

INS. CASE OWNER:

CC 4, Kmo 1900 4574, K en3

LKK:

IDAC:

Surveyor:

KSL

DOI:

ASSIGNMENT

13/3/19

Date / Time :

17/3/2019

Registered in Merimen:

13/3/19

Pre-assign / CCU / FTE



Insured Vehicle No. : SJH 995 T

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II : SS D.O.A : 21/3/19

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. :

(V/L: YES / NO)

Insured Liability : % Final ? Yes / No

SKJ 22660

INSRS:
 WSP: Kian Teong
 Tel :
 Liability :
 RMKS:INSRS:
 WSP:
 Tel :
 Liability :
 RMKS:INSRS:
 WSP:
 Tel :
 Liability :
 RMKS:INSRS:
 WSP:
 Tel :
 Liability :
 RMKS:

Date/ Time

SKJ 22660 - x ;
 SJH 995 T - MAXIME 1301940 (y) : 004.10/10/13

STAGE

DATE / PIC

Non-Reporting ltr (1st):
 Non-Reporting ltr (2nd):
 Non-Reporting ltr (Final):
 Notification ltr (if non-pickup):
 Call OI:
 After call ltr to OI:

Documentation Check List: Handler Typist

Notification ltr (if non-pickup)		
After call ltr to OI:		
Authorisation To Act:		
Release Voucher:		
Final Repair Bill:		
Car Rental Invoice:		
Towing Invoice		
LTA / GIA :		
Medical Bill:		
PIR:		
Mandate/Reject Instruction:		
LOD		
Payment Breakdown Form:		
Post-Repair Photos:		
Others:		

PRELIMINARY ADVICE Date/Time:

Sent By:

FINALIZATION

Date/Time:

Confirm with:

Confirm by:

Repair Cost: S\$ (days) Reduction: %

Email ☐ Call ☐

FINAL SETTLEMENT

Date/Time:

Confirm with

Email ☐ Call ☐

Final Liability: % (Agreed / Assessed) BOLA S/N No. :

If NO or B 28, Ass. Lia :

Repair Cost: S\$

Loss of Rental (LOR): S\$ (days)

Loss of Use (LOU): S\$ (\$ x days)

Loss of Income (LOI): S\$ (\$ x days)

LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]

GIA/LTA Search S\$

Medical: S\$

Disbursement: S\$ (e.g. Tow/ Independent)

Legal Cost S\$

Total: S\$

Global Sum S\$:

FINAL PAYMENT

Date/Time:

Confirm with:

Email ☐ Call ☐

Payee 1: S\$

Name 1:

Payee 2: (Strike if N.A.) S\$

Name 2:

Payee 3: (Strike if N.A.) S\$

Name 3:

