

Specialist in repairing of  
Motor Vehicles, Welding,  
Spray Painting Car,  
Insurance Agent

德 顺 摩 哆 喷 漆 厂  
**TEK SOON MOTOR REPAIR & SPRAY PAINTING**

Email: teksoonmotor@gmail.com  
REG NO. 252083/00-L

及代理保险等  
吗甲烧焊喷漆  
汽车货车兼打  
本号精工修理

Date: 28/1/2022

QBE Insurance (Singapore) Pte Ltd  
1 Wallich Street, #35-01  
Gucco Tower  
Singapore 078881

Dear Sir/ Madam,

Re: Accident on 23/02/2019 along Tampines St 81 Carpark involving your insured's vehicle GBC709A and our client's vehicle GBC1342S

We are assisting our client, Spinelli Pte Ltd, the owner of vehicle no. GBC1342S in the above matter.

Please note that the above accident was caused by the driver of vehicle no. GBC709A which was insured with you at the time of accident. As a result of the accident, our client's vehicle has suffered damages and was put to loss and expenses as follows:

01. Cost of Repair	S\$ 1,800.00
02. Loss of Use for 3 days x \$80.00 per day	S\$ 240.00
<b>Total</b>	<b>S\$ 2,040.00</b>

We enclosed herewith all relevant documents for your perusal.

Hope to receive your reply soonest possible.

Yours faithfully,



TEK SOON MOTOR REPAIR & SPRAY PAINTING

Enclosed: Final repair bill

**AUTHORISATION TO ACT**

I/We, **SPINELLI PTE LTD**, (“the third party claimant”), of **5 Coleman Street Excelsior Hotel & Shopping Center #04-01 Singapore 179805**, owner of **GBC1342S** hereby authorise **Tek Soon Motor Repair & Spray Painting** (“the workshop”) to act for me with respect to my claim for repair costs and/or rental and/or loss of use and/or LTA search fees (“claim”) for my vehicle no. **GBC1342S** that was damaged pursuant to the accident which occurred on **23/02/2019** at/along **Tampines Street 81 Carpark** involving vehicle no. **GBC709A**.

I further authorise the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver / owner / insurers of the vehicles/s is concerned.

Dated this 27 (day) of 12 (month) 2022 (year)

**SPINELLI PTE LTD**  
5 Coleman Street  
Excelsior Hotel & Shopping Centre #04-01  
Singapore 179805  
Tel: 6339 7538 Fax: 6339 7539  
Co. Reg. No: 199501882W



  
Signed by “the third party claimant”  
(with company stamp if applicable)



\_\_\_\_\_  
Signed by “the workshop”  
(with company stamp)

# DISCHARGE VOUCHER

Without Prejudice  
Save As to Costs

Your Reference : GBC1342S  
Our Reference : VC012338

I/We, **SPINELLI PTE LTD** do hereby acknowledge the sum of Singapore Dollars: **Two Thousand Forty only (S\$2,040.00)** being full discharge and satisfaction of all claims against QBE Insurance (Singapore) Pte Ltd and their Insured, '**TINGYI CONSTRUCTION PTE LTD**', over damage to my/our vehicle **GBC1342S** from an accident involving **GBC1342S** and **GBC709A** at/along **TAMPINES ST 81 CARPARK**, which occurred on **23/02/2019** at about **18:30hrs**.

Further, I/we hereby acknowledge and accept that the above said sum paid to me is 'strictly on a without admission of liability basis' and I/we hereby discharge and release the said QBE Insurance (Singapore) Pte Ltd and their Insured '**TINGYI CONSTRUCTION PTE LTD**', from all claims, demands or action of damages as a result of the said accident.

Also, I/we hereby agree to indemnify and keep indemnified the said QBE Insurance (Singapore) Pte Ltd against all and any claims whatsoever made or to be made by any person or persons on my/our behalf in respect of the said accident.

Dated this (day) 27 of (month) 12 (year) 2022

[Signature]  
Signature

\_\_\_\_\_  
Claimant's Name

\_\_\_\_\_  
FIN/NRIC No.

