by you.
7. I further undertake to sign any document or discharge voucher that is required for the purposes of my claim and if as a result of my failure to do so, my claim cannot be paid out or is delayed, I agree that I shall be liable to you for the repair and other costs incurred by you.
8. I understand that the claim for loss of use of my vehicle will be based on the number on the days estimated by the surveyor in his report for the required repair. The actual number of days may be more due to unavailability of parts, weekend, holidays and other operational exigencies and I accept that it may not be possible to claim for these extra days. In addition, any contributory negligence part of my claim can also affect portion of my claim for loss of usage.
9. I shall keep you informed of any correspondence and/or summons that I may receive in connection with the accident before agreeing to pay or receive any monies due under this claim.
10. In the event, the insurers pay the claimed amount to me instead of you, I will inform you as soon as possible and reimburse you for the repair and other costs incurred by you.
11. For successful recovery of upfront Excess payment by claimant, the workshop shall effect refund accordingly to the mode of upfront payment.
  - a) For upfront Excess payment by credit card, the refund shall be credited to the respective Credit Card Account via Credit Card Company handling the transaction.
  - b) For Excess payment by cash, the workshop shall refund the amount to the claimant via cheque payment.

Claimant's Particulars		Authorized Workshop
Name: <u>TAN KENG NGHEE</u>		Company Name: <u>MOTORIMAGE ENTERPRISES PTE LTD</u>
Address: <u>APT BLK 274B AWAGOL PLACE</u>		Claim Officer's Name: <u>DANIEL JUDE</u>
# <u>12-814</u> S <u>(822274)</u>		
Telephone No: <u>9117 9842</u>		Telephone No: <u>S9001518D</u>
Date: <u>13<sup>th</sup> MAY 19</u>	Email: <u>-</u>	Date: <u>13<sup>th</sup> MAY 19</u>
Company Stamp (For Co Regn Vehicle)	Authorized Signature <u>X [Signature]</u>	Claim Officer Signature <u>[Signature]</u>

RELEASE

Claim Reference:	TP / 1201900012870
Surveyor's Reference:	CC4/FWD19008498/Gpa3
TP Reference:	SFY5276K

We, MOTOR IMAGE ENTERPRISES PTE LTD ("Workshop") hereby agree and confirm that we are authorized by the owner ("Claimant") of motor vehicle SFY5276K ("Vehicle") to accept the sum of \$2,719.80, being the amount claimed for \$2,247.00 (repair costs), \$470.80 (loss of rental/ use), \$ - (loss of income), \$2.00 (disbursement) as compensation for the loss of or damage to the Vehicle, as a result of an accident ("Accident") which occurred on 13/05/2019 (date of accident) at / along EDGEFIELD PLAINS (location) involving vehicle no/s. SFY5276K and SLB4157C.

This is pursuant to the inspection conducted on 26/06/2019 (date) at the Workshop.

We confirm that this acceptance is in full and final settlement of all claims arising from the damage to the Vehicle (whether now or hereafter to become manifest), to the intent that FWD Singapore Pte. Ltd. and all other persons, in particular the driver of SLB4157C be absolutely and finally exonerated and discharged from all claims of every nature and kind whatsoever which have been made or which may be made in respect of this Accident.

We also declare that we are authorized by the Claimant to receive the above compensation and we have full authority to make the claim as set out above and to settle the matter on behalf of the Claimant in any manner we deem fit.

This settlement is reached on a without prejudice and without admission of liability basis. As such, this Release is not to be construed as an admission of liability on the part of FWD Singapore Pte Ltd, their policyholder and / or authorised driver and shall not be used as evidence in any claims and / or action which may be lodged by any of them.

Dated this 30 day of DEC 2019

CLAIMANT



[Signed by the "Workshop" with Co. Stamp]  
For and on behalf of the "Claimant"



[FWD's appointed surveyor with Co. Stamp]  
For and on behalf of FWD Singapore Pte. Ltd.

