



Auto •  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

09 MAY 2019

TAY KAI TZE  
68 FLORA ROAD  
#02-15  
SINGAPORE 506913

Dear Sir/Madam,

OUR REF : CC4/ASM19007076/Efa3  
YOUR REF : SJM 1804D  
ACCIDENT INVOLVING SJM 1804D AND SKH 8830X ALONG/AT PASIR RIS  
FLYOVER ON 16/04/2019

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AXA Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from VOLKSWAGEN CENTRE SINGAPORE, acting on behalf of the owner of SKH 8830X against your motor insurance policy.

Based on the accident report, accident scenario, it was reported that your vehicle had rear-ended the Third Party vehicle SKH 8830X. As such, liability is down against us.

Please be informed that your No Claim Discount (NCD) may be affected as a result of the claim against your policy.

We shall proceed to deal with the claim(s) subject to the merits of the case and according to the rights afforded under the policy. Should you not be seeking the protection of your policy and seek to take conduct of third party claim(s) arising from this incident, at your own cost and defence, please reply to us within 7 days from the date of this letter.

Your full co-operation in the handling of the claim is required and kindly submit the following to [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com) within 7 days from the date of this letter **if not provided at AXA's reporting centre**. The list below is not all inclusive and further document may be required:

- Police report, Police Investigation result, appeal against the Traffic Police offence and status (if any)
- Driver's driving license or foreign driving license (if any)
- Coloured photographs of accident scene (if any)
- Coloured photographs of damage to all vehicles involved (If any)
- Video footage of accident (if any)
- Statement and/or police report from independent witness(es) (if any)



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

- If you or your passenger(s) are filing a claim against any of the involved Third Party(s), you are to keep us informed of your legal representative(s) and the status of the claim

To protect your interest(s) in the handling of this claim, please do not discuss liability with any of the Third Party(s) and/or their legal representatives, or make any compromise or settlement without AXA's prior knowledge and consent.

This letter should **not** be regarded as a waiver by AXA of their rights to repudiate any claim because of any breach of policy terms and conditions you and/or your authorised driver may have committed.

In the event of receiving and handling of any third party injury claim(s), AXA shall keep you informed of the final indemnity upon conclusion of the matter(s).

If you need any clarification, please do not hesitate to contact us at 6256 3561 or email us at [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com)

Please quote the claim reference when you contact us that we can assist you more effectively.

Yours sincerely,

Poh Kin, Chong  
Case Handler  
DID: 6841 2132  
FAX: 6741 4108  
Email: [pohkin@lkkauto.com](mailto:pohkin@lkkauto.com)

c.c. AXA Insurance Pte Ltd (AXA)  
(Motor Claims Dept)

# Volkswagen Centre Singapore



Biz Reg. No. 53103069E  
GST No. M20098505-2

## LETTER OF AUTHORITY

ACCIDENT INVOLVING SKH8820X and SJM1804D on 16/4/19  
along TPE (SLE) @ Elias Rd Exit  
Own vehicle's number Other vehicle's number Date of accident  
Accident location

BY THE LETTER OF AUTHORITY, I/we, Wong Kim Lan  
of S1660111Z Name of Policy Holder & IC / Passport number  
owner of Vehicle Registration

Number SKH8830X Own vehicle's number hereby irrevocable appoint **Volkswagen Centre Singapore**

(hereinafter refer to VGS), a company incorporated in Singapore and having its registered office at **247 Alexandra Road, Singapore 159934**, its agents of any person authorized by VGS to be \*my / our Attorney and in \* my / our name(s) on \*my / our behalf to do all or any of the following:

1. To submit, resolve and make any claim(s) (including the commencement of legal proceedings) which \*I/we may have against the other \*party/parties to the Accident and under the insurance \*policy/policies taken up by such \*party/parties or **alternatively** under Insurance Policy number \_\_\_\_\_ taken up by \*me/us and pay the **compulsory excess** in respect of the cost repairs suffered by \*me/us arising from the Accident (loss and damage)/.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favour of **Volkswagen Centre Singapore** and give a valid receipt and discharge therefore.
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever in relation thereto.
4. Generally do all such acts as it shall deem necessary for the purpose of settling such claim.

\*I/We hereby declare that all acts, instruments and documents done by virtue of this letter of authority on \*my/our behalf by the Attorney, its agents or any person authorized by VGS in that behalf shall be as good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by \*me/us in \*my/our own proper person(s) and \*I/we hereby ratify and confirm, all acts, instruments and documents done or executed by virtue of the authority and powers hereby conferred.

