

# CYS AUTOMOBILE SERVICES PTE LTD

38 Woodlands Industrial Park East 1  
#07-17 Admiralty Industrial Park  
Singapore 757700  
Tel: 62192098 (3 lines) Fax: 62192096  
E-mail address: cysauto@singnet.com.sg

Our Ref : SJJ9114A  
Your Ref : 19/29/19/VC10/021767

23 May 2019

**IMMEDIATE ATTENTION**  
**BY EMAIL ONLY**

Lonpac Insurance Berhad  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

**Attn: Mr. Gerald Poh Wee Bin, Motor Claims Department**

Dear Sir,

## **ACCIDENT INVOLVING SJJ9114A AND XE4676M ALONG PIE TOWARDS CHANGI ON 06 MAY 2019**

We act for Mr Yap Kok Seng, the owner of vehicle registration no. SJJ9114A.

We are instructed by the abovenamed to claim damages against you in connection with a road traffic accident on 06 May 2019 at 7:25pm along PIE towards Changi involving our client's vehicle registration number SJJ9114A and vehicle registration number XE4676M driven by your insured /insured's authorized driver at the material time.

We are instructed that the accident was caused by your insured /insured's authorized driver negligence driving and/or management of your vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:

Cost of Repairs	\$ 6,955.00
Rental Charges (9daysX\$100)	\$ 900.00
GIA/ LTA Search Fees	\$ 2.00
<b>TOTAL</b>	<b><u>\$ 7,857.00</u></b>

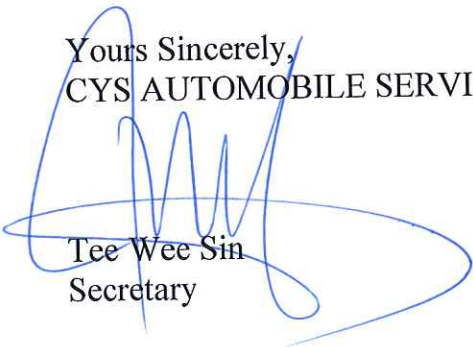
Our Ref : SJJ9114A  
Your Ref : 19/29/19/VC10/021767  
Date : 23 May 2019

We enclose herewith a copy each of the following documents for your attention:

1. CYS Automobile Services Pte Ltd's Performance Invoice no.TP6022 for the sum of S\$6,955.00;
2. CYS Car Rental Pte Ltd's Rental Agreement no 4071 for the sum of \$900.00; and
3. GIA/ LTA report on vehicle no XE4676M dated 06 May 2019 with tax invoice for the sum of \$2.00;

Please acknowledge receipt and let us have your reply within Seven days (7) days of your receipt of this letter.

Yours Sincerely,  
CYS AUTOMOBILE SERVICES PTE LTD



Tee Wee Sin  
Secretary



進友成汽車服務私人有限公司  
**CYS Automobile Services Pte Ltd**

ROC Reg. No :A05041/2001E

GST Reg. NO: 20-0105041-E

**P. Invoice TP 6022**

M/S YAP KOK SENG  
BLK. 853 WOODLANDS ST. 83  
#03-124 SINGAPORE 730853

POLICY NO : THIRD PARTY CLAIMS  
OUR REF : TP 6022  
VEHICLE NO : SJJ 9114 A  
MAKE/MODEL : MERCEDES C230  
DATE OF ACCIDENT : 6-May-19

SURVEY BY

DATE : 23-May-19

AGREED TO REPAIR THE ABOVE VEHICLE AT LUMP SUM BASIC AT	S\$	6,500.00
GST 7%		455.00
	<u>S\$</u>	<u>6,955.00</u>

SIN DOLLARS: SIX THOUSAND NINE HUNDRED AND FIFTY-FIVE ONLY

YOURS FAITHFULLY,

  
CYS AUTOMOBILE SERVICES PTE LTD

# CYS CAR RENTAL PTE LTD

38 Woodlands Industrial Park East 1  
#07-10 Admiralty Industrial Park Singapore 757700  
TEL: 6287 0750 H/P: 8163 0101  
BUSINESS REG. NO: 201205697K

