

ASS. REC. BY:

REF

C/TP19006911Zc

**Special Instruction:**

Surveyor

**ASSIGNMENT (Office)**

From (Person): Marni Binte Mohd Zain of

Date/Time: 11/4/2019

Estimated Cost:

Bill to:

OD/TP/WS/TP RES / OD RES / EVA / INV / MV / CS

To inspect Vehicle No: B16A5900230

**Insured:**

at Workshop m/a

Tel:

of

Policy No.

Claim No:

BIGAS900232

Sum Insured:

**Excess:**

Make of Veh:

D.O.A.

(Client's Record)

CA / REV / REP. / REV 24 HRS

**R.O.D. Endorsement:**

Date/Time:

Person Contacted:

Vehicle IN/OUT

Date/Time

| Action/Instruction                                                                            | ( ) | Estimate |
|-----------------------------------------------------------------------------------------------|-----|----------|
| 1. Review the project schedule and identify the critical path.                                |     |          |
| 2. Identify the resources required for each activity.                                         |     |          |
| 3. Calculate the duration of each activity.                                                   |     |          |
| 4. Determine the total duration of the project.                                               |     |          |
| 5. Identify the activities that can be delayed without affecting the project completion date. |     |          |
| 6. Develop a contingency plan for potential risks.                                            |     |          |
| 7. Communicate the project schedule to all stakeholders.                                      |     |          |
| 8. Monitor the project progress and update the schedule as needed.                            |     |          |
| 9. Review the project schedule regularly to ensure it remains accurate.                       |     |          |
| 10. Close the project and evaluate the effectiveness of the schedule.                         |     |          |

Estimate