

## Vic (LKKAUTO)

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**From:** GERALD POH WEE BIN <geraldpoh@lonpac.com>  
**Sent:** Monday, 17 June, 2019 2:44 PM  
**To:** Joy Irene (LKKAUTO)  
**Cc:** MT\_Claim\_SG  
**Subject:** RE: MANDATE REQUEST: Accident Involving SJG2082U & SLS7771U on 9/3/2019 - Letter of Demand (Your Ref: 18/19/19/VP05/021505) [External Confidential]

### Lonpac External - Confidential

Dear Irene,

Kindly proceed as proposed.

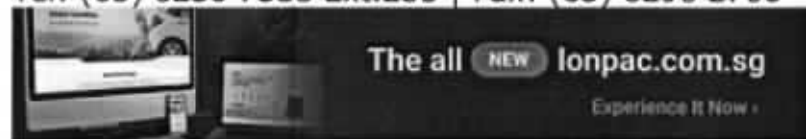
Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706



*Lonpac External - Confidential data is for use by authorised external parties only.*

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**From:** Joy Irene (LKKAUTO) [mailto:JoyIrene@lkkauto.com]  
**Sent:** Friday, 14 June, 2019 4:44 PM  
**To:** GERALD POH WEE BIN  
**Cc:** MT\_Claim\_SG; KKLau; Admin A  
**Subject:** MANDATE REQUEST: Accident Involving SJG2082U & SLS7771U on 9/3/2019 - Letter of Demand (Your Ref: 18/19/19/VP05/021505) [External Confidential]  
**Importance:** High

Ref: 18/19/19/VP05/021505

Dear Gerald,

Our insured was moving out from stationary position.

Liability is not in our favour.

Summary to offer to repairer M/s **LEONG AUTO PTE LTD** is as follows:

	TP CLAIMED	OUR <u>REVISED</u> TO OFFER
Cost of Repairs	\$ 11,640.12 (estimate no GST)	\$ 4,066.00 GST included
Loss of Rental	\$ 1,080.00 (\$120 x 9 days)	\$ 900.00 (\$100 x 9 days)
LTA Search Fee	\$ 7.45	\$ 7.45

<b>TOTAL</b>	<b>\$ 12,727.57</b>	<b>\$ 4,973.45</b>
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Our adjusted COR is at lump sum \$3,800.00 + GST = \$ 4,066.00

Our recommended days for repair is 7 days + 2 days PRI and weekend. = 9 days.

We are preparing for survey report for the meantime, we seek for your approval to offer the revised quantum.

Relevant supporting claim documents attached for your perusal and reference.

For your approval please.

We apologize for any inconvenience casued.

Thank you.

Best Regards,

Joy Irene | Case Handler

LKK Auto Consultants Pte Ltd

DID: 6841-2409 | email: [joyirene@lkkauto.com](mailto:joyirene@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** GERALD POH WEE BIN [mailto:[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)]

**Sent:** Friday, 14 June 2019 4:26 PM

**To:** Joy Irene (LKKAuto) <[JoyIrene@lkkauto.com](mailto:JoyIrene@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; KKLau <[kklau@lkkauto.com](mailto:kklau@lkkauto.com)>

**Subject:** FW: R3: Accident Involving SJG2082U & SLS7771U on 9/3/2019 - Letter of Demand (Your Ref: 18/19/19/VP05/021505) [External Confidential]

## Lonpac External - Confidential

Dear Irene,

Any problems as this is the 2<sup>nd</sup> reminder that the third party has sent.

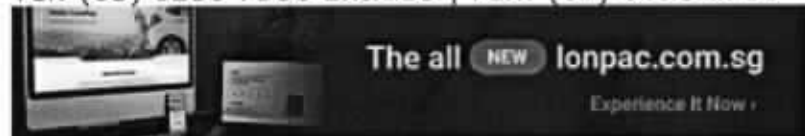
Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706



**From:** Leong Auto Admin [mailto:tjh@leongauto.com.sg]  
**Sent:** Friday, 14 June, 2019 4:22 PM  
**To:** Joy Irene (LKKAUTO)  
**Cc:** MT\_Claim\_SG; GERALD POH WEE BIN; Leong Auto Trading; Ops Leong Auto  
**Subject:** Re: R3: Accident Involving SJG2082U & SLS7771U on 9/3/2019 - Letter of Demand (Your Ref: 18/19/19/VP05/021505) [External Confidential]

Without Prejudice

Dear Sir/Madam,

We would appreciate it if you could help to advise the status of our claim.

Best Regards,  
Daniel Tan/Cady Lee  
Leong Auto Pte Ltd  
Office : 6266-6448 Fax : 6266-6358

Please like our Facebook page at: <https://www.facebook.com/leongautogroup>

On Wed, 29 May 2019 at 14:36, Ops Leong Auto <ops1@leongauto.com.sg> wrote:

Dear Ms Irene,

We would appreciate it if you could help to advise the status of our claim soon as LOD was sent since 03/04/2019.