**Motor Image Enterprises Pte Ltd**

19 Lorong 8 Toa Payoh Singapore 319255

Service Centre Tel: (65) 6703 8101 / 102 Fax: (65) 6253 5535

25 Leng Kee Road Singapore 159097

Service Centre Tel: (65) 6703 8163 Fax : (65) 6479 1137

Website: www.motorimage.net

**TAX INVOICE**

GST Reg No. M2-0076975-9

Co. Reg No. 198702032R

**Sales:** INSURANCE CUSTOMER**Invoice No:** L506149**For cash sales, payment will be  
endorsed on this invoice and no  
separate receipt will be issued.****DATE REC'D:** 26-Jun-2019**SERVICE ADVISOR:** HOOI**JOB No.:** L503455**MILEAGE:** 14618**ID:****NAME:** FWD SINGAPORE PTE LTD**ADDRESS:** 6 TEMASEK BOULEVARD, #18-01 SUNTEC TOWER 4  
S(038986)**TELEPHONE:** 68208888**MODEL:** FORESTER 2.0I-L AWD CVT**ENGINE No.:** FB20Y448269**CHASSIS No.:** JF1SJ5KC5GG078958**REGISTRATION No.:** SFY5276K

ITEMS CODE	DESCRIPTION OF REPAIRS	AMOUNT
1	TPCLAI CONDUCT BODYWORK REPAIR (THIRD PARTY CLAIM) AGAINST SLB4157C - FWD INSURED	
2	REMARK CONDUCT TP CLAIM FWD DATE:13/05/2019 TIME:0720HRS LOCATION:EDGEFIELD PLAINS	
3	INS01 FOR ACCIDENT CAR OR REPAIR JOB QUOTATION, AN ADMINISTRATIVE CHARGE WILL BE IMPOSED IF VEHICLE	
4	INS02 IS WITHDRAW AND TOWED OUT FOR REPAIR. REFER TO STANDARD RATE CHART (REF. 0338).	
5	INS03 STORAGE CHARGES OF \$30/DAY WILL BE IMPOSED FROM THE DATE OF CONFIRMATION OF AUTHORISATION BY THE	
6	INS04 SURVEYOR SHOULD THE OWNER DECIDE NOT TO CARRY OUT THE REPAIR IN MOTORIMAGE ENTERPRISES PTE LTD.	
7	INS05 INSTRUCTIONS WILL BE TAKEN FROM THE OWNER ONLY. IF IT IS NOT POSSIBLE, AN AUTHORISATION LETTER FROM	
8	INS06 THE OWNER IS REQUIRED.	
9	INS07 CUSTOMER ARE INFORMED AND ACCEPT THAT NUMBER OF DAYS FOR LOSS OF USE IS BASE ON THE FOLLOWING:	
10	INS08 NO.OF DAYS FOR LOSS OF USE RECOMMENDED BY INS.CO. APPOINTED SURVEYOR NO FURTHER CLAIM CAN BE ALLOWED	
11	INS09 CUST ACK THAT CLAIMS NOT EXCEEDING \$3,000 & ABOVE WILL HAVE TO BE REFER TO FIDREC DIRECTLY.	
12	REMARK REPAIR/REPLACE RR BUMPER	560.00
13	REMARK RESPRAY RR BUMPER	420.00
14	REMARK TO SUPPLY & INSTALL REVERSE SENSOR - 2 EYES	300.00
15	REMARK SUNDRIES	20.00
	TOTAL(LABOUR)	1,300.00
1	BUMPER FACE R 57704SG012(Qty : 1 @ 540.00 each(Discount 20.00%))	432.00

Certified True Copy

**Motor Image Enterprises Pte Ltd**

19 Lorong 8 Toa Payoh Singapore 319255  
Service Centre Tel (65) 64170100/101 Fax (65) 62535535  
25 Leng Kee Road Singapore 159097  
Service Centre Tel (65) 64764776 Fax (65) 64791137  
Website: www.motorimage.net

**TAX INVOICE**

GST Reg No. M2-0076975-9  
Co. Reg No. 198702032R

**Sales:** INSURANCE CUSTOMER

**Invoice No:** L506149

**For cash sales, payment will be  
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**DATE REC'D:** 26-Jun-2019

**SERVICE ADVISOR:** HOOI

**JOB No.:** L503455

**MILEAGE:** 14618

**ID:**

**NAME:** FWD SINGAPORE PTE LTD

**ADDRESS:** 6 TEMASEK BOULEVARD, #18-01 SUNTEC TOWER 4  
S(038986)

**TELEPHONE:** 68208888

**MODEL:** FORESTER 2.0I-L AWD CVT

**ENGINE No.:** FB20Y448269

**CHASSIS No.:** JF1SJ5KC5GG078958

**REGISTRATION No.:** SFY5276K

ITEMS CODE	DESCRIPTION OF REPAIRS	AMOUNT
2	CARGO STEP PANEL S/S	368.00
	E7710SG000(Qty : 1 @ 460.00 each(Discount 20.00%))	
	TOTAL(SPARE PARTS)	800.00

