

REF: CS3/ASM18012181 / d3-1

Special Instruction:

## ASSIGNMENT (Office)

HS: \$18,650.00

From (Person): Xin Yi of Seahong Date/Time: 11/11/19 @ 12.16pm  
Estimated Cost: \_\_\_\_\_ Bill to: \_\_\_\_\_

Third Parties:

Claimant:

Surveyor: Constant Appraiser ServicesWorkshop: Kum ChewOD/TP Re-inspection EvaluationTo Inspect Vehicle No: SFP 2245S Insured: YP 6514P  
at Workshop m/s Kum Chew Motor Tel: 6453 6256  
of 160 Sin Ming Drive  
Policy No: 19-26127 PD-0 Claim No: S8M00MSY  
Sum Insured: \_\_\_\_\_ Excess: \_\_\_\_\_  
Make of Veh: \_\_\_\_\_ D.O.A. 29/06/2018  
(Client's Record)

H.O.D. Endorsement/Date: \_\_\_\_\_

Date/Time: \_\_\_\_\_ Person Contacted: \_\_\_\_\_ Vehicle IN / OUT

Date/Time: \_\_\_\_\_ Confirmed with \_\_\_\_\_ Final Fig \_\_\_\_\_, \_\_\_\_\_ days (Red S \_\_\_\_\_ / \_\_\_\_\_ %; Original 10 days)

Date/Time: \_\_\_\_\_ Submit Final Fig \_\_\_\_\_, \_\_\_\_\_ days (Red S \_\_\_\_\_ / \_\_\_\_\_ %; Original \_\_\_\_\_ days)

Date/Time	Action/Instruction
	SFP 2245S - CS3/ASM18012181 / (2462) DOA: 29/6/2018
	YP 6514P - CS3/ASM18012181 / (2462) DOA: 29/6/2018
25/6/19	Pending TP Survey Report, Xin said will send us after get.
19/7/19	called xin yi and she said still pending TP Survey Report. will give us once she get.
9/3/2020	called Xin yi still pending for survey report. she say will try to get by this week.
18/1/21 11.21am	Spoken to Xin Yi, they are still pending for documents. We may proceed to temporary close the file. They will inform us if case needs to open for follow up. Celine 18/1/2021

Para(1) : Parts found not replaced (To highlight R or UB, LR, Etc)

Para(2) : Comments on consistency of damages (Parts Not Consistent : NC)

Para(3) : Nett Value

Market Value : \_\_\_\_\_

Salvage Value : \_\_\_\_\_

Nett Value : \_\_\_\_\_

Inspected/  
Evaluated by:

Fee Charged:

Date:

Basic & Add  
Transport  
Photos  
Others  
Total

1) Date/Time _____ File Pass to _____	2) Date/Time _____ File Return to _____
3) Date/Time _____ File Pass to _____	4) Date/Time _____ File Return to _____
5) Date/Time _____ File Pass to _____	6) Date/Time _____ File Return to _____

12/05/2018

ASS. REC. BY

REF:

CS3/ASM18012181/Gz4bez

Special Instructions

Surveyor

Small claim

ASSIGNMENT (Office)

From (Person):

Chen Kuan Chuan

of

ASM

Date/Time:

02072018 907am

Estimated Cost:

Bill to:

OD / TP / WS / TP RES / OD RES / EVA / INV / MV / CS

To Inspect Vehicle No.:

SFP 22453

Insured:

YP 6514P

at Workshop m/s

Kum Chew motor

Tel:

62453 6256

of

160 Sin Ming Drive #05-08

Policy No:

Claim No:

S8MODMSY

Sum Insured:

Excess:

Make of Veh:

D.O.A 29062018

(Client's Record)

CA / REV / REP. / REV 24 HRS WP

H.O.D. Endorsement:

Date/Time:

04072018 250pm

Person Contacted:

mdm Lim

Vehicle:

IN/OUT

Date/Time

Action/Instruction (X) Estimate

SFP 22453 N/A/CIL15018161/21

11/07/2018

YP 6514P - x

Dismantle Part : 06/07/2018

1105  
XMR

REF: AXA

# ASSIGNMENT

From: \_\_\_\_\_ Date: \_\_\_\_\_  
 Estimated Cost: \_\_\_\_\_  
 OD ☒ WS / TP RES / OD RES / EVA / INV / MV  
 To inspect Vehicle No. \_\_\_\_\_  
 at Workshop m/s Kum cheu  
 of \_\_\_\_\_  
 Insured \_\_\_\_\_  
 Policy No. \_\_\_\_\_  
 Claims No. \_\_\_\_\_  
 Sum Insured: \_\_\_\_\_ Excess: \_\_\_\_\_  
 (Client's Record)  
 Make of Veh. \_\_\_\_\_

(Policy Condition)

Remark: The veh had commenced its repair at the time of inspection.

