

## Cecilia Chong (LKK Auto)

---

**From:** Foo Chit Yan (Auto Svcs/Claims & IA/Claims & IA/Buses) <FooChitYan@smrt.com.sg>  
**Sent:** Wednesday, 29 July 2020 9:33 AM  
**To:** Cecilia Chong (LKK Auto); Admin A  
**Cc:** Tan Wei Teck (Auto Svcs/Claims & IA/Claims & IA/Buses); Karen Chan Siau Chin (Auto Svcs/Claims & IA/Claims & IA/Buses)  
**Subject:** RE: OUR REF: BUS/06/18/1030; YOUR REF: FBM1600U; ACCIDENT INVOLVING SG5741A & FBM1600U ON 28.06.18 ALONG YIO CHU KANG ROAD  
**Attachments:** Letter of Demand.pdf

### Without Prejudice

Dear Cecilia,

We refer to your email dated 23.07.20.

Attached a copy of letter of demand for your kind attention.

We claim on behalf of SMRT Buses Ltd, owner of the vehicle registration number SG5741A. Your client's negligent driving has caused the above accident. As a result, my client has suffered the following losses:

Cost of repair: \$589.00  
Loss of Use: \$350.00 (\$350.00 x 1 day)  
LTA search fee: \$7.00

Total: \$946.00

Kindly let us have your offer

Kind Regards,

Jimmy Foo  
Claims and Insurance Agency  
Direct line +65 6556 3521 | [ChitYan@smrt.com.sg](mailto:ChitYan@smrt.com.sg)  
6 Ang Mo Kio Street 62  
Singapore 569140



---

**From:** Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>  
**Sent:** 23 July 2020 13:05  
**To:** Foo Chit Yan (Auto Svcs/Claims & IA/Claims & IA/Buses) <FooChitYan@smrt.com.sg>; Admin A <admin-a@lkkauto.com>  
**Cc:** Tan Wei Teck (Auto Svcs/Claims & IA/Claims & IA/Buses) <TanWeiTeck@smrt.com.sg>; Karen Chan Siau Chin (Auto Svcs/Claims & IA/Claims & IA/Buses) <ChanSiauChin@smrt.com.sg>  
**Subject:** RE: OUR REF: BUS/06/18/1030; YOUR REF: FBM1600U; ACCIDENT INVOLVING SG5741A & FBM1600U ON 28.06.18 ALONG YIO CHU KANG ROAD

## **AUTHORISATION TO ACT**

I/We, **SMRT BUSES LIMITED** ("the third party claimant") of **6 ANG MO KIO ST 62 S(569140)** (address), owner of **SG 5741A** (vehicle no.) hereby authorize S **SMRT AUTOMOTIVE SERVICES PTE LTD** ("the workshop") to act for me with respect to my claim for repair costs and/or rental and/or loss of use ("claim") for my vehicle no. **SG 5741A** that was damaged pursuant to the accident which occurred on **28/06/2018** (date) along **YIO CHU KANG ROAD** (location) involving vehicle no/s **FBM 1600U** ("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this \_\_\_\_\_ (day) of \_\_\_\_\_ (month) 20\_\_\_\_ (year)

  


Signed by "the third party claimant"  
(with chop if applicable)

  


Signed by "the workshop"  
(with chop)



Customer Code: 3000066

SMRT BUSES LTD

Block Unit  
STREET 62  
6 ANG MO KIO  
SINGAPORE 569140



SMRT Automotive Services Pte Ltd  
251 North Bridge Road Singapore 179102  
Tel: 65 63311000 Fax: 65 63340247

## Tax Invoice

GST Reg No. : MR-8500001-7  
CRN : 199004280Z  
Invoice No. : IV190300238  
Date : 19.03.2019  
Vehicle No. : SG5741A  
Your Ref No. : BUS/06/18/1030  
Our Ref No. : 24100090  
Terms : 30 Days

Description	Qty	Unit Cost	Add %	/ (Discount) Amount	Amount
Labour					
TO REMOVE & INSTALL ALL ABOVE ITEMS AND REPAIR OTHERS DAMAGED AFFECTED AREAS.	1.00	\$ 265.00	0.00	\$ 0.00	\$ 265.00
Others					
PROVIDE LABOUR AND MATERIAL TO PUTTY AND RESPRAY ABOVE REPAIR ITEMS	1.00	\$ 324.00	0.00	\$ 0.00	\$ 324.00

GRAND TOTAL	\$	589.00
-------------	----	--------

Remark :

Make/Model : MAN A95  
Accident Date : 28.06.2018

N.B. Payment by cheque should be crossed and  
made payable to 'SMRT Automotive Services Pte Ltd'.  
No receipt will be issued unless requested.

Authorised Signature  
for SMRT Automotive Services Pte Ltd

## Enquire Transaction History

### Transaction History Details

Log Date/Time: 03 Jul 2018 / 09:37:23

Asset Type: Vehicle

Transaction Amount: \$7.49

Asset ID: FBM1600U

Transaction Type: 18.32 Insurance Enquiry (GIRO Payment) Channel: External Agency

User ID: ESASBAH0 - BALQISH BINTE ABDUL HALIL Business Transaction Reference No.: 20180703093723558929

Search Date / Time: 28 Jun 2018 08:54:00

Insurance Company: EQ INSURANCE COMPANY LTD

Information displayed is correct as at the log date and time.

[Enquire Related Logs](#)

[Back to List](#)



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC3/EQI19002877/Jga3q2

30 JULY 2019

**RADEN ZULFADLY BIN SUNARIO**  
**BLK 837 TAMPINES ST 83**  
**#08-80**  
**SINGAPORE 520837**

Dear Sir/Madam,

**ACCIDENT INVOLVING FBM 1600U AND SG 5741A ON 28/06/2018**

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (EQ INSURANCE COMPANY LIMITED) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from SG 5741A.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

**CECILIA CHONG**  
Case Handler  
DID: 6749 4274  
FAX: 6741 4108  
EMAIL: ceciliachong@lkkauto.com

*c.c. EQ INSURANCE COMPANY LIMITED*  
*(Motor Claims Dept)*