\_\_\_\_\_  
Address

[Signature]  
Witness's Signature

NG LI MIN  
Witness's Name

S8742686A  
FIN/NRIC No.

626 Bedok Reservoir Rd  
SJ410636  
Address



Company stamp if applicable

Please return to:  
General Claims Department  
QBE Insurance (Singapore) Pte Ltd  
1 Raffles Quay  
#29-10 South Tower  
Singapore 048583  
(By Fax: 6534 5356)

Specialist in repairing of  
Motor Vehicles, Welding,  
Spray Painting Car,  
Insurance Agent

德 顺 摩 哆 喷 漆 厂  
**TEK SOON MOTOR REPAIR & SPRAY PAINTING**

Email: teksoonmotor@gmail.com  
REG NO. 252083/00-L

及代理保險等  
吗甲烧焊喷漆  
汽车货车兼打  
本号精工修理

**FINAL BILL**

Date: 28/1/2022

SPINELLI PTE LTD  
5 Coleman Street  
Excelsior Hotel & Shopping Center  
#04-01  
Singapore 179805

**Re: Accident on 23/02/2019 along Tampines St 81 Carpark involving your insured's vehicle  
GBC709A and our client's vehicle GBC1342S**

Lump sum repair cost for GBC1342S, inclusion of spare parts and labour charges as recommended  
by an independent surveyor --- \$1,800.00 nett.

Dollars: One Thousand Eight Hundred Only



## Hsiao Tong (LKKAuto)

---

**From:** lmg.dawn@gmail.com on behalf of Tek Soon Motor <teksoonmotor@gmail.com>  
**Sent:** Monday, 27 March 2023 12:05 PM  
**To:** Hsiao Tong (LKKAuto)  
**Subject:** Re: [Request for LOD & Docs] - Your Ref: GBC1342S// DOA: 23/02/2019 //LKK Ref: CC6/QBE19004919/Apa3(GBC709A)  
**Attachments:** Acra.png

Hi Hsiao Tong,

Please see attached screenshot of details pertaining to Tek Soon Motor.

Kindly pay the sum to owner of company: Ng Tek Chin

Bank: DBS

Account number: 120-494869-0

Thank you.

On Tue, Dec 27, 2022 at 11:48 AM Tek Soon Motor <[teksoonmotor@gmail.com](mailto:teksoonmotor@gmail.com)> wrote:  
Hi Hsiao Tong,

Please find the attached document for your attention.

Thank you.

On Tue, Dec 27, 2022 at 9:14 AM Tek Soon Motor <[teksoonmotor@gmail.com](mailto:teksoonmotor@gmail.com)> wrote:  
Hi Hsiao Tong,

Thanks for reminder. In the process.

Thanks.

On Tue, Dec 27, 2022 at 9:04 AM Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)> wrote:

Without Prejudice

Dear Sirs,

Any updates?

Thanks.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

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**From:** [lmng.dawn@gmail.com](mailto:lmng.dawn@gmail.com) <[lmng.dawn@gmail.com](mailto:lmng.dawn@gmail.com)> **On Behalf Of** Tek Soon Motor  
**Sent:** Monday, 31 October 2022 9:52 AM  
**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** Re: [Request for LOD & Docs] - Your Ref: GBC1342S// DOA: 23/02/2019 //LKK Ref: CC6/QBE19004919/Apa3(GBC709A)

Ok, noted. Will get back to you. Thank you.

On Mon, Oct 31, 2022 at 8:37 AM Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)> wrote:

Without Prejudice

**2<sup>nd</sup> Reminder**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

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**From:** Tek Soon Motor <[teksoonmotor@gmail.com](mailto:teksoonmotor@gmail.com)>  
**Sent:** Friday, 15 July 2022 1:08 PM  
**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** Re: [Request for LOD & Docs] - Your Ref: GBC1342S// DOA: 23/02/2019 //LKK Ref: CC6/QBE19004919/Apa3(GBC709A)

Ok noted with thanks.