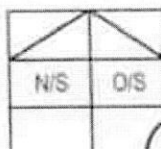
Bal. or Market Value: \$95K.  
 IDAC Accident Report: \_\_\_\_\_ Consistent? : Yes or No  
 GIA / PR Seen: \_\_\_\_\_ Consistent? : Yes or No  
 Est. Repairs: 6 days Res: Yes or No  
 Lum Sum: 20 % 3 Val: Yes or No

CA / REV / REP. / 24 HRS

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_

Vehicle: IN / OUT

Veh No: SFP22455 Yr Reg: 21 Aug 2014  
 Type: ☒ M. Car / M. Cycle / Bus / Van / Lorry / Taxi / Prime Mover /  
 Truck / Trailer or  
 Make: Nereel CLA 180 c.c 1595  
 Colour: Red A/C Insured / Std / NI / NA  
 Sp. Reading: 82667 T/Radio: Insured / Std / NI / NA  
 Eng/No \_\_\_\_\_  
 C/No WDDU173422N090027  
 Gen. Cond: ☒ Good / Fair / Poor / Burnt  
 Steering: ☒ In order / Jammed / Leaked / Burnt or  
 Brake: ☒ In order / Jammed / Leaked / Burnt or  
 Modi: ☒ Nil / S/Rim / STD A/Rim or  
 Tyre Size: F: 225/40 R18  
 R: 17  
 BS / DUN / EXNOVA / GY / FS / LIZA / MIC / OHTSU / PIR / SUMI /  
 TOYO / YOKO or Continental  
 Front \_\_\_\_\_ Rear \_\_\_\_\_  
 R/Bal: 6 mm R/Bal: 6 mm  
 L/Bal: 6 mm L/Bal: 6 mm  
 D.O.A. \_\_\_\_\_ D.O.I: dp-07-18  
 Survey held at w/s 5:20pm  
 Des. of Damages: Frt / Rear / O/S / N/S / U/C / Rooftop or  
Rear o/s  
 The U/C / Chassis frame / Body Structure affected due to collision



Date / Time Action / Instruction  
7/7/18 Submit PRS report.

RECEIVED 9 JUL 2018

Date/Time, File Pass to? ☐ : Preli. Report  
☐ : Final Report

Date/Time, File Return to?

2)

Days Of Repair:

Resurvey No. of Trip:

Add Fee: ☐ Site Insp (\$)  
☐ Interview (\$)  
☐ Tech. Invs (\$)  
☐ Weekend (\$)

Survey Fee

Transportation

1 - \$ - RS. 3

Photos

Diagrams

TOTAL

100
100

Report Format :

Lump Sum / I.B.I. (\$)

**Celine Fong (LKKAUTO)**

---

**From:** Xin Yi <xinyi@seahong.com.sg>  
**Sent:** Friday, 24 May 2019 11:48 AM  
**To:** Admin-D (LKKAUTO); assignments  
**Cc:** 'Chee Kiong'; samson@seahong.com.sg; amanda@seahong.com.sg  
**Subject:** [SOP file ref: 19.26127 PD-O] SFP 2245S

Dear Celine

<b>CLAIMANT :</b>	<b>TAY KOK TIONG</b>
<b>VEHICLE NUMBER :</b>	<b>SFP 2245S</b>
<b>ALLEGED ACCIDENT DATE :</b>	<b>29 JUNE 2018</b>
<b>AXA VEHICLE NUMBER :</b>	<b>YP 6514P</b>

We refer to the above and to the tele-conversation between our goodselves this morning.

As spoken, you requested us to obtain the Claimant's survey report and coloured photographs in respect of SFP 2245S as you now found out that the Claimant's LOD is incorrect.

We will request and forward to you the same to you, once we obtain the same. Thanks!

Thanks & Best Regards

**Heng Xinyi**

(Secretary to Mr Tan Chee Kiong)

Seah Ong & Partners LLP

36 Robinson Road

#12-03 City House

Singapore 068877

Tel: 6536 5369

Fax: 6536 5811

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**From:** Xin Yi <xinyi@seahong.com.sg>  
**Sent:** Thursday, 23 May 2019 5:08 PM  
**To:** 'Admin-D (LKKAUTO)' <admin-d@lkkauto.com>; 'assignments' <assignments@lkkauto.com>  
**Cc:** 'Chee Kiong' <cheekiong@seahong.com.sg>; 'samson@seahong.com.sg' <samson@seahong.com.sg>; 'amanda@seahong.com.sg' <amanda@seahong.com.sg>  
**Subject:** [SOP file ref: 19.26127 PD-O] SFP 2245S

Dear Nivitha

<b>CLAIMANT :</b>	<b>TAY KOK TIONG</b>
<b>VEHICLE NUMBER :</b>	<b>SFP 2245S</b>
<b>ALLEGED ACCIDENT DATE :</b>	<b>29 JUNE 2018</b>

**AXA VEHICLE NUMBER : YP 6514P**

We refer to the above and your email of 11 Jan 19.

