

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SLV3174D

**AIG Asia Pacific Insurance Pte Ltd**  
AIG Building  
78 Shenton Way, #07-06  
Singapore 079120

Dear Sir/Mdm:

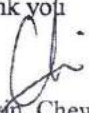
**ACCIDENT INVOLVING SLV3174D AND SJW6979Y ON 18-Jan-2019 AT EXIT CARPARK OF  
BLK 588D ANG MO KIO ST 52**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

Description					Amount
Repair Costs					\$ 11,154.30
Loss of Rental	\$120.00	X	11	days	\$ 1,412.40
Loss Of Use	\$0.00	X	11	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 12,574.15

Please look into our client claims and let us hear from you shortly.

Thank you

  
Kelvin Chew  
Xin Hua Workshop Pte Ltd  
Tel : 82925595  
email : xinhuaworkshopkerry@gmail.com





Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC6/AIG19001562/Apa3

22 March 2019

**GOH MIN CHOO**  
304 SHUNFU ROAD  
#07-73  
SINGAPORE 570304

Dear Sir/Madam,

**ACCIDENT INVOLVING SJW 6979Y AND SLV 3174D ON 18/01/2019**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd. to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

As spoken, kindly forward accident scene photos for our reference.

Please call us if you have further queries.

Yours faithfully,

Cecilia Chong  
Case Handler  
DID: 6749 4274  
FAX: 6741 4108  
EMAIL: ceciliachong@lkkauto.com

c.c AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

**AUTHORIZATION TO ACT**

**(AIG EXPRESS THIRD PARTY CLAIM)**

I, BIS Motoring Pte Ltd ("The Third Party claimant") of

\_\_\_\_\_ (address),

being the owner of SW31740 (vehicle no.) hereby authorize

Xin Hua Workshop Pte Ltd ("the workshop") to act for me

with respect to my claim for repair cost and /or rental and/or loss of use ("claim") for my vehicle

bearing registration no. SW31740 that was damaged pursuant to the accident



which occurred on 18/01/2019 along Exit Carpark of BIK 5880 Amk St 52

involving vehicles SJW 697AY ("the accident")

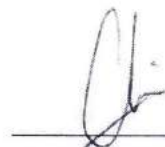

I further authorize the workshop to settle my above mentioned claim in a manner they deem fit and the workshop is further authorized to receive payment further to settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on a without prejudice and without admission of liability in so far as the driver/owner/insurers of the other vehicle is concerned.

Dated this 22 day of 01 (month) 20 19 (year)

Signed by "the Third Party claimant"

Signed by "the workshop"  
(with chop)



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, XIN HUA WORKSHOP PTE LTD ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$11,154.30 (Repair Cost), S\$1,177.00 (Loss of ~~Use~~/Rental), S\$7.45 (Disbursement) for vehicle no. SLV 3174D that was damaged pursuant to the accident which occurred on 18/01/2019 (date) along EXIT CARPARK OF BLK 588D ANG MO KIO ST 52 (location) involving vehicle no/s SJW 6979Y.

This is pursuant to the inspection conducted on 22/01/2019 (date) at "the workshop".


We/I confirm that we/I are/am authorized by the owner BIS MOTORING PTE LTD ("the third party claimant") of vehicle no. SLV 3174D make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SLV 3174D (vehicle no.) as a result of the accident.

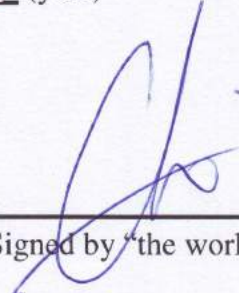
We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 07 (day) of 04 (month) 2020 (year)

  
\_\_\_\_\_  
Signed by appointed surveyor

WITHOUT PREJUDICE FOR ANY OTHER CLAIMS

  
\_\_\_\_\_  
Signed by "the workshop" (with chop)



**Xin Hua Workshop Pte Ltd**  
23 Kaki Bukit Avenue 4, #04-01(SouthWing) Singapore 415933  
Tel : 6844-1985 Fax : 6844-5185  
Business Reg No. 201838521G

**Invoice**

**Bill To**

**AIG Asia Pacific Insurance Pte Ltd**  
AIG Building  
78 Shenton Way, #07-06  
Singapore 079120

**Invoice Date** : 20-Mar-19  
**Invoice No** : P19-0009  
**Vehicle No.** : SLV3174D  
**Accident Date** : 18-Jan-19

Item No	Description	Quantity	Unit Price	Amount
1	Repair as per surveyor recommend repair cost.	1		\$11,154.30
<u>Remarks</u>			<b>Sub Total</b>	\$11,154.30
			<b>Amount Due</b>	\$11,154.30

for Xin Hua Workshop Pte Ltd

AUTHORISED SIGNATURE







**AlpineCarRental**

XIN HUA WORKSHOP PTE LTD  
BLK 23 KAKI BUKIT AVE 4  
#04-01  
SINGAPORE 415933  
ATTN: AH HUA

## TAX INVOICE

GST Reg no.: M2-0094320-1  
Co. Reg no.: 199003483E

INVOICE NO: **REN-19IR00273R**

DATE: 21-Jan-19

DESCRIPTION		AMOUNT
CAR NO.: <b>SLP8343G</b>		
<u>RENTAL PERIOD:</u> 21/01/2019 - 31/01/2019		
* RENTAL DAILY	\$120.00 * 11 DAYS	\$1,320.00
* GST 7%		\$92.40
E. & O. E.		
<b>TOTAL:</b>		<b>\$1,412.40</b>

ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO 'ALPINE CAR RENTAL PTE LTD'. PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE. PAYMENT IS DUE ON THE TERMS STATED HEREIN. INTEREST WILL BE CHARGED AT THE RATE OF 12% PER ANNUM UNTIL FULL PAYMENT OF THE OUTSTANDING SUM.

