



Auto  
Consultants  
Pte Ltd

51 UBI AVE I, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG19004540/BKB3

22 JULY 2019

**CHEN LU**  
13 WOODGROVE WALK  
SINGAPORE 738156

Dear Sir/Madam,

**ACCIDENT INVOLVING SKS8262C (AIG) / SKM9525U / OTHERS ALONG/ AT  
PIE TOWARDS TUAS BEFORE BKE EXIT ON 09/03/2019**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte Ltd to deal with the third party claim against your policy.

We have received a claim from SKM9525U against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

You are aware that your No-Claim Discount (NCD – if applicable) will be with held for the time being. Pending for final allocation of liability in settlement by our principal AIG Asia Pacific Insurance Pte Ltd.

Please call us if you have further queries.

Yours faithfully,

**KHANCHNA**  
Case Handler  
DID: 6841 2360  
FAX: 6741 4108  
Email: [khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)

*c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)*

To : Team AutoPro Pte Ltd  
CRN : 201811621K  
located at : 385 Sin Ming Drive #01-02 Vicom Inspection Centre Singapore 575718

**Letter of Authorization & Undertaking**

In Respect of Accident Involving my/our Vehicle No.: SKM 9525U  
and SKS 8262C and ABA 1379R  
and SKW 7158G and \_\_\_\_\_  
@ PIE ~~TATA~~ before BKE GAR  
dated 9-3-2019

1. I/We hereby irrevocably authorize you to demand claim- settle/receive whatever amount settled/payable by the third party and/or its insurer in my/our name, for the costs of repair, loss of use/rental and all other necessary costs related to my/our vehicle that was damaged pursuant to the aforesaid accident.
2. I/We acknowledge that any settlement you may reach on my/our behalf is on a "Without Prejudice" and "Without Admission Of Liability" basis.
3. I/We agree to assign the whole proceeds of my/our third party claim to you. The third party and /or its insurer shall accept this letter as my irrevocable authorization to pay the compensated amount directly to you – in the form of payment cheque made in favor to **Team AutoPro Pte Ltd.**

In the event that the payment cheque is being made in my/our favor, I/we hereby undertake to return the full amount to you, within 7 days from receiving and clearance of the said payment cheque. Failing which, you will have the legal rights to take legal proceedings against me/us to recover the said sum, with further costs and disbursements to be incurred by me/us.

4. I/We further authorize you to settle the aforesaid claim in a manner that you deem fit and to utilize the monies to pay your charges without further reference to me/us. The payment to you shall amount to a good discharge of your obligation to me/us in respect of the settlement monies.
5. Should the third party claim be unsuccessful due to untruthful statements from me/us, I/we undertake to pay for all your expenses, costs and fees incurred, immediately upon your demand.
6. This authorisation shall remain in force until revoked by me/us in writing to you, subject to terms and conditions being agreed by both parties. I/We further understand that revocation is not allowed once your workshop has commenced on the repair of my/our vehicle.

Yours faithfully,

  
\_\_\_\_\_  
Claimant Signature & Co's Stamp (if applicable)

Date: 12/03/2019

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, TEAM AUTOPRO PTE LTD (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for SS14,000.00 (Global Sum) for vehicle no. SKM9525U that was damaged pursuant to the accident which occurred on 09/03/2019 (date) along PIE TOWARDS TUAS involving vehicle no/s SKS8262C.

