

# CYS AUTOMOBILE SERVICES PTE LTD

38 Woodlands Industrial Park East 1  
#07-17 Admiralty Industrial Park  
Singapore 757700  
Tel: 62192098 (3 lines) Fax: 62192096  
E-mail address: cysauto@singnet.com.sg

Our Ref : SJJ9114A  
Your Ref : 19/29/19/VC10/021767

23 May 2019

**IMMEDIATE ATTENTION**  
**BY EMAIL ONLY**

Lonpac Insurance Berhad  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

**Attn: Mr. Gerald Poh Wee Bin, Motor Claims Department**

Dear Sir,

## **ACCIDENT INVOLVING SJJ9114A AND XE4676M ALONG PIE TOWARDS CHANGI ON 06 MAY 2019**

We act for Mr Yap Kok Seng, the owner of vehicle registration no. SJJ9114A.

We are instructed by the abovenamed to claim damages against you in connection with a road traffic accident on 06 May 2019 at 7:25pm along PIE towards Changi involving our client's vehicle registration number SJJ9114A and vehicle registration number XE4676M driven by your insured /insured's authorized driver at the material time.

We are instructed that the accident was caused by your insured /insured's authorized driver negligence driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

Cost of Repairs	\$ 6,955.00
Rental Charges (9daysXS\$100)	\$ 900.00
GIA/ LTA Search Fees	\$ 2.00
<b>TOTAL</b>	<b><u>\$ 7,857.00</u></b>

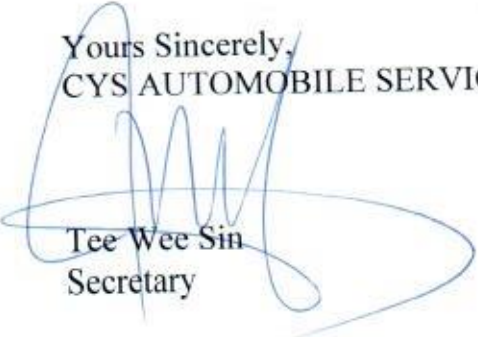
Our Ref : SJJ9114A  
Your Ref : 19/29/19/VC10/021767  
Date : 23 May 2019

We enclose herewith a copy each of the following documents for your attention:

1. CYS Automobile Services Pte Ltd's Performance Invoice no.TP6022 for the sum of S\$6,955.00;
2. CYS Car Rental Pte Ltd's Rental Agreement no 4071 for the sum of \$900.00; and
3. GIA/ LTA report on vehicle no XE4676M dated 06 May 2019 with tax invoice for the sum of \$2.00;

Please acknowledge receipt and let us have your reply within Seven days (7) days of your receipt of this letter.

Yours Sincerely,  
CYS AUTOMOBILE SERVICES PTE LTD



Tee Wee Sin  
Secretary



進友成汽車服務私人有限公司  
**CYS Automobile Services Pte Ltd**

ROC Reg. No :A05041/2001E

GST Reg. NO: 20-0105041-E

P. Invoice TP 6022

M/S YAP KOK SENG  
BLK. 853 WOODLANDS ST. 83  
#03-124 SINGAPORE 730853

POLICY NO : THIRD PARTY CLAIMS  
OUR REF : TP 6022  
VEHICLE NO : SJJ 9114 A  
MAKE/MODEL : MERCEDES C230  
DATE OF ACCIDENT : 6-May-19

SURVEY BY

DATE : 23-May-19

AGREED TO REPAIR THE ABOVE VEHICLE AT LUMP SUM BASIC AT  
GST 7%

S\$	6,500.00
	455.00
<u>S\$</u>	<u>6,955.00</u>

SIN DOLLARS: SIX THOUSAND NINE HUNDRED AND FIFTY-FIVE ONLY

YOURS FAITHFULLY,

  
CYS AUTOMOBILE SERVICES PTE LTD



# CYS CAR RENTAL PTE LTD

38 Woodlands Industrial Park East 1  
#07-10 Admiralty Industrial Park Singapore 757700  
TEL: 6287 0750 H/P: 8163 0101  
BUSINESS REG. NO: 201205697K

NO: 4071

## RENTAL AGREEMENT

Hirer <b>Yap Kok Seng</b>				Car Regn No. <b>SLD 4887 T</b>		Make & Model <b>Kia K3</b>	
Address <b>BK 83 Woodlands St. 83</b>				OUT		IN	
Date <b>7/5/19</b>				16.5.19		Expected Return	
Occupation <b>#03-124 Spine 730853</b>		Office		Home Phone <b>97929566</b>		Time <b>5.50pm.</b>	
Driving Licence No. <b>S7471465Z</b>		Date of Expiry		Place of Issue		Form of Payment <b>Cash</b>	
NRIC/Passport No. <b>S7471465Z</b>		Date of Birth <b>21.9.1974</b>		Place of Issue <b>Spine</b>		Deposit	
Driver <b>As Above</b>				Hour		@ \$	
Address				9 Day		@ \$ 100 900	
Occupation				Week		@ \$	
Office				Month		@ \$	
Home Phone				By initialing Hirer agrees to pay additional fee for Collision Damage Waiver (CDW)		Rental Charge	
Driving Licence No.				Date of Expiry		Delivery Fee	
NRIC/Passport No.				Date of Birth		Collection Fee	
Place of Issue				Per Day		Sub Total	
Important Notes 1. This rental Vehicle is used within Singapore only. 2. Hirer is liable to pay first \$ <b>3500.00.</b> under section I & II in any accident plus loss of earnings while damaged vehicle is under repair. 3. When vehicle returns, it must be in a clean condition or \$ 20.00 will be charged. 4. No Insurance Coverage if the driver is below 25 yrs old or less than 2 years driving licence. 5. For Usage to Malaysia subject to higher excess all claims of \$5,000.00 and different rental rate. 6. Please notify our office should there be any accident involving this hired vehicle within 24 hrs 7. No refund will be given for petrol left in vehicle. 8. Hirer is liable to pay all parking fee and traffic summonses. 9. Vehicles to be return during office hour only.				Total Charge		900	
E X T				DO MM YY		Cash	
Receipt No				DD MM YY		Cash	
Receipt No				Amount Due / Refund			
Remarks				I Hereby acknowledged receipt of the sum of \$ _____ being refund due to me as computed above.			