Subtotal	2,100.00
GST(7%)	147.00
<b>TOTAL</b>	<b>\$2,247.00</b>

DATE : 30-Oct-2019

\_\_\_\_\_  
CUSTOMER

  
\_\_\_\_\_  
MANAGER

The customer acknowledges and confirms by taking delivery of the vehicle and/or upon receipt of this invoice, either personally or by an agent that his/her complaints relating to the vehicle have been rectified to his/her satisfaction and that the Company's liability for defective work and/or materials will be limited to rectification works and/or replacement of parts without charge or at discounted charge, at the Company's option. The customer further acknowledges that any discrepancy in this invoice (with the exception of errors and omissions) must be brought to the Company's attention in writing within three(3) days from the date of this invoice failing which it will be deemed correct.

CUSTOMER

Not yet a DUO Member? Join us now at [www.DUO.com.sg](http://www.DUO.com.sg) and start accumulating your points for your invoice today!

Certified True Copy

Motor Image Enterprises Pte Ltd

Request For Car Rental

Date: 29/05/2019

Department: INS

Request By: ISMAN

Invoice To: MIE SVC - TP / MIE SVC - LK

Reason:

3RD PARTY CLAIM

TAN KENG NGHEE → 91179842

Owner's Car Plate No: SFY 5376 K

Authorized No. of days:

Owner's Car Model: FORESTER

Date Required: 25/06/2019

Date Returned:                     

Model of Vehicle Required: (Auto / Manual): FORESTER 2.0

Authorized By: DANIEL LIM (Name & Signature of Dept Mgr)

To Be Completed by Downtown Travel Service P L Staff:

Vehicle Number Assigned: SKG 813D Car Model: NISSAN QASHQAI 2.0

Rental Date: 25/06/19

Date Returned: 29 June 2019

Process by: Kate

Agreement: TP 2019543

Invoice: S1015520



# Hiring Agreement

Co.Reg.No : 198403671H  
GST Reg.No.: M2-0067432-1

TP2019543

ACCOUNTS COPY

SALESMAN CODE: AK

Vehicle Number: SKG813D Make & Model: NISSAN QASHQAI 2.0L SMT ABS Date: 25/06/2019  
 Change Over 1: \_\_\_\_\_ Initial: \_\_\_\_\_ Date: \_\_\_\_\_  
 Change Over 2: \_\_\_\_\_ Initial: \_\_\_\_\_ Date: \_\_\_\_\_

## Hirer

Name: MOTOR IMAGE ENTERPRISES PTE LTD  
 Address: 19 LORONG 8 TOA PAYOH  
 Singapore: (319255)  
 Contact Person: MR SAYEDINAH Tel: 91779089

## 1st Driver

Name: TAN KENG NGHEE  
 Address: BLK 274B PUNGOL PLACE #12-814  
 Singapore: (822274)  
 Contact No: 91179842 (H) (O) \_\_\_\_\_ (HP) \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Date of Birth: 19/12/1972  
 Passport / NRIC No: S7246799Z Nationality: SINGAPOREAN  
 Driver's Licence No: S7246799Z Driving Exp: yrs  
 Country of Issue: SINGAPORE Driving Date: \_\_\_\_\_

## Additional Driver

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Singapore: ( )  
 Contact No: (H) (O) \_\_\_\_\_ (HP) \_\_\_\_\_  
 Occupation: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Passport / NRIC No: \_\_\_\_\_ Nationality: \_\_\_\_\_  
 Driver's Licence No: \_\_\_\_\_ Driving Exp: yrs  
 Country of Issue: \_\_\_\_\_ Driving Date: \_\_\_\_\_