NO: 4071

## RENTAL AGREEMENT

Hirer <b>Yap Kok Seng</b>			Car Regn No. <b>SLD 4887 T</b>		Make & Model <b>Kia K3</b>	
Address <b>Rt 83 Woodlands St. 83</b>			OUT		IN	
Date <b>7/5/19</b>			16.5.19		Expected Return	
Occupation	Office	Home Phone <b>97929566</b>	Time <b>5:50pm.</b>		4:30 pm	
Driving Licence No. <b>S7471465 Z</b>	Date of Expiry	Place of Issue	Form of Payment <b>Cash</b>	<b>Cheque</b>		Credit Card
NRIC/Passport No. <b>S7471465 Z</b>	Date of Birth <b>21.9.1974</b>	Place of Issue <b>Singapore</b>	Deposit	Prepayment		
Driver <b>As Above</b>			Hour	@ \$		
Address			9 Day	@ \$ 100 900		
			Week	@ \$		
			Month	@ \$		
Occupation	Office	Home Phone	By initialing Hirer agrees to pay additional fee for Collision Damage Waiver (CDW)		Rental Charge	
Driving Licence No.	Date of Expiry	Place of Issue			Delivery Fee	
NRIC/Passport No.	Date of Birth	Place of Issue			Collection Fee	
<b>Important Notes</b> 1. This rental Vehicle is used within Singapore only. 2. Hirer is liable to pay first \$ <b>3500.00.</b> under section I & II in any accident plus loss of earnings while damaged vehicle is under repair. 3. When vehicle returns, it must be in a clean condition or \$ 20.00 will be charged 4. No Insurance Coverage if the driver is below 25 yrs old or less than 2 years driving licence. 5. For Usage to Malaysia subject to higher excess all claims of S\$5,000.00 and different rental rate. 6. Please notify our office should there be any accident involving this hired vehicle within 24 hrs 7. No refund will be given for petrol left in vehicle. 8. Hirer is liable to pay all parking fee and traffic summonses. 9. Vehicles to be return during office hour only.			Sub Total			
			Per Day			
			Total Charge		<b>900</b>	
E X T	DO MM YY	Cash	Receipt No	DD MM YY	Cash	Receipt No
Amount Due / Refund						
Remarks			I Hereby acknowledged receipt of the sum of \$ being refund due to me as computed above.			

I have read and agree to the terms and conditions on both sides of this agreement if I have presented a charge or credit card for payment. All amount payable under this agreement and for parking and traffic infringement may be billed to the charge or credit card and my signature below will be considered to have been made on this charge or credit card voucher.

Signed by the parties here to on the \_\_\_\_\_ day of \_\_\_\_\_

Hirer's Signature : \_\_\_\_\_

CYS CAR RENTAL PTE LTD



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-19-071934  
Date of Request: 07/05/2019

Your Ref No: Online Purchase

CYS Automobile Services Pte Ltd  
38 Woodlands Industrial Park East 1  
#07-17, Admiralty Industrial Park  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 07/05/2019  
Enquiry By LIM XING SU, ESTHER  
TP Vehicle No. XE4676M  
Accident Date 06/05/2019

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
XE4676M	Lonpac Insurance Bhd	29/01/2019-28/01/2020	+65 62507388

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

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Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-19-071934

Date of Request: 07/05/2019

Your Ref No:

Online Purchase

CYS Automobile Services Pte Ltd  
38 Woodlands Industrial Park East 1  
#07-17, Admiralty Industrial Park  
Singapore 757700

Dear Sir/Madam,

Enquiry Date 07/05/2019  
Enquiry By LIM XING SU, ESTHER  
TP Vehicle No. XE4676M  
Accident Date 06/05/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ [X] GIRO ☐ [ ] Cash ☐ [ ] Cheque