This is pursuant to the inspection conducted on 12/03/2019 (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner KEE HUA JOO (the third party claimant”) of vehicle no. SKM9525U make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SKM9525U (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 17<sup>th</sup> (day) of March (month) 20 20 (year)



LTG

Signed by appointed surveyor



Signed by “the workshop” (with chop)

\*My execution of this Discharge Voucher is solely for my claim for Property Damage & nonprejudicial to any other claims arising from the same accident.\*



160 Sin Ming Drive #02-12  
Sin Ming AutoCity  
Singapore 575722

Tel: 6258 1955 Fax: 6 258 1956  
teamautoffice@gmail.com / teamautopl@gmail.com

# THIS IS YOUR INVOICE

*Kindly remit payment to our office address stated. If you have any query pertaining to this invoice, please feel free to contact us.*

<b>INVOICE DATE:</b>	13-Mar-20
<b>INVOICE NOS:</b>	TAP9525U-19/0799
<b>Your Reference:</b>	SKM 9525U
<b>Date Of Accident:</b>	9/3/2019

**Billed To:** AIG Asia Pacific Insurance Pte Ltd

**On Behalf Of:** Kee Hua Joo  
**Invoice Type:** 3rd Party PD Claim

**INVOICE TOTAL IN SGD**  
**\$ 13,200.00**

DESCRIPTION	AMOUNT (\$\$)
Lump Sum Amount Payable for Supply of Spare Parts & Labour Pertaining to Accident Repair of: <u>SKM 9525U</u>	\$ 13,200.00
Discount	\$ -
<b>Amount Due</b>	<b>\$ 13,200.00</b>

### COMMENTS

1. Total payment due in 30 days.
2. All Cheques must be made payable to **TEAM AUTOPRO PTE LTD.**
3. Please include our invoice number at the back of your cheque.

For Team Auto Pro Pte Ltd



Signature & Stamp

### PAYMENT DETAILS



**WITHOUT PREJUDICE**

Our Ref: SKM 9525U

Your Ref: SKS 8262C

12<sup>th</sup> December 2019

**ATTN:** LKK Auto Consultants Pte Ltd  
**INSURER:** AIG Asia Pacific Insurance Pte Ltd

Dear Khanchna,

**Accident Involving:** SKM 9525U and SKS 8262C

**Date of Accident:** 9 March 2019

**Location of Accident:** PIE towards BKE Exit

We refer to the aforementioned accident and hereby submit our claim as below:

Cost of Repair as agreed	\$	13,200.00	
TOTAL LOR/U DAYS		16 DAYS	2 Days PRS (11/12 Mar) + 12 Repair Days Agreed (13/14/15/16/18/19/20/21/22/23/25/26 Mar) + 2 Sunday (17/24 Mar)
Add Loss of Rental	\$	1,090.00	9 Days - Inv#WPLIN0002965 & #TAP9525U-070/0158
Add Loss of Use	\$	560.00	7 Days
<b>GRAND TOTAL</b>	<b>\$</b>	<b>14,850.00</b>	

Kindly pay the Grand Total Amount of **\$14,850.00** to:

**Team AutoPro Pte Ltd**  
160 Sin Ming Drive #02-12  
Sin Ming AutoCity  
Singapore 575722

For further query, please feel free to contact us at 6258 1955 or email: [teamautooffice@gmail.com](mailto:teamautooffice@gmail.com)

Thank you.



Regards,  
Adel (Ms)

# PROFORMA INVOICE



**ATTENTION:**  
Kee Hua Joo  
\_\_\_\_\_  
\_\_\_\_\_

PI Number	P1912-0633
PI Date	12-Dec-2019
Vehicle No.	SKM 9525U
Accident Date	9-Mar-2019

S/No	Description	Unit Price	Quantity	Amount
1	Spare Parts and Labour for Accident Repair of Vehicle Nos. SKM 9525U	COR Lump Sum		\$ 13,200.00

**Notes:**

1) All payments must be made only in the form of cash or crossed cheque payable to "Team AutoPro Pte Ltd".

