



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

26 AUGUST 2019

By Registered Mail
FINAL REMINDER

**HR CATERING & TRADING
5 MANDAI LINK
#06-01 MANDAI FOODLINK
SINGAPORE 728654**

Dear Madam,

**OUR REF : CC4/ASM19000610/ga3 // S9M019YT
YOUR REF : GBE 5711Z
ACCIDENT INVOLVING GBE 5711Z & SJL 32B ON 30/12/2018 ALONG/AT AYER
RAJAH FOOD CENTRE OPEN CARPARK**

We refer to our letters of 17/04/2019 & 13/05/2019 to you requesting for your reporting of the above accident.

We have checked our records and we are unable to trace your reporting of the accident to our office. For the purpose of assessing the claim lodged by the third party, we would require a report of the accident together with the original/coloured photocopied photographs showing the damages to your vehicle (if any) from you or your driver at the material time of the accident. This report is in a pre-set electronic form and has to be lodged through any of our AXA Premium Workshops. Please refer to the back/folder accompanying your Certificate of Insurance for the list of our Premium Workshops conveniently located throughout Singapore. **Please report the accident within the next 7 days, i.e by 03 September 2019.**

Please note that with the effect of 1st Jun 2008, under the Motor Claims Framework (MCF), you are required to report any accident at our Premium Workshops or reporting centres (if applicable) with your accident vehicle (whether damage or not) within 24 hours or by the next working day of the occurrence of the accident. The primary purpose of this reporting is to provide your version of the accident and does not automatically render you liable for the accident.

As you are aware, the owner of the vehicle **SJL 32B** has submitted a claim against you and we are unable to revert on their claim as a result of your non-reporting of the above accident. If we fail to hear from you by **03 September 2019**, we shall refer the third party claim to you for direct handling.

Yours faithfully

Cecilia Chong | Case Handler
Tel: 6749 4274
Fax: 6741 4108
Email: CeciliaChong@lkkauto.com

This is a computer-generated letter and no signature is required.

Cc AXA Insurance Pte Ltd
(Motor Claims Dept)