15/5/2010

INS. CASE OWNER: JIMMY FOO | CC 6 /AIG1900 3996, U/663 | LKK: IDAC:

ASSIGNMENT

Surveyor: Marcus DOI: 5/3/19 Date / Time : 4/3/19 Registered in Merimen: 4/3/19.

Pre-assign / CCU / FTE

Insured Vehicle No. :	SKS 5615	Claim No. :	3590378274656
Name of Insured :	LIM LHIW HENG	Policy No. :	1800019681
Insured Tel No. :	HP:	Make / Model :	Toyota
Excess Sec II :S$	D.O.A : 22/11/18	Place of Accident :	AYE
Is driver the owner? (YES / NO)	Nature of Accident :		

If NO, Driver Name / Age : OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : (V/L: YES / NO) Insured Liability : % Final ? Yes / No

YP 4657Z → ____ → ____ → ____

INSRS: WSP: Liu's Bro Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:	INSRS: WSP: Tel : Liability : RMKS:

Date/ Time			
	YP4657Z - X SKS5615 - Y	**STAGE**	**DATE / PIC**
24/4/19 @ 3:30pm - Khanchana	- Called OI - No answer. Sent letter to OI	Non-Reporting ltr (1st):	
	- FINALISED	Non-Reporting ltr (2nd):	
	- ORIGINAL TP LOD IN	Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	24/4/19 Khanchana
		After call ltr to OI:	
11/11/19	- SEND 1ST OFFER TO TP.	**Documentation Check List:**	**Handler / Typist**
13/12/19	- RESEND OFFER REMINDER	Notification ltr (if non-pickup)	☐ ☐
23/01/2020	- DV & AA IN. TP ACCEPTED OFFER.	After call ltr to OI:	☑ ☐
	- ALL DOCS IN ORDER.	Authorisation To Act:	☑ ☐
	- TO CLOSE	Release Voucher:	☑ ☐
		Final Repair Bill:	☑ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☑ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☑ ☐
		Payment Breakdown Form:	☐
PRELIMINARY ADVICE Date/Time:	Sent By:	Post-Repair Photos:	☐ ☐
		Others:	☐ ☐

FINALIZATION	Date/Time:	Confirm with:	Confirm by:
Repair Cost: LHS	S$ 1,000.00 (2 days)	Reduction: 38 %	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 17/01/20	Confirm with SUSAN	Email ☑ Call ☐
Final Liability:	% 100 (Agreed / Assessed)	BOLA S/N No. : 15	If NO or B 28, Ass. Lia :
Repair Cost:	S$ 1,000.00		COI CHANGED LANE)
Loss of Rental (LOR):	S$ — (days)		
Loss of Use (LOU):	S$ 240.00 (S$ 120 x 2 days)		
Loss of Income (LOI):	S$ — (S$ x days)		
LOR only ☐	LOU only ☑	LOR + LOU ☐ LOR + LO ☐ [Tick only one]	
GIA/LTA Search	S$ 2.00		
Medical:	S$ —		1) Claim status: Normal/Reject/Private Settle
Disbursement:	S$ —	(e.g. Tow/ Independent)	2) Report Format:
Legal Cost	S$ —		3) Survey fee: $320.00
Total:	**S$** 1,242.00	**Global Sum S$:** 1,240.00	
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐ Call ☐
Payee 1:	S$ 1,240.00	Name 1: LIU'S BROTHER AUTO ENGINEERING WORKSHOP	
Payee 2: (Strike if N.A.)	S$ —	Name 2: —	
Payee 3: (Strike if N.A.)	S$ —	Name 3: —	