Total Amount	\$ 13,200.00
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Authorized Signature



## Invoice

SKH9525U  
KEE HUA JOO

Invoice No : WPLIN0002965  
Invoice Date : 11/3/2019  
Due Date : 11/3/2019  
VHA No : 3340  
Referral ID : T066

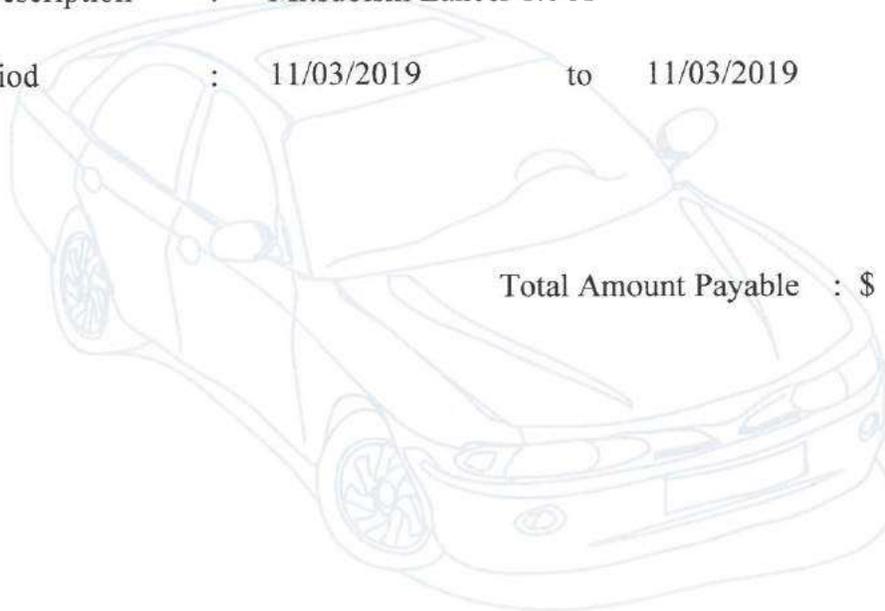
Description :	Amount
Rental for 1 Day/s @ \$130 per Day \$	130.00

Vehicle No : SLM6812Z

Vehicle Description : Mitsubishi Lancer 1.6 A

Rental Period : 11/03/2019 to 11/03/2019

Total Amount Payable : \$ 130.00



# WIN WIN RENT-A-CAR PTE LTD

8 Kaki Bukit Ave 4 #06-04 Premier@Kaki Bukit Singapore 415875  
Tel: 6315 8479 H/P: 9833 0807

VHA No: **3340**

Invoice No: **WPLIN0965**

Hirer's Vehicle No:

