LKK:

IDAC:
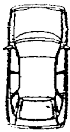
INS. CASE OWNER:

ASSIGNMENT

Surveyor: _____ DOI: _____ Date / Time : _____

Registered in Merimen: _____

Pre-assign / CCU / FTE

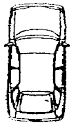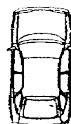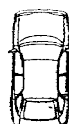|		
Insured Vehicle No. : _____	Claim No. : _____
Name of Insured : _____	Policy No. : _____
Insured Tel No. : _____ HP: _____	Make / Model : _____
Excess Sec II :S$ _____ D.O.A : _____	Place of Accident : _____

Is driver the owner?　(YES / NO)　Nature of Accident : _____

If **NO**, Driver Name / Age : _____　　OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)　Insured Liability : ___ %　**Final ? Yes / No**

_____　→　_____　→　_____　　_____　→　_____

INSRS:　　　INSRS:　　　INSRS:　　　INSRS:
WSP:　　　　WSP:　　　　WSP:　　　　WSP:
Tel :　　　　Tel :　　　　Tel :　　　　Tel :
Liability :　　Liability :　　Liability :　　Liability :
RMKS:　　　RMKS:　　　RMKS:　　　RMKS:

Date/ Time		STAGE	DATE / PIC
		Non-Reporting ltr (1st):	
		Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	

Documentation Check List:	Handler	Typist
Notification ltr (if non-pickup)	☐	☐
After call ltr to OI:	☐	☐
Authorisation To Act:	☐	☐
Release Voucher:	☐	☐
Final Repair Bill:	☐	☐
Car Rental Invoice:	☐	☐
Towing Invoice	☐	☐
LTA / GIA :	☐	☐
Medical Bill:	☐	☐
PIR:	☐	☐
Mandate/Reject Instruction:	☐	☐
LOD	☐	☐
Payment Breakdown Form:		☐

| **PRELIMINARY ADVICE** | Date/Time: | Sent By: | Post-Repair Photos: ☐ ☐ |
| | | | Others: ☐ ☐ |

FINALIZATION　Date/Time:　　Confirm with:　　Confirm by:

Repair Cost: L/S　S$ 1800.00　(4 days) Reduction: 3790.00 % 68　Email ☐ Call ☐

FINAL SETTLEMENT　Date/Time: 08/07/2020 Confirm with LIONEL　Email ✓ Call ☐

		If NO or B 28, Ass. Lia :
Final Liability: % 100 (Agreed / Assessed) BOLA S/N No. : 26		
Repair Cost: (W/GST)　S$ 1926.00		
Loss of Rental (LOR): S$ 550.00 (5 days) x $110 (INCLUDE LOI)		
Loss of Use (LOU): S$　($ x days)		
Loss of Income (LOI): S$　($ x days)		
LOR only ☐　LOU only ☐　LOR + LOU ☐　LOR + LOI ✓ **[Tick only one]**		
GIA/LTA Search S$		
Medical: S$		1) Claim status: Normal/Reject/Private Settle
Disbursement: S$ (e.g. Tow/ Independent)		2) Report Format: TP
Legal Cost S$		3) Survey fee: $350.00
Total: S$ 2476.00　**Global Sum S$:** 2350.00		

FINAL PAYMENT　Date/Time:　Confirm with:　Email ✓ Call ☐

Payee 1:	S$ 2350.00	Name 1:	PEGASUS ENGINEERING & TRADING PTE LTD
Payee 2: (Strike if N.A.)	S$	Name 2:	
Payee 3: (Strike if N.A.)	S$	Name 3:	