

15/5/2019

INS. CASE OWNER:

Richard | CC 4 ASM 0686, A p63

LKK:
IDAC:

Surveyor:

Adrian

DOI:

ASSIGNMENT

W/LIN

Date / Time :

4/1/19

Registered in Merimen:

Pre-assign / CCU / FTE



Insured Vehicle No. : SKN 10040

Claim No. : 59molar8 / 92774

Name of Insured :

Policy No. :

Insured Tel No. :

HP:

Make / Model :

Excess Sec II : \$

D.O.A :

Place of Accident :

Is driver the owner? (YES / NO)

Nature of Accident :

If NO, Driver Name / Age :

Driver Tel No. :

(V/L: YES / NO)

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Insured Liability : % Final ? Yes / No

INSRS:
WSP:
Tel :
Liability :
RMKS:

JHK

INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time	STAGE	DATE / PIC
	Non-Reporting ltr (1st):	
	Non-Reporting ltr (2nd):	
	Non-Reporting ltr (Final):	
	Notification ltr (if non-pickup):	
	Call OI:	
	After call ltr to OI:	
	Documentation Check List:	Handler Typist
	Notification ltr (if non-pickup)	☐
	After call ltr to OI:	☐
	Authorisation To Act:	☐
	Release Voucher:	☐
	Final Repair Bill:	☐
	Car Rental Invoice:	☐
	Towing Invoice	☐
	LTA / GIA :	☐
	Medical Bill:	☐
	PIR:	☐
	Mandate/Reject Instruction:	☐
	LOD	☐
	Payment Breakdown Form:	☐

PRELIMINARY ADVICE Date/Time:		Sent By:		Post-Repair Photos:	☐	☐
				Others:	☐	☐
FINALIZATION Date/Time:		Confirm with:		Confirm by:		
Repair Cost:	\$	(days) Reduction:	%	Email	☐	Call ☐
FINAL SETTLEMENT Date/Time:		Confirm with		Email	☐	Call ☐
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :		If NO or B 28, Ass. Lia :		
Repair Cost:	\$					
Loss of Rental (LOR):	\$	(days)				
Loss of Use (LOU):	\$	(S x days)				
Loss of Income (LOI):	\$	(S x days)				
LOR only ☐	LOU only ☐	LOR + LOU ☐	LOR + LO ☐	[Tick only one]		
GIA/LTA Search	\$					
Medical:	\$					
Disbursement:	\$	(e.g. Tow/ Independent)				
Legal Cost	\$					
Total:	\$	Global Sum \$:				
FINAL PAYMENT Date/Time:		Confirm with:		Email	☐	Call ☐
Payee 1:	\$	Name 1:				
Payee 2: (Strike if N.A.)	\$	Name 2:				
Payee 3: (Strike if N.A.)	\$	Name 3:				