## VEHICLE RENTAL AGREEMENT

UEN: 201505115E

<p><b>HIRER'S PARTICULARS</b></p> <p>Name: (as in I/C) <u>Kei Hua Joo</u></p> <p>NRIC / FIN No: _____</p> <p>Address (Res): _____</p> <p>Name &amp; Address of Employer: _____</p> <p>Occupation: _____ Driving Exp: _____</p> <p>Singapore Driving Licence No: _____</p> <p>Issue Date: _____ Date of Birth: _____</p> <p>Tel: (O) _____ (R) _____ HP: _____</p> <p><b>ADDITIONAL DRIVER'S PARTICULARS</b></p> <p>Name: (as in I/C) <u>Kei Han Sheng, Kristen</u></p> <p>NRIC / FIN No: <u>88846507 E</u></p> <p>Address (Res): <u>163 Yung Ping Road #15-86</u> <u>S'610163</u></p> <p>Occupation: _____ Driving Exp: _____</p> <p>Singapore Driving Licence No: _____</p> <p>Issue Date: _____ Date of Birth: _____</p> <p>Tel: (O) _____ (R) _____ H/P: _____</p>	<p>Vehicle No: <u>SLM6812Z</u> Replace Veh No: <u>SKM 9575U</u></p> <p>Mileage Out: <u>29333</u> Mileage Out: _____</p> <p>Make &amp; Model: <u>MY LANCER</u> Auto / Manual</p> <p>Out : Date <u>11/03/2019</u> Time: <u>1000</u></p> <p>HIRE / PERIOD EXPIRY Time: <u>1410</u></p> <p>NON-WAIVER EXCESS=\$ <u>2000/-</u></p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="4">CHARGES</th> </tr> <tr> <td>Daily</td> <td><u>1</u></td> <td>@\$ <u>130</u></td> <td>per day <u>\$130 -</u></td> </tr> <tr> <td>Weekly</td> <td></td> <td>@\$</td> <td>per week</td> </tr> <tr> <td>Monthly</td> <td></td> <td>@\$</td> <td>per month</td> </tr> <tr> <td>Hours</td> <td></td> <td>@\$</td> <td>per hour</td> </tr> <tr> <td>Extension</td> <td></td> <td>@\$</td> <td></td> </tr> <tr> <td colspan="4">Delivery/Collection Service</td> </tr> <tr> <td colspan="4" style="text-align: right;"><b>SUB-TOTAL \$</b></td> </tr> </table> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="10">PETROL LEVEL</th> </tr> <tr> <td>Out</td> <td>E</td> <td><u>1/8</u></td> <td>1/4</td> <td>3/8</td> <td>1/2</td> <td>5/8</td> <td>3/4</td> <td>7/8</td> <td>F</td> </tr> <tr> <td>In</td> <td>E</td> <td>1/8</td> <td>1/4</td> <td>3/8</td> <td>1/2</td> <td>5/8</td> <td>3/4</td> <td>7/8</td> <td>F</td> </tr> <tr> <td colspan="10">Fuel</td> </tr> <tr> <td colspan="10">Traffic / Parking Fines</td> </tr> <tr> <td colspan="10" style="text-align: right;"><b>TOTAL CHARGES \$</b></td> </tr> </table> <p>Hirer's Signature  _____</p> <p>Additional Driver's Signature _____</p>	CHARGES				Daily	<u>1</u>	@\$ <u>130</u>	per day <u>\$130 -</u>	Weekly		@\$	per week	Monthly		@\$	per month	Hours		@\$	per hour	Extension		@\$		Delivery/Collection Service				<b>SUB-TOTAL \$</b>				PETROL LEVEL										Out	E	<u>1/8</u>	1/4	3/8	1/2	5/8	3/4	7/8	F	In	E	1/8	1/4	3/8	1/2	5/8	3/4	7/8	F	Fuel										Traffic / Parking Fines										<b>TOTAL CHARGES \$</b>									
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**VEHICLE CHECK LIST**

INDICATE: D - DENTS, S - SCRATCHES, A - ACCIDENTS

RIGHT	FRONT	TOP	LEFT
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REAR

MISSING / FAULTY ACCESSORIES / PARTS

REMARKS : \_\_\_\_\_

I have read and agree to the terms and condition on both sides of the agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have given WIN WIN RENT-A-CAR PTE LTD in connection with this agreement is true.

**\*IMPORTANT**

1. VEHICLE IS STRICTLY PROHIBITED FOR "HIRE FOR REWARDS" USAGE SUCH AS UBER / GRABCAR / GRABSHARE ETC.
2. ONLY PERSON ABOVE 23 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
3. ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
4. THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN AT THE RATE SHOWN PER HOUR OR PER DAY, INCLUSIVE OF CDW AND/OR PAI WHERE APPLICABLE.
5. IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES, A POLICE REPORT MUST BE MADE WITHIN 24 HOURS.
6. VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY, AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY WIN WIN RENT-A-CAR PTE LTD.

RETURN OF VEHICLE: THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN " SIGNATURE OF HIRER / DRIVER " FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO WIN WIN RENT-A-CAR PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS



No 8 Kaki Bukit Avenue 4 #01-07  
Premier @ Kaki Bukit  
Singapore 415875

Tel: 6258 1955 Fax: 6 258 1956  
teamautooffice@gmail.com / teamautopl@gmail.com

# THIS IS YOUR INVOICE

*Kindly remit payment to our office address stated. If you have any query pertaining to this invoice, please feel free to contact us.*

INVOICE DATE:	19-Mar-19
INVOICE NOS:	TAP9525U-070/0158
Your Reference:	SKM 9525U
Our Reference:	SKK 2185Z