Best Regards,  
Leong Auto Pte Ltd  
Shawn Chen  
Office : 62666448 Fax : 62666358

Please like our Facebook page at: <https://www.facebook.com/leongautogroup>

On Tue, May 14, 2019 at 4:18 PM Leong Auto Ops <ops1@leongauto.com.sg> wrote:

Dear Irene,

We would appreciate if you could help to advise on the status of our claim.

Best Regards,  
Leong Auto Pte Ltd  
William Wong/Shawn Chen  
Office : 62666448 Fax : 62666358

Please like our Facebook page at: <https://www.facebook.com/leongautogroup>

On Mon, Apr 29, 2019 at 2:54 PM EMELLENE TENG <tjh@leongauto.com.sg> wrote:

Dear Ms Joy,

We would appreciate if you could help to advise the status of our claim.

Best Regards,  
Emellene Teng  
Leong Auto Pte Ltd  
Office : 6266-6448 Fax : 6266-6358

Please like our Facebook page at: <https://www.facebook.com/leongautogroup>

On Thu, 4 Apr 2019 at 09:00, GERALD POH WEE BIN <[geraldpoh@lonpac.com](mailto:geraldpoh@lonpac.com)> wrote:

## **Lonpac External - Confidential**

Dear Irene,

Kindly look into the documents and revert to them.

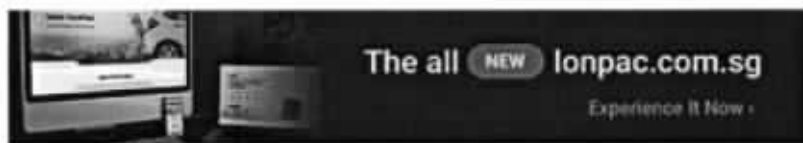
Best Regards

Gerald Poh

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road, #17-04/07 The Concourse, Singapore 199555

Tel: (65) 6250 7388 Ext.255 | Fax: (65) 6296 2706



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**From:** EMELLENE TENG [<mailto:tjh@leongauto.com.sg>]

**Sent:** Wednesday, 3 April, 2019 4:53 PM

**To:** MT\_Claim\_SG

**Cc:** GERALD POH WEE BIN; Leong Auto Trading; Leong Auto Ops

**Subject:** Accident Involving SJG2082U & SLS7771U on 9/3/2019 - Letter of Demand (Your Ref: 18/19/19/VP05/021505)

Dear Sir/Madam,

Attached is the LOD on behalf of our client.

Please help to relay to the officer-in-charge.

We look forward to your early response.

Best Regards,

Emellene Teng

Leong Auto Pte Ltd

Office : 6266-6448 Fax : 6266-6358

Please like our Facebook page at: <https://www.facebook.com/leongautogroup>

## LEONG AUTO PTE LTD

160 Sin Ming Drive #02-13 Sin Ming AutoCity Singapore 575722  
Tel: 6266 6448 Fax: 6266 6358 Email: Sales@leongauto.com.sg  
Business Registration No. 201312846W  
GST Registration No. 201312846W

Our Ref: SJG2082U  
Your Ref: SLS7771U

3 April, 2019

**Longpac Insurance Bhd**  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

Attention: Motor Claims Department

Dear Sir/Madam,

### ACCIDENT INVOLVING SJG2082U & SLS7771U on 9/3/2019

We are writing on behalf of Ms Sun He; the registered owner of Vehicle No. SJG2082U involved in the above accident.

We are instructed that the above accident was caused solely and completely by the negligence of your insured's vehicle no. SLS7771U. As a result of which, our client had suffered loss and expenses.

We are instructed by our client to claim for:

- Cost of Repair	\$	4,066.00	(as finalised with surveyor + GST)
- Loss of Rental (9 days x \$120/day)	\$	1,080.00	
- LTA Search Fees	\$	7.45	
Total	\$	<u>5,153.45</u>	

We enclosed herewith the following documents for your consideration.

- |                                      |  |
|--------------------------------------|--|
| - Invoice                            | - GIA Report                                 |
| - Vehicle Rental Agreement & Invoice | - Owner/Driver Identity Card/Driving Licence |
| - LTA Search Fee                     | - Certificate of Insurance                   |

Please acknowledge receipt of the above documents and we look forward to your favourable response.