Please let us know whether your RI report and invoice are ready and if so, kindly forward the same to us so that we may make the necessary payment. Thanks!

Thanks & Best Regards

**Heng Xinyi**

(Secretary to Mr Tan Chee Kiong)

Seah Ong & Partners LLP

36 Robinson Road

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---

**From:** Admin-D (LKKAUTO) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

**Sent:** Friday, 11 January 2019 1:50 PM

**To:** 'Xin Yi' <[xinyi@seahong.com.sg](mailto:xinyi@seahong.com.sg)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>

**Cc:** 'Chee Kiong' <[cheekiong@seahong.com.sg](mailto:cheekiong@seahong.com.sg)>; [samson@seahong.com.sg](mailto:samson@seahong.com.sg); [amanda@seahong.com.sg](mailto:amanda@seahong.com.sg); [sharon@seahong.com.sg](mailto:sharon@seahong.com.sg)

**Subject:** RE: SFP 2245S [Our file ref: 19.26127 PD-O]

Dear Xinyi,

Thank you for your email.

Please be informed that we have conducted post-repair inspection already, we will

submit Paper Survey report to you shortly.

BEST REGARDS,

**G.Nivitha** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Xin Yi [<mailto:xinyi@seahong.com.sg>]

**Sent:** Friday, 11 January 2019 12:16 PM

To: 'Admin-D (LKKAuto)' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>

Cc: 'Chee Kiong' <[cheekiong@seahong.com.sg](mailto:cheekiong@seahong.com.sg)>; [samson@seahong.com.sg](mailto:samson@seahong.com.sg); [amanda@seahong.com.sg](mailto:amanda@seahong.com.sg); [sharon@seahong.com.sg](mailto:sharon@seahong.com.sg)

Subject: SFP 2245S [Our file ref: 19.26127 PD-O]

Dear Catherine,

<b>CLAIMANT :</b>	<b>TAY KOK TIONG</b>
<b>VEHICLE NUMBER :</b>	<b>SFP 2245S</b>
<b>ALLEGED ACCIDENT DATE :</b>	<b>29 JUNE 2018</b>
<b>AXA VEHICLE NUMBER :</b>	<b>YP 6514P</b>

We act for AXA Insurance Pte Ltd for the above matter.

We understand that you were engaged to survey the claimant's vehicle.

The claimant has issued their LOD and their surveyor's report is attached. A copy is enclosed.

Please let us hear from you on the following: -

- a. If you have conducted post-repair inspection already, please let us have your survey report urgently.
- b. If you have not conducted post-repair inspection, please let us arrange for inspection with the claimant's solicitor and let us have your survey report in due course.

May we hear from you on the above soonest.

Thanks & Best Regards

**Heng Xinyi**

(Secretary to Mr Tan Chee Kiong)

Seah Ong & Partners LLP

36 Robinson Road

#12-03 City House

Singapore 068877

Tel: 6536 5369

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[www.avg.com](http://www.avg.com)



## Nivitha (LKK Auto)

---

**From:** Xin Yi <xinyi@seahong.com.sg>  
**Sent:** Friday, 11 January 2019 12:16 PM  
**To:** 'Admin-D (LKKAuto)'  
**Cc:** 'Chee Kiong'; samson@seahong.com.sg; amanda@seahong.com.sg; sharon@seahong.com.sg  
**Subject:** SFP 2245S [Our file ref: 19.26127 PD-O]  
**Attachments:** PF GIA.PDF; TPPD LITIGATION LOD - TAY KOK TIONG.pdf; YP6514P INSD GIA.PDF

Dear Catherine,

<b>CLAIMANT :</b>	<b>TAY KOK TIONG</b>
<b>VEHICLE NUMBER :</b>	<b>SFP 2245S</b>
<b>ALLEGED ACCIDENT DATE :</b>	<b>29 JUNE 2018</b>
<b>AXA VEHICLE NUMBER :</b>	<b>YP 6514P</b>

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Please let us hear from you on the following: -

- a. If you have conducted post-repair inspection already, please let us have your survey report urgently.
- b. If you have not conducted post-repair inspection, please let us arrange for inspection with the claimant's solicitor and let us have your survey report in due course.

