

## Shirley Hiew (LKK Auto)

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**From:** Shirley Hiew (LKK Auto) <ShirleyHiew@lkkauto.com>  
**Sent:** Monday, 15 April 2019 1:06 PM  
**To:** 'Claims'  
**Cc:** 'Nora Khai'; SUR; Admin A  
**Subject:** RE: OD CLAIMS FOR SMD 6885 Z (Vehicle In)  
**Attachments:** ESTIMATE.pdf

Dear Sheila,

As instructed by our client, please proceed to repair the insured vehicle **SMD 6885Z** (Excess \$ 0/-).

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their right **not to pay** if there is no valid approval obtained before repair.

Thank you.

Best Regards,

Shirley Hiew | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Claims [mailto:claims@premiumauto.com.sg]  
**Sent:** Monday, 15 April 2019 8:12 AM  
**To:** 'Claims' <claims@premiumauto.com.sg>; 'SUR' <sur@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>  
**Cc:** 'Nora Khai' <nora.khai@premiumauto.com.sg>  
**Subject:** RE: OD CLAIMS FOR SMD 6885 Z (Vehicle In)

Dear all,

Kindly assist to update approval status urgently as  
Customer is demanding for replacement car urgently. Please update soonest as  
Vehicle is in our compound.

Thank you.

Best Regards,  
**Sheila M Ismail**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9828 **f.** +65 6841 1183  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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**From:** Claims [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Friday, 12 April 2019 6:32 PM  
**To:** 'Claims'; 'SUR'; 'Admin A'  
**Subject:** RE: OD CLAIMS FOR SMD 6885 Z

Dear All,

Kindly advice on approval status soonest.  
Vehicle is in our compound.

Thank You.

Best Regards,  
**Sheila M Ismail**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
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**From:** Claims [<mailto:claims@premiumauto.com.sg>]  
**Sent:** Thursday, 11 April 2019 8:14 PM  
**To:** 'SUR'; 'Admin A'  
**Cc:** 'Claims'  
**Subject:** OD CLAIMS FOR SMD 6885 Z

Dear all,

Please assist for OD approval soonest, vehicle is in our compound.

Attached is the necessary documentation and marked estimate for your kind reference.

Thank you.

Best Regards,  
**Sheila M Ismail**  
Claims Advisor

**Premium Automobiles Pte Ltd** (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
**p.** +65 6388 2323 **d.** +65 6768 9828 **f.** +65 6841 1183  
**e.** [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)  
**Audi Showroom, Audi Centre** 281 Alexandra Road Singapore 159938 **p.** +65 6836 2223



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