Yours faithfully,  
**LEONG AUTO PTE LTD**



Enc

TO : WONGPAE INSURANCE BHD

Dear Sirs,

CLAIMANT : SUN HE

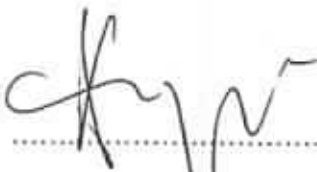
ACCIDENT INVOLVING SJG 2082 U AND SLS 7771 U  
ON 09/03/2019 AT BUKIT BATOK WEST AVENUE 5 TOWARDS BUKIT BATOK CENTRAL

I/We, SUN HE, am/are the  
registered owner of Vehicle No. SJG 2082 U.

Please note that I have assigned all compensation monies due to me/us in the above said accident to M/S **LEONG AUTO PTE LTD.**

I/We, hereby authorize you to release all compensation monies pertaining to the above said accident to M/S **LEONG AUTO PTE LTD.** and forward your settlement cheque to M/S **LEONG AUTO PTE LTD** whom I/we had authorized to collect the said compensation monies.

Thank you.

  
.....  
Signature of Claimant

(Company Stamp, if applicable)

Date: 12/3/2019



# LONPAC INSURANCE BHD

CLAIM NO : 18/19/19/VP05/021505  
DATE : 01 JULY 2019

\*\*\*This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date. Further, the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in this action.

## DISCHARGE VOUCHER

I/We, SUN HE confirmed acceptance from M/s LONPAC INSURANCE BHD and/or the owner of SLS 7771U the sum of Singapore Dollars Four Thousand Nine Hundred Seventy Three and Cents Forty Five Only (\$4,973.45) in full and final satisfaction, liquidation and discharge of property claim competent to me/us upon the said M/s LONPAC INSURANCE BHD in respect of property claim sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident to my vehicle, SJG 2082U on 09 MARCH 2019 along BUKIT BATOK WEST AVENUE 5.

I /We hereby agree to indemnify and keep indemnify (LOH AI / LONPAC INSURANCE BHD) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to M/S LEONG AUTO PTE LTD.

I/We hereby acknowledge that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

  
.....  
Signature of vehicle owner/Date

Sun He 09/07/2019  
.....  
Name of vehicle owner/Date



## Leong Auto Pte Ltd

160 Sin Ming Drive  
#02-13 Sin Ming AutoCity  
Singapore 575722  
Tel: 6266-6448 Fax: 6266-6358  
Email: Sales@leongauto.com.sg  
Business Registration No. 201312846W

160 Sin Ming Drive  
#02-13  
Singapore 575722  
62666448  
sales@leongauto.com.sg  
GST Registration No. : 201312846W



## Tax Invoice

INVOICE TO  
SJG2082U  
Lonpac Insurance Bhd  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

INVOICE NO. INV2019/034  
DATE 09/07/2019  
DUE DATE 09/07/2019  
TERMS Due on receipt

VEHICLE NO.  
SJG2082U

DOA/REPAIR DATE  
09/03/2019

VEHICLE MODEL  
Honda Fit 1.3G A

NO	DATE	ACTIVITY	GST	AMOUNT
1	09/03/2019	Cost of Repairs Cost of Repairs (as finalised with surveyor)	7% SR	3,800.00

SJG2082U & SL57771U DOA 09/03/2019

SUBTOTAL 3,800.00  
GST TOTAL 266.00  
TOTAL 4,066.00  
BALANCE DUE **S\$4,066.00**

### GST SUMMARY

RATE	GST	NET
GST @ 7%	266.00	3,800.00



**Leong Auto Rental LLP**

160 Sin Ming Drive

#02-13

Sin Ming AutoCity

Singapore 575722

82923333

leong@leongauto.com.sg

Company Registration No. T16LL0615D

# Invoice

**INVOICE TO**

Sun He

Blk 393 Bukit Batok West Ave

5

#21-460

Singapore 650393

**INVOICE NO.** 2019/068**DATE** 18/03/2019**DUE DATE** 18/03/2019**TERMS** Due on receipt**VRA NO.**

L0422

**YOUR REF.**

SJG2082U

**ACTIVITY****AMOUNT****SMG3734E**

1,080.00

Vehicle Rental from 09/03/2019 1340 Hrs to 18/03/2019 0930 Hrs, 9 @ S\$120.00

SMG3734E/SJG2082U

**BALANCE DUE****S\$1,080.00**

# LEONG AUTO RENTAL LLP

160 Sin Ming Drive, #02-13 Sin Ming AutoCity, Singapore 575722

Tel: 64563008 Email: Leong@leongauto.com.sg

UEN Registration No. T16LL0615D

Operations Team

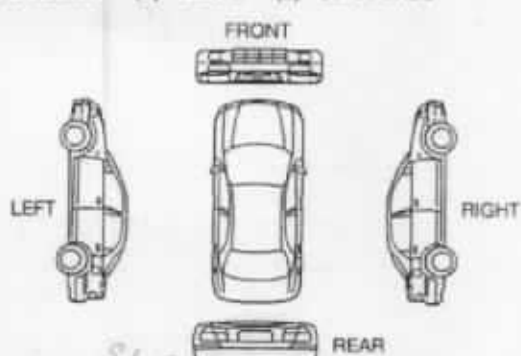
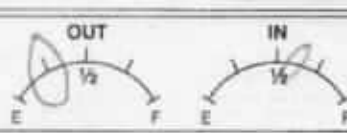
Mobile: 82923333