May we hear from you on the above soonest.

Thanks & Best Regards

**Heng Xinyi**

(Secretary to Mr Tan Chee Kiong)  
Seah Ong & Partners LLP  
36 Robinson Road  
#12-03 City House  
Singapore 068877

Tel: 6536 5369

Fax: 6536 5811

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# Centro-Legal Law Corporation

ADVOCATES AND SOLICITORS

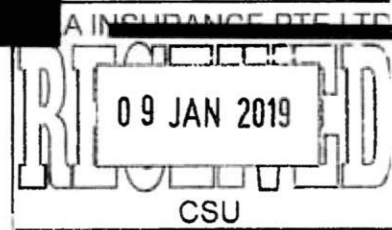
Your Ref : To be advised

Our Ref: CLLC.PD.01.2018

8TH January 2019

60128688

151 Chin Swee Road  
#02-21 Manhattan House  
Singapore 169876  
Tel: 6235 0633  
Fax: 6235 6939



**AXA Insurance Singapore Pte Ltd**

8 Shenton Way

#27-01 AXA Tower

Singapore 068811

**Attn: Manager/Motor Claims Department**

**ADELINE CHAN MEI LIN**

10 Tu Fu Avenue

Singapore (787218)

WITHOUT PREJUDICE



3019585142 - - -

Dear Sirs,

**ACCIDENT ON 29.06.2018 ALONG CTE TOWARDS CITY INVOLVING MOTOR VEHICLES**  
**SFP 2245S AND YP 6514P**

We act Tay Kok Tiong (S6932007D), the owner of the motor vehicle SFP 2245S involved in the captioned accident.

From our insurance search, you are the insurer of motor vehicle YP 6514P.

We are instructed by our client to claim damages against your insured in connection with a road traffic accident on 29.06.2018 along CTE towards City involving our client's motor vehicle no SFP 2245S and motor vehicle no YP 6514P was driven by your insured and/or your insured's servant and/or agent at the material time.

We are instructed that the accident was caused by your insured and/or your insured's servant and/or agent negligent driving and/or management of the motor vehicle. As a result of the accident, our client's motor vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

UEN NO.201302032G

CENTRO-LEGAL LAW CORPORATION is incorporated as a company in Singapore



# Centro-Legal Law Corporation

151 Chin Swee Road  
#02-21 Manhattan House  
Singapore 169876  
Tel: 6235 0633  
Fax: 6235 6939

## ADVOCATES AND SOLICITORS

a)	Cost of repairs	\$19,955.50
b)	Loss of use/ rental	\$ 600.00
c)	Loss of use (PRI) \$100X2 days	\$ 200.00
d)	Survey report fee	\$ 1,121.00
e)	Colour copies \$1.00X33	\$ 33.00
f)	LTA search fee	\$ 7.49
g)	GIA reports fee	\$ 29.00
h)	Costs contribution	<u>\$ 1,000.00</u>
		<u>\$ 22,945.99</u>

A copy each of the following supporting documents marked [X] is enclosed:-

- [x] GIA reports
- [x] Repairers bill and evidence of payment
- [ ] Excess bill/receipt
- [ ] Vehicle Registration Card
- [ ] COE/PARF Certificate
- [ ] Names and addresses of witnesses
- [ ] Photographs of damage to our client's motor vehicle
- [x] Photocopied photographs of damage to our client's motor vehicle
- [ ] Rental Agreement, Invoice and receipt for rental
- [x] Supporting documents for all other expenses claimed

Please take note that you should send to us an acknowledgement of receipt of this letter within 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against your insured without further notice to you.

Yours faithfully,



**P KAMALA DEWI**  
**CENTRO-LEGAL LAW CORPORATION**  
Enc.

# *Centro-Legal Law Corporation*

ADVOCATES AND SOLICITORS

151 Chin Swee Road  
#02-21 Manhattan House  
Singapore 169876  
Tel: 6235 0633  
Fax: 6235 6939

**NB: ADELINE CHAN MEI LIN**

Please note that we have notified your insurers. Please inform them of the claim. If your insurers are not the above-named and if you wish to claim under your insurance policy, you should immediately pass this letter and all the enclosed documents to your insurer.

Please note that you or your insurer should send us an acknowledgement of receipt of this letter within 14 days of your receipt of this letter, failing which, our client will have no alternative but to commence proceedings against you without further notice to you or your insurer.

Please also note that if you have a counterclaim arising out of the accident, you are also required to send us a letter giving full particulars of the counterclaim together with all relevant supporting documents within 8 weeks of your receipt of this letter.

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UEN NO.201302032G

CENTRO-LEGAL LAW CORPORATION is incorporated as a company in Singapore