\*I/We hereby further declare that the **letter of authority hereby conferred shall remain irrevocable.**

\*I/We further confirm that the acceptance by VGS of the settlement amount in respect of such constitute the full discharge of \*my/our claim(s) in respect of such loss and damage.

IN WITNESS WHEREOF, \*I/we have hereunto to set \*my/our hand and sign this 7 of the month  
5 Year 19.

Signed & Delivered By:

Wong Kim Lan

Policy Holder

Witness By:

[Signature]





### AXA THIRD PARTY DIRECT SETTLEMENT

Vehicle No:	SJM 1804D (Insd veh)	Model: VOLKSWAGEN TOURAN 1.4
	SKH 8830X (TP veh)	
Date of Accident/ Time:	16/04/2019	

Repair Estimate	: \$	7,297.72	
Final Repair Cost	: \$	3,853.02 (w/gst)	(\$3,600.95 + 7%gst)
Loss of Use	: \$	Nil	days at \$ per day
Rental (if any)	: \$	321.00 (w/gst)	3 days at \$ 107.00 per day
LTA / GIA Search Fee	: \$	2.00	
Others:	: \$	Nil	
	: \$	Nil	
Final Settlement Sum	: \$	4,176.02	

Payee Name : VOLKSWAGEN CENTRE SINGAPORE

Is Third Party Workshop GIA Registered? ☒ YES [ ] NO (Kindly indicate below)

A)	For Non GIA Registered Workshop:	Agreed Liability _____ (%)
B)	For GIA Registered Workshop:	BOLA Applicable: Yes/ <input checked="" type="checkbox"/> NO BOLA Scenario No: 21
	BOLA Liability: 100 (%)	Assessed Liability (*): _____ (%)
* Assessed Liability to be filled only for chain collisions and for cases where BOLA does not apply.		

Remarks:





#### NOTE:

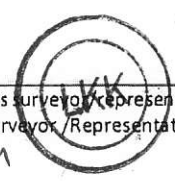
1. PLEASE EXPRESSLY RESERVE YOUR CLIENT'S RIGHTS IF SO REQUIRED IN THIS SETTLEMENT DOCUMENT.
2. THIS SETTLEMENT IS ON A WITHOUT PREJUDICE BASIS AND SHOULD NOT CONSTRUED AS AN ADMISSION OF LIABILITY ON AXA AND THEIR CLIENT/TORTFEASOR IN ANY MANNER WHATSOEVER.
3. AXA RESERVES THEIR RIGHTS UNDER THE POLICY TERMS & CONDITIONS AS WELL AS THEIR RIGHTS IN LAW.

Only applicable to rental claim - All document are to be submitted with this settlement confirmation. In the event, rental agreement / invoices are **not received within 7 days** of this signed confirmation, we will automatically revert to loss of use claim per the NIMA rates.

We/I confirmed that this is a **full and final settlement** that we and or our client have/had/has against you (AXA and their policyholder/authorised driver/tortfeasor) for any and all losses (past/present/future) arising from this accident.

We confirmed that we have the authority of our client to act for and on their behalf in this accident.

 Signature of workshop representative / Workshop stamp Name of Representative: Date: 19/7/2019	 81030002	 Signature of Witness / Workshop stamp Name of Witness: Date: 19/7/2019	 81030002
--	---	--	---

  
 Signature of AXA's surveyor representative:  
 Name of AXA's surveyor / Representative:  
 Date: 19/7/2019

# VOLKSWAGEN CENTRE SINGAPORE

9 Tuas Avenue  
Singapore 639176  
Biz. Reg. No.: 199101494Z  
GST No.: M200985052



Volkswagen

SKODA

Commercial Vehicles

## Tax invoice

Page 1/2

Company  
AXA Insurance Pte Ltd  
8 SHENTON WAY  
#27-01 AXA TOWER  
Singapore 068811

Customer Details:  
Ms.  
WONG  
KIM LAN  
582 PASIR RIS STREET 53  
#11-17  
Singapore 510582

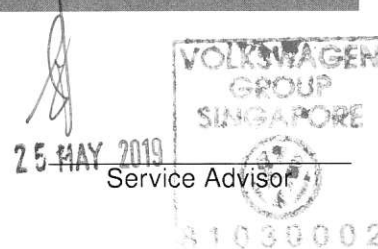
Document no. 12333900298  
Document date 23-05-2019  
Customer no. 5211000859  
Customer GST-ID 196900406D  
Dealer 39999  
Job order number 2019000322/ 1  
Job order date 24-04-2019  
Service Advisor TIOW CHUAN CHEE

License plate	Model code	First registration	VIN	Model	Mileage
SKH8830X	1T32B4	25-01-2013	WVGZZZ1TZDW038605	Touran 1.4 Trend 103 TSID7F	106,681

Position no.	Description	Quantity	Unit	Unit price excl. GST	Tax code	Total amount excl. GST	Total amount incl. GST
	B&P REVERSE SENSOR	1	pcs.	400.00	#1	400.00	428.00
	B&P MECH	1	pcs.	200.00	#1	200.00	214.00
	LABOUR	1	pcs.	580.00	#1	580.00	620.60
	B&P Diagnostic and Programming	1	pcs.	360.00	#1	360.00	385.20
	SPRAY PAINT	1.5	pcs.	500.00	#1	750.00	802.50
1T0807421K GRU	Cover For Bumper Primed	1	pcs.	1,242.02	#1	1,242.02	1,328.96
	REAR BUMPER*XR-240419						
1T0945106C	Reflector	1	pcs.	68.93	#1	68.93	73.76
	RH*AO-240419						
	AXA DIRECT SETTLEMENT, DOA:						
	16/04/2019, TP VEH: SJM1804D, SURVEY						
	BY: STEVE (LKK).						

Tax Code	Labour	Material	GST %	GST	Total amount excl. GST	Total amount incl. GST
#1	400.00	3,200.95	7%	252.07	3,600.95	3,853.02
Total	400.00	3,200.95		252.07	3,600.95	3,853.02

Customer



Please inspect your vehicle prior to leaving our premises; we seek your understanding that we are not able to honour claims on scratches, dents etc. after your car has left our premises.

-----VISIT OUR WEBSITE: [aftersales.vw.com.sg](http://aftersales.vw.com.sg) (for online service appointments) and [volkswagen.com.sg](http://volkswagen.com.sg) and [www.skoda.com.sg](http://www.skoda.com.sg) (for additional services, products and promotions).-----

All fund transfer payments should be made payable to Volkswagen Group Singapore Pte Ltd; Bank Name: Deutsche Bank AG (Singapore Branch). Bank Account: 2528214002, Swift Code: DEUTSGSG. Please indicate Customer Number (eg. 521XXXXXX), Customer Name and Invoice Number in the payments.

Until payment of all goods (parts, accessories etc.) has been made in full to and received by Volkswagen Group Singapore (VGS), the goods remain in legal possession of VGS, irrespective if they have already been installed into your vehicle. However, the warranty of the goods (where applicable) starts with the issuance of the invoice or the collection of your car, whichever is earlier.



Automotive Pte Ltd

## Tax Invoice

7th May 2019

**SNG WAI LEONG**  
**BLK 582 PASIR RIS STREET 53**  
**#11-17**  
**SINGAPORE 510582**

Attention :- **SNG WAI LEONG**

Veh # :- SLL3690H      RK144668  
Inv # :- RK733547  
RA # :- B13804 0/0  
From :- 06/05/2019  
To :- 09/05/2019  
Terms :- C.O.D  
Remarks :- MICHELLE-VW

**Main Office:**  
Mova Building  
No. 22, Jalan Kilang,  
Singapore 159419  
Tel : **(65) 6476 3333**  
Fax : (65) 6271 5891  
www.mova.com.sg

**Workshop Dept:**  
Block 1008,  
Bukit Merah Lane 3,  
#01-04/06/08/94  
Singapore 159722

Tel : **(65) 6272 3892**  
Fax : (65) 6270 8314  
Co. Reg. 198904033G  
GST Reg. M2-0088864-2

Description	Qty	U.Price	Amounts S\$
RENTAL CHARGES FROM 06/05/2019 TO 09/05/2019 VW JETTA : SLL3690H RENTAL AGREEMENT : B13804 DRIVEN BY : SNG WAI LEONG YOUR REF : VW/KA-SKH8830X	3 DAY	112.15	336.45

PAID  
06 MAY 2019

BY: USA-Batch-13804 \$360.00

Singapore Dollars :

Three Hundred Sixty Only

AMOUNT S\$      336.45  
GST @ 7 %      23.55

Thank you for your continuous support.