On Fri, 15 Jul 2022 at 12:47 PM, Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)> wrote:

**Reminder**

**Without Prejudice**

Dear Sirs/Mdm,

We confirm settlement at **\$2,040.00(All-in)**.

Please duly sign the **documents** enclosed and **return together with your client's authorization to act to us (LKK)** for our necessary action.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Monday, 6 June 2022 12:16 PM  
**To:** Tek Soon Motor <[teksoonmotor@gmail.com](mailto:teksoonmotor@gmail.com)>  
**Subject:** RE: [Request for LOD & Docs] - Your Ref: GBC1342S// DOA: 23/02/2019 //LKK Ref: CC6/QBE19004919/Apa3(GBC709A)

**Without Prejudice**

Dear Sirs/Mdm,

We confirm settlement at **\$2,040.00(All-in)**.

Please duly sign the **documents** enclosed and **return together with your client's authorization to act to us (LKK)** for our necessary action.

**"Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement."**

**In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement."**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
S(408933)

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**From:** Tek Soon Motor <[teksoonmotor@gmail.com](mailto:teksoonmotor@gmail.com)>  
**Sent:** Wednesday, 23 February 2022 4:28 PM  
**To:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** Re: [Request for LOD & Docs] - Your Ref: GBC1342S// DOA: 23/02/2019 //LKK Ref: CC6/QBE19004919/Apa3(GBC709A)

Hi Hsiao Tong,

Any updates on this?

On Fri, 28 Jan 2022 at 9:22 AM, Tek Soon Motor <[teksoonmotor@gmail.com](mailto:teksoonmotor@gmail.com)> wrote:

Hi Hsiao Tong,

Please see attached LOD and Final Bill. Thanks much.

On Mon, Jan 3, 2022 at 3:04 PM Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)> wrote:

**Without Prejudice**

Dear Sirs/Mdm,

We refer to the above matter.

We will be advising our Principal a cost of repair of **L/sum \$1,800/- with 3 days of repair**, subject to their approval.

Kindly forward your LOD with all the relevant documents(ie: final repair bill, authorisation to act, rental receipt) to us (LKK) for our necessary action.

**“Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement.”**

**In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement.”**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |  
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# TEK SOON MOTOR REPAIR & SPRAY PAINTING ( 25208300L)

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[Business Related Services](#)

Principal Place of 11 MANDAI ESTATE #05-01

Business: ELDIX  
Singapore 729908

Invalid Address Tagging

Remarks:

Entity Type: BUSINESS

Status: Live

Status Date: 10/06/2016

Date Of Registration : 04/05/1979

Primary Business Activity: REPAIR AND MAINTENANCE OF MOTOR VEHICLES (INCLUDING INSTALLATION OF PARTS & ACCESSORIES)(95301)

Description:

Secondary Business ()

Activity:

Description:

Date of Expiry: 04/05/2023

## Owners/Authorised Representatives

S/No.	Name	Position Held	Date of Appointment
1	NG TEK CHIIN	Owner	11/04/1979

## Hsiao Tong (LKKAuto)

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**From:** Jenny Toh <jenny.toh@qbe.com>  
**Sent:** Wednesday, 1 June 2022 4:10 PM  
**To:** Hsiao Tong (LKKAuto); claims-singapore  
**Cc:** Admin A  
**Subject:** VC012338 : [Seek Mandate]- Direct Settlement - Accident Involving GBC709A (OI : QBE - TBA) and GBC1342S (TP : LKK REF - CC6/QBE19004919/Aba3) on 23/02/2019

Hi Hsiao Tong

Please proceed as per advice.

Thank you.