## Remarks / Delivery Location

SFY5276K 3RD PARTY CLAIMS REF MIE TPY ISMAN

## Check In / Out

Date Out: 25/06/2019 Time Out: 10:00:00 Km Out: 12345.00  
 Petrol Level: E  
 Agreed Date of Return: 29/06/2019 10:00:00  
 Date In: \_\_\_\_\_ Time In: \_\_\_\_\_ Km In: \_\_\_\_\_  
 Petrol Level: E

## Collision Damage Waiver & PAI

ACCEPTS  
 To Pay Extra Fees  
 Daily S\$0.00  
 Weekly S\$  
 Monthly S\$  
 Weekend S\$  
 Non-Waiverable Excess S\$ 0.00 per accident

DECLINES  
 Hirer Declines CDW  
 Excess S\$ 2,000.00 per accident

Signature \_\_\_\_\_

\*The above is subjected to 7% GST.

Per Day	110.00	880.00
Per Week		
Per Month		
Weekend		
<b>Rental Charges</b> 4 days x \$110	880.00	440.00
CDW	0.00	
PAI	0.00	
Deliver / Collection	0.00	
Malaysia Charge		
Petrol		
Other Charge		
7% GST	61.60	30.80
<b>Sub Total</b>	941.60	

## OVERALL CHARGES

\$440.80

## Deposit Tax Invoice

Deposit Inv: \_\_\_\_\_ Amount: \_\_\_\_\_  
 O/R No: \_\_\_\_\_ Date: \_\_\_\_\_

## For Official Use

INV: 01015520 O/R: \_\_\_\_\_ Date: 01/07/19  
 INV: \_\_\_\_\_ O/R: \_\_\_\_\_ Date: \_\_\_\_\_  
 INV: \_\_\_\_\_ O/R: \_\_\_\_\_ Date: \_\_\_\_\_

Hirer hereby agrees to abide to the terms and conditions as set out overleaf. If I opt to pay by credit / charge card, my signature here will be deemed to have been made on the applicable credit and card charge slip.

I also agree to allow the company to hold a security deposit equivalent to the excess amount as set out in the Hire Agreement for the term of hire by credit card/ cash.

The Hirer agrees that smoking and carriage of pets are not allowed in the hired vehicle. An extra charge of S\$200 will be applicable to tokenize the vehicle.

The Hirer agrees that the vehicle must be returned at the agreed time and date. Late return is chargeable, an hourly charge of S\$50 will be applied.

  
HIRER'S SIGNATURE

  
  
 DOWNTOWN TRAVEL SERVICES PTE LTD



www.tanchong.com



**DOWNTOWN TRAVEL SERVICES PTE LTD**

19 Lorong 8 Toa Payoh Singapore 319255

Tel (65) 8334 1700 Fax (65) 8336 4677

Co. Reg. No. 1984-03671/H

GST Reg. No. M2-0067432-4

MOTOR IMAGE ENTERPRISES PTE LTD  
(TPY SERVICE)  
19 LORONG 8 TOA PAYOH

S(319255)  
ATTN : DANIEL JUDE

GST Reg No. : M2-0067432-4  
Tax Invoice : S1015520  
Inv. date...: 01-JUL-2019  
Print date...: 01-JUL-2019  
Print time...: 12:27:37  
Page no.....: 1  
Agreement no: TP2019543  
Salesman....: AK

Description	Amount
RENTAL CHARGE FROM 25-JUN-2019 TO 29-JUN-2019	440.00
NISSAN QASHQAI 2.0L SMT ABS - SKG813D	
(TAN KENG NGHEE)	

TOTAL SGD(BEFORE GST)	440.00
GST(7%)	30.80
TOTAL SGD(AFTER GST)	470.80

N.B. Cheques should be crossed and made payable to  
**DOWNTOWN TRAVEL SERVICES PTE LTD**  
Interest at 0.05% per day on overdue account. Terms  
of payment strictly 7 days.

**DOWNTOWN TRAVEL SERVICES PTE LTD**



Authorized Signature





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-075830

Date of Request: 14/05/2019

Your Ref No:

Online Purchase

Motor Image Enterprises Pte Ltd  
19 Lorong 8 Toa Payoh  
Singapore 319255

Dear Sir/Madam,

Enquiry Date: 14/05/2019

Enquiry By: Mohamed Isman Bin Mohamed Hepbun

TP Vehicle No: SLB4157C

Accident Date: 13/05/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque