

15/5/2010

INS. CASE OWNER:

CC 6/AIG1900 0781, UWB3

LKK:  
IDAC:

Surveyor:

marrows

DOI:

ASSIGNMENT

14/1/19

Date / Time :

14/1/19

Registered in Merimen:

14/1/19

Pre-assign / CCU / FTE



Insured Vehicle No. : SBA 22H.

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_

HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$

D.O.A : 11/1/19

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO )

Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO )

OI GIA REPORT: YES / NO : TP GIA REPORT: YES / NO

Insured Liability : % Final ? Yes / No

SEJ 97432L → → → → →

INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:kim  
chweeINSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                               | STAGE                              | DATE / PIC                                                   |                          |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------|--------------------------|
| SEJ 97432L<br>SBA 22H                                                                                                                    | Non-Reporting ltr (1st):           |                                                              |                          |
|                                                                                                                                          | Non-Reporting ltr (2nd):           |                                                              |                          |
|                                                                                                                                          | Non-Reporting ltr (Final):         |                                                              |                          |
|                                                                                                                                          | Notification ltr (if non-pickup):  |                                                              |                          |
|                                                                                                                                          | Call OI:                           |                                                              |                          |
|                                                                                                                                          | After call ltr to OI:              |                                                              |                          |
|                                                                                                                                          | <b>Documentation Check List:</b>   | <b>Handler</b>                                               | <b>Typist</b>            |
|                                                                                                                                          | Notification ltr (if non-pickup)   | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | After call ltr to OI:              | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | Authorisation To Act:              | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | Release Voucher:                   | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | Final Repair Bill:                 | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | Car Rental Invoice:                | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | Towing Invoice                     | <input type="checkbox"/>                                     | <input type="checkbox"/> |
|                                                                                                                                          | LTA / GIA :                        | <input type="checkbox"/>                                     | <input type="checkbox"/> |
| Medical Bill:                                                                                                                            | <input type="checkbox"/>           | <input type="checkbox"/>                                     |                          |
| PIR:                                                                                                                                     | <input type="checkbox"/>           | <input type="checkbox"/>                                     |                          |
| Mandate/Reject Instruction:                                                                                                              | <input type="checkbox"/>           | <input type="checkbox"/>                                     |                          |
| LOD                                                                                                                                      | <input type="checkbox"/>           | <input type="checkbox"/>                                     |                          |
| Payment Breakdown Form:                                                                                                                  | <input type="checkbox"/>           | <input type="checkbox"/>                                     |                          |
| <b>PRELIMINARY ADVICE</b> Date/Time:                                                                                                     | Sent By:                           | Post-Repair Photos: <input type="checkbox"/>                 |                          |
|                                                                                                                                          |                                    | Others: <input type="checkbox"/>                             |                          |
| <b>FINALIZATION</b> Date/Time:                                                                                                           | Confirm with:                      | Confirm by:                                                  |                          |
| Repair Cost: \$                                                                                                                          | ( days) Reduction: %               | Email <input type="checkbox"/> Call <input type="checkbox"/> |                          |
| <b>FINAL SETTLEMENT</b> Date/Time:                                                                                                       | Confirm with                       | Email <input type="checkbox"/> Call <input type="checkbox"/> |                          |
| Final Liability: %                                                                                                                       | (Agreed / Assessed) BOLA S/N No. : | If NO or B 28, Ass. Lia :                                    |                          |
| Repair Cost: \$                                                                                                                          |                                    |                                                              |                          |
| Loss of Rental (LOR): \$                                                                                                                 | ( days)                            |                                                              |                          |
| Loss of Use (LOU): \$                                                                                                                    | ( \$ x days)                       |                                                              |                          |
| Loss of Income (LOI): \$                                                                                                                 | ( \$ x days)                       |                                                              |                          |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> | [Tick only one]                    |                                                              |                          |
| GIA/TA Search                                                                                                                            | \$                                 |                                                              |                          |
| Medical:                                                                                                                                 | \$                                 | 1) Claim status: Normal/Reject/Private Settle                |                          |
| Disbursement:                                                                                                                            | \$ (e.g. Tow/ Independent )        | 2) Report Format:                                            |                          |
| Legal Cost                                                                                                                               | \$                                 | 3) Survey fee:                                               |                          |
| <b>Total:</b> \$                                                                                                                         | <b>Global Sum \$:</b>              |                                                              |                          |
| <b>FINAL PAYMENT</b> Date/Time:                                                                                                          | Confirm with:                      | Email <input type="checkbox"/> Call <input type="checkbox"/> |                          |
| Payee 1:                                                                                                                                 | \$                                 | Name 1:                                                      |                          |
| Payee 2: (Strike if N.A.)                                                                                                                | \$                                 | Name 2:                                                      |                          |
| Payee 3: (Strike if N.A.)                                                                                                                | \$                                 | Name 3:                                                      |                          |