---

### Jenny Toh

Senior Assistant

Claims | Asia

1 Wallich Street, #35-01, Guoco Tower, Singapore 078881

+65 64771225

[Website](#) [LinkedIn](#) [Twitter](#)



SBR Management Excellence Awards 2021 – Innovator of the Year & Team of the Year – General Insurance, Singapore  
Insurance Asia Awards 2021 – Claims Initiative of the Year, Singapore  
Insurance Business Asia List – Elite Women 2021, Asia and Top Insurance Workplaces 2020, Asia  
AustCham Singapore Business Awards – Business Excellence Award 2021 and Digital Capability Award 2020, Singapore

*I work flexibly and may send emails outside normal working hours. If you have received an email from me outside of your normal business hours I am not expecting you to read or respond unless it is urgent.*

---

**From:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

**Sent:** Wednesday, 1 June 2022 3:33 pm

**To:** claims-singapore <claims-singapore@qbe.com>; Jenny Toh <jenny.toh@qbe.com>

**Cc:** Admin A <admin-a@lkkauto.com>

**Subject:** RE: [Seek Mandate]- Direct Settlement - Accident Involving GBC709A (OI : QBE - TBA) and GBC1342S (TP : LKK REF - CC6/QBE19004919/Aba3) on 23/02/2019

This email was sent from someone outside of QBE. Be cautious opening links and attachments. Use the 'Report Phishing' button if suspicious.

Dear Sirs/Mdm,

We refer to our email dated 14/03/2022.

Kindly let us have your instruction/approval as third party is chasing.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Hsiao Tong (LKKAuto)

**Sent:** Friday, 1 April 2022 2:20 PM

**To:** claims-singapore <[claims-singapore@qbe.com](mailto:claims-singapore@qbe.com)>; [jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: [Seek Mandate]- Direct Settlement - Accident Involving GBC709A (OI : QBE - TBA) and GBC1342S (TP : LKK REF - CC6/QBE19004919/Aba3) on 23/02/2019

Dear Sirs/Mdm,

We refer to our email dated 14/03/2022.

Kindly let us have your instruction/approval.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Hsiao Tong (LKKAuto)

**Sent:** Monday, 14 March 2022 3:44 PM

**To:** claims-singapore <[claims-singapore@qbe.com](mailto:claims-singapore@qbe.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** [Seek Mandate]- Direct Settlement - Accident Involving GBC709A (OI : QBE - TBA) and GBC1342S (TP : LKK REF - CC6/QBE19004919/Aba3) on 23/02/2019

Your ref: **TBA**

Our ref : CC6/QBE19004919/Apa3q2

Dear Sirs/Mdm,

**ACCIDENT INVOLVING GBC709A(LONPAC) AND GBC1342S(TP) ON 23/02/2019**

We refer to the above matter.

Our insured driver collided onto third party parked vehicle. We are of the view that liability is not in our driver favour.

We seek your approval to offer repairer **"TEK SOON MOTOR REPAIR & SPRAY PAINTING"** at **\$2,040.00(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair	\$ 3,813.20	\$ 1,800.00
2. Loss of Use (3days x \$80.00)	\$ 240.00	\$ 240.00 (3days x \$80.00)
<b>Total</b>	<b>\$ 4,053.20</b>	<b><u>\$ 2,040.00</u></b>

Surveyor recommended 3days for repair.

Enclosed here with all the relevant documents for your perusal.

Kindly note that this inspection report dated 22/02/2022 is only for mandate purpose.

**Kindly let us have your approval / instruction.**

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** Friday, 28 August, 2020 12:06 PM

**To:** 'Jenny Toh' <[jenny.toh@qbe.com](mailto:jenny.toh@qbe.com)>

**Cc:** Jasper Chua (LKK Auto) <[jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Direct Settlement - Accident Involving GBC709A (OI : QBE - TBA) and GBC1342S (TP : LKK REF - CC6/QBE19004919/Aba3) on 23/02/2019

Dear Sir / Madam,

We refer to the above matter.

We have inspected TP vehicle GBC 1342S at M/s Tek Soon Motor Repair & Spray Painting - Kaki Bukit on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- TP GIA report
- OI GIA report

- TP estimated cost of repair
- Preliminary advice

Kindly take note that the case handler in-charge Jasper and he can be contacted at DID: 6841 2928.

*To check availability of the case handler , you may contact the undersigned.*

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

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