I have read and agree to the terms and conditions on both sides of this agreement if I have presented a charge or credit card for payment. All amount payable under this agreement and for parking and traffic infringement may be billed to the charge or credit card and my signature below will be considered to have been made on this charge or credit card voucher.

Signed by the parties here to on the \_\_\_\_\_ day of \_\_\_\_\_

Hirer's Signature : \_\_\_\_\_

CYS CAR RENTAL PTE LTD

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-19-071934

Date of Request: 07/05/2019

Your Ref No:

Online Purchase

CYS Automobile Services Pte Ltd  
38 Woodlands Industrial Park East 1  
#07-17, Admiralty Industrial Park  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 07/05/2019  
Enquiry By LIM XING SU, ESTHER  
TP Vehicle No. XE4676M  
Accident Date 06/05/2019

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
XE4676M	Lonpac Insurance Bhd	29/01/2019-28/01/2020	+65 62507388

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.

5/7/2019

Invoice



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-071934  
Date of Request: 07/05/2019

Your Ref No: Online Purchase

CYS Automobile Services Pte Ltd  
38 Woodlands Industrial Park East 1  
#07-17, Admiralty Industrial Park  
Singapore 757700

Dear Sir/Madam,

Enquiry Date: 07/05/2019  
Enquiry By: LIM XING SU, ESTHER  
TP Vehicle No: XE4676M  
Accident Date: 06/05/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque



# CYS AUTOMOBILE SERVICES PTE LTD

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Our Ref : SJJ9114A  
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19 July 2019

Lonpac Insurance Berhad  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

**IMMEDIATE ATTENTION**  
**BY EMAIL & POST ONLY**

**Attn: Mr. Gerald Poh Wee Bin, Motor Claims Department**

Dear Sir,

**ACCIDENT INVOLVING SJJ9114A AND XE4676M ALONG PIE TOWARDS  
CHANGI ON 06 MAY 2019**

Attached herewith your respective Discharge Voucher and our client's Letter of Authority for your attention.

Kindly let us have your respective cheque of \$7,757.00 made in favour of "CYS AUTOMOBILE SERVICES PTE LTD" without delay.

Yours Sincerely,  
CYS AUTOMOBILE SERVICES PTE LTD

  
Tee Wee Sin  
Secretary



## LONPAC INSURANCE BHD

CLAIM NO : 19/19/VC10/021767

DATE : 18 JULY 2019


### DISCHARGE VOUCHER


I/We, YAP KOK SENG confirmed acceptance from **M/s LONPAC INSURANCE BHD** and/or the owner XE 4676M the sum of Singapore Dollars SEVEN THOUSAND SEVEN HUNDRED AND FIFTY SEVEN ONLY. (\$7,757.00) in full and final satisfaction, liquidation and discharge of all property losses competent to me/us upon the said **M/s LONPAC INSURANCE BHD** in respect of all property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving, SJJ 9114A on 06/05/2019 along/at PIE TOWARDS CHANGLI.

I/We hereby agree to indemnify and keep indemnify (**SAB LOGISTICS PTE LTD /LONPAC INSURANCE BHD**) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to **M/s CYS AUTOMOBILE SERVICES PTE LTD**

I/We hereby acknowledge that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

  
..... 19.7.19  
Signature of vehicle owner/Date

  
.....  
Name of vehicle owner/Date



RE: ACCIDENT INVOLVING VEHICLE NO SJJ9114A and XE 4676M  
on 6.5.19 along PIE towards Changi

I/we, Yap Kok Seng NRIC No S7471465Z  
of (Address) Blk 855 Woodlands St. 22 #03-124 Spore 730853 the  
owner of motor vehicle No. SJJ9114A hereby authorized  
**CYS AUTOMOBILE SERVICES PTE LTD** to repairs of the said vehicle forthwith  
and act for me with respect to my third party claim.

I further authorize the workshop to settle my above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to  
settlement of my claim with payment cheque/ s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a  
without prejudice and without admission of liability basis insofar as the driver/ owner/  
insurers of the other vehicles is concerned.

I authorize you to sign all discharge voucher/indemnity forms and all necessary papers in  
connection with the above claim in my absence.

I authorize the workshop to appoint such a firm of solicitors on my behalf as the  
workshop shall deem fit for the purpose of the third party/owner insurer claim.

Dated this 7.5.19

  
\_\_\_\_\_  
Owner Signature  
Name :



  
 進友成汽車服務私人有限公司  
CYS Automobile Services Pte Ltd  
Witness's Signature  
#02-17 Admiralty Industrial Park East 1  
Name : Shen Jia Jia  
Tel: 6219 2098 (3lines) Fax: 6219 2096