**Billed To:** Kee Hua Joo  
**Address:** 163 Yung Ping Road #15-86 S'610163  
**Invoice Type:** Rental

**INVOICE TOTAL IN SGD**  
\$ 960.00

DESCRIPTION	AMOUNT (\$\$)
Leasing of Vehicle Number: SKK 2185Z	\$ 960.00
Rental Rate Per Day: \$120.00	
Rental Duration: 8	
Commencement Date: 11/3/2019	
Ceasement Date: 19/3/2019	
<b>* DRIVER: Kee Han Sheng Kristen of S8846507E</b>	
Discount	\$ -
Amount Due	\$ 960.00

- COMMENTS**
- Total payment due in 30 days.
  - All Cheques must be made payable to TEAM AUTOPRO PTE LTD.
  - Please include our invoice number at the back of your cheque.
- Free Upgrade

For Team AutoPro Pte Ltd  
  
Signature & Stamp

## PAYMENT DETAILS



# RENTAL AGREEMENT

RA/201903/070

<b>HIRER'S PARTICULAR</b>	Vehicle No / Model	Rental Vehicle No / Model
	8KM 9575U	8KK 2185E

Name: <u>Kea Hua Joo</u>	Date / Time Out:	Date / Time In:
NRIC/Passport No: <u>S0225309G</u>	11/03/19 2.50pm	19/3/2019
Driving Licence No: _____ Exp: _____		

Address: <u>B1K 163 Yung Ping Road #15-86</u> <u>S(610163)</u>	Fuel Tank Level	
Tel: <u>9237 6964</u>	OUT	IN
	1/2	1/2
	E F	E F

**ADDITIONAL DRIVER'S PARTICULAR (AUTHORIZED DRIVER)**

Name: <u>Kea Han Sheng, Kristen</u>	<b>RENTAL CHARGES</b>		TOTAL S\$
NRIC/Passport No: <u>S8846507E</u>	Hour @	per hour	
Driving Licence No: _____ Exp: _____	8 Days @ <u>120</u>	per days	960
Address: <u>B1K 163 Yung Ping Road #15-86</u> <u>S(610163)</u>	Weeks @	per week	
Tel: <u>92376964</u>	Months @	per month	

(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES	Additional Payable:
	<b>SUBTOTAL Payable: 960</b>

DEPOSIT AMOUNT PAID	DEPOSIT AMOUNT REFUNDED / Date

Mode of Payment	
-----------------	--

<b>ADDITIONAL REMARKS</b>
<u>Free upgrade</u>

<b>Physical Damage Excess</b>	<b>Acknowledgement</b>	<b>HIRER'S DECLARATION:</b> I/WE agree to the terms and conditions above and as set overleaf and declare that all information given on this form are true and accurate. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amounts due on the rental to my/our account.
Singapore - Own Damage	\$2,000	
Singapore - 3rd Party Damage	\$2,000	
Malaysia (If applicable)	\$8,000	
For Driver aged < 23 or above 65 or less than 2 years driving experience regardless of age	\$3,000 (Additional)	

**IMPORTANT NOTE :**

- The person(s) signing this rental Agreement assumes full personal responsibility, jointly and severally with the firm, person or organization, the driver or all authorized driver in whose name he/they might sign.
- Only persons above 23 years of age with more than 2years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- Vehicle is strictly for use in Singapore only and may not be driven or taken out of Singapore without the prior written consent of TeamAutoPro Pte Ltd.
- Use of vehicle for illegal purposes (e.g. in connection with theft, drug pedalling or trafficking, smuggling), commercial purposes (e.g. taxi, uber, grab car / car pool usage) is strictly prohibited.
- In case of accident, the hirer shall report to TeamAutoPro Pte Ltd immediately. If there are bodily injuries, a police report must be made within 24 hours

\_\_\_\_\_  
 HIRER Signature / Date

\_\_\_\_\_  
 Authorized Signatory On Behalf of TeamAutoPro Pte Ltd