AMOUNT DUE S\$      360.00

MOVA AUTOMOTIVE PTE LTD



AUTOMOTIVE PTE LTD

Website: www.mova.com.sg  
Co. Reg. No.: 198904033G

## Automotive Pte Ltd

Main Office: No. 22 Jalan Kilang, Singapore 159419  
Bukit Merah Branch:  
Blk 122 Bukit Merah Lane 1 #01-50, Singapore 150122  
Fan Yoong Branch: No. 15 Fan Yoong Road, Singapore 629792  
Tel: (65) 6476 3333 Fax: (65) 6270 8314  
24 Hours Breakdown Service: (65) 9799 8888  
Bedok Branch: 219 Bedok Central #01-138, Singapore 460219  
Tel: (65) 6604 7877

## RENTAL AGREEMENT

RA NO.: B 13804

RECEIVED 13 MAY 2019

RENTAL DETAILS			INSURANCE EXCESS AMOUNT		
Vehicle Make/Model:	Jetta	Vehicle No: SLL3690H	Singapore	Malaysia	Signature
Date/Time Out:	6/5/2019 @ 2.00 pm		S\$ 2500	S\$ 3500	
Petrol Level Out:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 (F)		Per Accident	Per Accident	
Date/Time In:	9/5/2019 @ 9.48 am		Charges		
Petrol Level In:	E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 (F)		Months @ \$	Per Month	
Change Over 1:	Date:	Initial:	Weeks @ \$	Per Week	
Change Over 2:	Date:	Initial:	3 Days @ \$ 112.15	Per Day	\$336.45
KM Out: 24442	KM In: 24599		Hours @ \$	Per Hour	
HIRER DETAILS			Sub-Total		
Named Hirer			Less Discount	%	
Name:	SNG WAI Leong		Rental Charges		
Address:	Blk 582 Pasir Ris St 33		CDW @ \$	per day / week / month	
	# 11-17		PAI @ \$	per day / week / month	
	SC S10 S82		Petrol Top-Up		
Identity Card No:	S16019129		Misc Charges		
Date of Birth:	27-10-1963		GST		\$23.05
Driving License:			Total		
Country of Issue:	SG		VISA / MASTER CARD / AMEX	CASH / COMPANY BILLING / OTHERS	\$360/-
Tel:	(HP) 9 8784643 (O)		Pre-Payment		
Nationality:	SG		Downpayment and Deposit		
Effective Date:			Amount Refunded/ Due		
Additional Hirer			Signature of Refund		
Name:			Remarks:	shun	
Address:			SKH8830X - paid		
Identity Card No:			Invoice No:	Ref. No:	
Date of Birth:			Checked Out By:	Checked In By:	Checked By:
Driving License:			Sales-In Charge:		
Country of Issue:			Past 3 years accidents YES <input type="checkbox"/> NO <input type="checkbox"/>		
Tel:	(HP)	(O)			
Nationality:					
Effective Date:					

I fully understand and agreed to the terms and condition appended on both sides of this Vehicle Rental Agreement. I also agreed that if there is any outstanding amount payable after the conclusion of my rental not restricted to parking or traffic infringements during my period of hire, I will agreed that these outstanding payment be billed to my charge/ credit card voucher given above. All above information given by me are true in connection to this agreement.

Hirer's Signatory / Company Stamp (if corporate hirer)

Authorised Manager Signature

Date & Time

### IMPORTANT

- Only authorized drivers with valid driving license of minimum 2 years may drive the rental vehicle.
- All rental vehicles are strictly for Singapore use only, and may not be driven outside Singapore without prior approval of MOVA Automobile.
- In any accident, the Hirer must report to MOVA Automobile immediately. The Hirer shall endeavor to assist in all manners possible.
- The Hirer shall be liable for all excess charges (if any) for late return at the hourly rate shown, inclusive of CDW and PAI. Late return of more than 4 hours will be considered as a day rental.
- All traffic infringements and summons (if any) are the responsibility of the Hirer.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**Third Party Insurer Enquiry**

Our Ref No: GR-19-061112

Date of Request: 18/04/2019

Your Ref No:

Online Purchase

Volkswagen Centre Singapore  
247 Alexandra Road  
Singapore 159934

Dear Sir/Madam,

Enquiry Date 18/04/2019  
Enquiry By Chee Tiow Chuan  
TP Vehicle No. SJM1804D  
Accident Date 16/04/2019

**Enquiry Result**

TP Vehicle No.	Insurer	Period of Insurance	Insurer Tel. No.
SJM1804D	AXA Insurance Pte Ltd	11/11/2017-10/11/2019	6338 7288

Thank You.

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

This is a computer generated document and requires no signature.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735**TAX INVOICE**

Our Ref No: GR-19-061112

Date of Request: 18/04/2019

Your Ref No:

Online Purchase

Volkswagen Centre Singapore  
247 Alexandra Road  
Singapore 159934

Dear Sir/Madam,

Enquiry Date 18/04/2019  
Enquiry By Chee Tiow Chuan  
TP Vehicle No. SJM1804D  
Accident Date 16/04/2019

DESCRIPTION	AMOUNT (S\$)
TP Insurer Enquiry	1.87
GST Amount	0.13
Total Amount Due (GST Inclusive)	2.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☒ GIRO ☐ Cash ☐ Cheque