Mobile: 93533333

STG 20824  
LAP

## VEHICLE RENTAL AGREEMENT

No. L 0422

<b>HIRER'S PARTICULAR</b> Name : (as in I/C) <u>SUN HE</u> NRIC / PASSPORT No : <u>S8197883C</u> Address (Res) : <u>Blk 393 BT SATUR WEST</u> <u>AVE. S, #21-460 S(650393)</u> Name & Address of Employer : _____ Occupation : _____ Driving Exp : _____ D/L No : _____ D/L Type : Local/International Pass Date : _____ Date of Birth : _____ Tel (O) _____ (R) _____ HP/PG : _____		Veh No <u>SmG3934E</u> Replace Veh No : _____ Mileage Out : _____ Mileage Out : _____ Make & Model <u>Toyota</u> Make & Model _____ Auto / Manual <u>V10</u> Auto / Manual _____ OUT Date <u>9/3/19</u> OUT Date _____ OUT Time <u>1340H</u> OUT Time _____	
<b>ADDITIONAL DRIVER'S PARTICULARS</b> Name : (as in I/C) _____ NRIC / PASSPORT No : _____ D/L No : _____ D/L Type : Local/International Address (Res) : _____ Tel/Hp : _____		<b>RENTAL CHARGES</b> Daily <u>9 @ \$120</u> Weekly @ \$ _____ Monthly @ \$ _____ Hours @ \$ _____ Others @ \$ _____ CDW @ \$ _____ PAI @ \$ _____ Delivery Service _____	
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES 		<b>SUB-TOTAL \$</b> _____  EXTENSION _____ Collection Service _____ Misc. _____ <b>ESTIMATED TOTAL RENTAL \$</b> _____	
<b>ACCESSORIES CHECK</b> <input type="checkbox"/> Ashtray <input type="checkbox"/> Cig Lighter <input type="checkbox"/> S / Tyre <input type="checkbox"/> STD Tools <input type="checkbox"/> Jack <input type="checkbox"/> Hub Caps <input type="checkbox"/> Radio / Cass <input type="checkbox"/> CD/Cartridges <input type="checkbox"/> S / RIM		Sales Person Code : _____ Non Waiver Excess: \$ <u>3,000/-</u> (before GST) Hirer's Signature _____ Addition Driver's Signature _____	

I/We agreed to the terms and conditions above, overleaf and that all information given are true & correct in all respect. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

### \* IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 3 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY LEONG AUTO RENTAL LLP.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER :
  - shall report all accidents involving the said vehicle to the Owner immediately
  - shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON-INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner)
  - shall report to the police within 24 hours from the occurrence, the following types of accidents :
    - injury case;
    - non-injury case involving a Government vehicle, or damage to Government property;
    - non-injury case involving a foreign vehicle (to obtain their motor insurance policy, Passport No./Name of the driver, Vehicle number, Log card and Vehicle road tax information);
    - non-injury case involving a pedestrian or cyclist;

RETURN OF VEHICLE-THE HIRER/DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER/DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO LEONG AUTO RENTAL LLP AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	SIGNATURE OF HIRER/DRIVER
<u>18/3/19</u>	<u>9 30am</u>			

> Back to OneMotoring



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No.: M4-0008529-2

SIG 2019 4

Print Date/Time : 09 Mar 2019 / 14:51:12

Receipt Date/Time : 09 Mar 2019 / 14:51:12

### Tax Invoice/Receipt

Receipt No.: ITNET-0000-190309-001370

Previous Receipt No.:

S/N Item Description/  
Business Transaction Reference  
No.  
Result of Insurance Enquiry - SLS7771U  
As at 09 Mar 2019/11:10:00  
Insurance Co: LONPAC INSURANCE BHD  
1 Insurance Enquiry - SLS7771U  
Enquiry Fee  
20190309144957220425

Amount Before GST (\$\$)	GST Amount (\$\$)	Amount After GST (\$\$)
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Sub-Total	7.00	0.49	7.49
Total Before Rounding	7.00	0.49	7.49
Rounding Difference			0.06
Total Amount Payable			7.45

Paid By

xxxxxxxxxxxx5011 Credit Card:  
Visa/MasterCard

Total			7.45
Cash Change			0.00
Tendered Amount			7.45
Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.