**ALPINE CAR RENTAL PTE LTD**

This Invoice is computer generated.  
No signature is required.



Alpine Car Rental

REFER 82929779

## Check Out / Check In List (HA No: \_\_\_\_\_)

CAR NO: \_\_\_\_\_ MAKE / MODEL: \_\_\_\_\_ AT/MT

## 1. ITEMS FITTED / PLACED ON THE CAR

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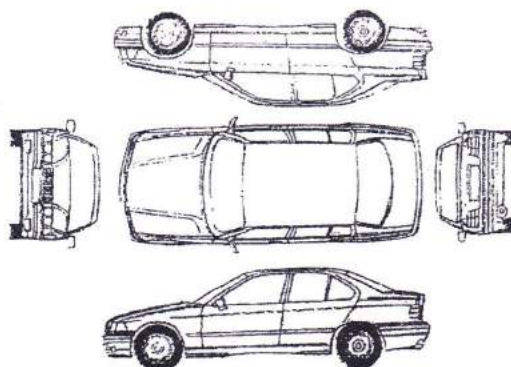
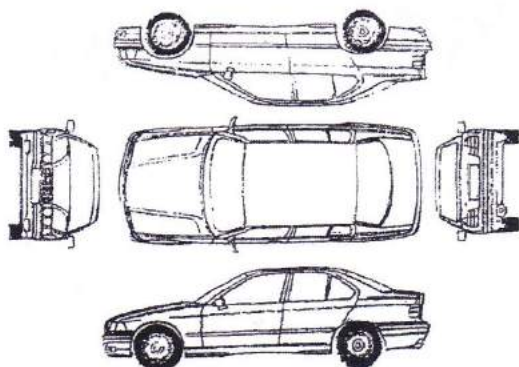
RADIO / CASSETTE / CD PLAYER  
 CIGARETTE LIGHTER  
 SPARE TYRE (1 PC)  
 FRONT SEAT BELTS (2 PCS)  
 FLOOR MATS (4/5/6 PCS)  
 FRONT / CENTRE ROOF LIGHT  
 SPEAKER BOARD (1 PC) HATCHBACK CAR  
 SIDE VIEW MIRRORS (2 PCS)  
 REAR WIPER (1 PC)  
 TYRES (4 PCS)  
 PETROL COVER (1 PC)

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RADIO REMOTE CONTROL (1 PC)  
 RADIO SPEAKERS (4 PCS)  
 SPARE TOOLS / JACK  
 REAR SEAT BELTS (3 PCS)  
 BOARD COVER (1 PC)  
 CAR / RADIO MANUALS  
 REAR VIEW MIRROR (1 PC)  
 FRONT WIPERS (2 PCS)  
 HEADLIGHT WIPERS (2 PCS)  
 HUB CARS (4 PCS)  
 FRONT / REAR NUMBER PLATES (2 PCS)

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PETROL OUT : E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F

KM OUT : 15340

PETROL IN : E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F

KM IN : 155452

REMARKS : \_\_\_\_\_

CHECKED OUT BY: REFERCHECKED IN BY: Refer 1800hrsDATE / TIME : 31/01/2009 PM/AMDATE / TIME : 31/1/19 PM/AM

HIRER'S SIGNATURE

NAME: Low Kuan Siong

MOBILE: \_\_\_\_\_

HIRER'S SIGNATURE

NAME: Low Kuan Siong

MOBILE: \_\_\_\_\_



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 19 Jan 2019 / 12:40:16

Receipt Date/Time : 19 Jan 2019 / 12:40:09

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-190119-000828

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
	Result of Insurance Enquiry - SJW6979Y As at 18 Jan 2019/09:00:00 Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.			
1	Insurance Enquiry - SJW6979Y Enquiry Fee 20190119123837290066	7.00	0.49	7.49
	<b>Sub-Total</b>	7.00	0.49	7.49
	<b>Total Before Rounding</b>	7.00	0.49	7.49
	<b>Rounding Difference</b>			0.04
	<b>Total Amount Payable</b>			7.45
	Paid By			
	20190119123850883 Direct Debit: eNETS Debit (Internet Banking)			7.45
	<b>Total</b>			7.45
	Cash Change			0.00
	Tendered Amount			7.45
	Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



## Print Received Message

This mail is associated with :

**\*SLV3174D (0200246932SG)**  
**[SJW6979Y]**

TP  
BIS MOTORING PTE LTD  
Jan 18 2019 9:00AM  
[GOH MIN CHOO]  
Xin Hua Workshop Pte Ltd

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 24/03/2020 16:01 PM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$12338.75) - SLV3174D - Claim Handler: Loh, Chee-Heng

Approved:12338.75.