

INS. CASE OWNER:

CC-0 / AAXA1900

LKK:	
IDAC:	

ASSIGNMENT

Surveyor:

DOI:

Date / Time :

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No. _____

Name of Insured

Insured Tel No.

Excess Sec II :SS

Is driver the owner?

(YES / NO)

Nature of Accident :

If **NO**, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability :	%	Final ? Yes / No
1. General Liability		
2. Professional Liability		
3. Directors and Officers Liability		
4. Employment Practices Liability		
5. Fidelity and Bonding		
6. Commercial Automobile		
7. Marine		
8. Aviation		
9. Umbrella		
10. Other		



INSRS

WSP:

Tel :

DMKC:



INSRS:

WSP:

Tel :

Liability
DAME-

INSRS:

WSP:

Tel :

BMKS.



INSRS:

WSP:

Tel :

RMKS:

Date/ Time	STAGE	DATE / PIC
3/12/19 - 4/11/19	Non-Reporting ltr (1st): Non-Reporting ltr (2nd): Non-Reporting ltr (Final): Notification ltr (if non-pickup): Call OI: After call ltr to OI:	
3/12/19 - 4/11/19	Documentation Check List: Handler Typist	
3/12/19 - 4/11/19	Notification ltr (if non-pickup)	
3/12/19 - 4/11/19	After call ltr to OI:	
3/12/19 - 4/11/19	Authorisation To Act:	
3/12/19 - 4/11/19	Release Voucher:	
3/12/19 - 4/11/19	Final Repair Bill:	
3/12/19 - 4/11/19	Car Rental Invoice:	
3/12/19 - 4/11/19	Towing Invoice	
3/12/19 - 4/11/19	LTA / GIA :	
3/12/19 - 4/11/19	Medical Bill:	
3/12/19 - 4/11/19	PIR:	
3/12/19 - 4/11/19	Mandate/Reject Instruction:	
3/12/19 - 4/11/19	LOD	
3/12/19 - 4/11/19	Payment Breakdown Form:	
3/12/19 - 4/11/19	Post-Repair Photos:	
3/12/19 - 4/11/19	Others:	
3/12/19 - 4/11/19	Confirm by:	
3/12/19 - 4/11/19	Email	Call
3/12/19 - 4/11/19	Confirm with:	
3/12/19 - 4/11/19	Email	Call
3/12/19 - 4/11/19	Final Liability:	
3/12/19 - 4/11/19	Repair Cost:	
3/12/19 - 4/11/19	Loss of Rental (LOR):	
3/12/19 - 4/11/19	Loss of Use (LOU):	
3/12/19 - 4/11/19	Loss of Income (LOI):	
3/12/19 - 4/11/19	LOR only	
3/12/19 - 4/11/19	LOU only	
3/12/19 - 4/11/19	LOR + LOU	
3/12/19 - 4/11/19	LOR + LO	
3/12/19 - 4/11/19	[Tick only one]	
3/12/19 - 4/11/19	GIA/LTA Search	
3/12/19 - 4/11/19	Medical:	
3/12/19 - 4/11/19	Disbursement:	
3/12/19 - 4/11/19	Legal Cost	
3/12/19 - 4/11/19	Total:	
3/12/19 - 4/11/19	Global Sum S\$:	
3/12/19 - 4/11/19	Confirm with:	
3/12/19 - 4/11/19	Email	Call
3/12/19 - 4/11/19	Payee 1:	
3/12/19 - 4/11/19	Payee 2: (Strike if N.A.)	
3/12/19 - 4/11/19	Payee 3: (Strike if N.A.)	
3/12/19 - 4/11/19	Name 1:	
3/12/19 - 4/11/19	Name 2:	
3/12/19 - 4/11/19	Name 3:	