

## Shirley Hiew (LKK Auto)

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**From:** Shirley Hiew (LKK Auto) <ShirleyHiew@lkkauto.com>  
**Sent:** Wednesday, 24 April 2019 11:08 AM  
**To:** 'Claims'  
**Cc:** SUR  
**Subject:** RE: OD CLAIM FOR SLZ 4025 Z  
**Attachments:** ESTIMATE.pdf

Dear Kelvin,

As instructed by our client, please proceed to repair the insured vehicle **SLZ 4025Z** (Excess \$ 400/-).

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their right not to pay if there is no valid approval obtained before repair.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims [mailto:claims@premiumauto.com.sg]  
**Sent:** Wednesday, 24 April 2019 8:06 AM  
**To:** 'SUR' <sur@lkkauto.com>  
**Cc:** claims@premiumauto.com.sg  
**Subject:** RE: OD CLAIM FOR SLZ 4025 Z

Dear All,

Kindly assist who is the OIC to follow up repair approval.

Thank you.

Best Regards,

**Kelvin Khoo**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9828 f. +65 6841 1183

e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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**From:** Claims [<mailto:claims@premiumauto.com.sg>]

**Sent:** Tuesday, 23 April, 2019 8:44 AM

**To:** 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>

**Cc:** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)

**Subject:** OD CLAIM FOR SLZ 4025 Z

Dear All,

Attached is the repair estimate for your kind reference, kindly advise who is the OIC to follow up repair approval.

Thank you.

Best Regards,  
**Kelvin Khoo**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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