

Our ref : SME4882P
Your ref: CC3/III19000379/R1ja3

Date : 03rd July 2019

Ms Joy / Mr Rasul (Case Handler)
LKK AUTO CONSULTANTS PTE. LTD.
Blk. 51 Paya Ubi Industrial Park
Ubi Avenue 1 #02-25
Singapore 408933

Dear Sir/ Madam,

RE: SUBMISSION OF DOCUMENTS FOR SME4882P – DOA: 09/12/2018

Kindly be informed that our customer, Ms Ginger Chan Sook Ching, owner of vehicle registration no. SME4882P (insured with AIG) holds vehicle registration no. SHC8351Z which is insured with you at the time of an accident liable and hereby submitting a claim against your insured for the cost incurred.

On behalf of our customer, we provide the following claim for your settlement as below:

Repair Cost	:	\$ 5,168.10	
Loss of Rental/ Use	:	\$ 1,284.00	(\$ 107.00 x 12 days)
Total	:	\$ 6,452.10	

We are pleased to enclose the documents as set out in the attached checklist.

Please contact Mr. Andre Chow En De at 91449137 or email him at andre.chow@cyclecarriage.com.sg **within 7 working days** from the date of this letter should there be any missing documents or any other additional documents required. If we do not hear from you during these 7 days, we would take it that all documents submitted to you are complete and in order.

Cheque should be make payable to Cycle & Carriage Kia Pte. Ltd.

We look forward to receiving your early settlement of the invoice(s). Thank you.

Yours faithfully,-
CYCLE & CARRIAGE KIA PTE LTD



MANAGER
SERVICE OPERATIONS - PG



CYCLE & CARRIAGE

CYCLE & CARRIAGE KIA PTE LTD
PANDAN GARDENS CUSTOMER SERVICE CENTRE

209 Pandan Gardens Singapore 609339 Tel: 65684555 Fax: 65651240

**TAX INVOICE**

Co Reg No : 199405410K

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info	
INDIA INTERNATIONAL INSURANCE P/L 64 CECIL STREET #04/05 10B BUILDING SINGAPORE 049711 Contact No 63476100Main 03/01/	Cust No/Name	LCV06689/INDIA INTERNATIONAL INSURANCE P
	Reg No/Reg Date	SME4882P*ECB / 01/10/2018
	Date In/Mileage	03/01/2019/ 5538
	Chassis/Package	KNAF3416MK5015082 /KC17P
	Engine No	G4FGJH707262
	Make/Model	KIA/CERATO 1.6 A EX G333
	Colour/Trim	CR5 RUNWAY RED / WK SATURN BLACK

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No
CTP00080	Cash	20/06/2019/ 14:33	TLE	881 / Jojo Cheng	40454	81405007

Description of Goods / Services	Qty	Unit Price	Disc%	Amount
E PNT88000 RENEW & RE-ALIGN DAMAGED PORTION: RENEW FRONT DOOR RH & REPAIR SIDE SILL PANEL RH & FRONT FENDER RH				1650.00
E PNT88000 REMOVE & REFIT FRONT DOOR COMPONENTS				120.00
E PNT88000 REMOVE & REFIT TRIM CARPET AND SEAT TO FACILITATE REPAIR				120.00
A 54900099 CHECK WIRING & CHASSIS ELECTRICAL SYSTEM				30.00
A 10028901 TO CARRY OUT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST USING HI-SCAN PRO TEST				200.00
M SUNDRY APPLY ANTI CORROSION ON AFFECTED AREAS				80.00
M SUNDRY SUNDRIES				30.00
E PNT98000 RESPRAY FRONT DOOR RH , FRONT FENDER RH & SIDE SILL PANEL RH				1260.00
X PANEL ASSY-FRONT DOOR,RH	1.00	1277.00	00.00	1277.00
X BLACK TAPE-FR DR RR,RH	1.00	13.00	00.00	13.00
X MOULDING ASSY-FRT DR FRAME,RH	1.00	37.00	00.00	37.00
X BLACK TAPE-FR DR RR,RH	1.00	13.00	00.00	13.00
Z TEXT INDIA TP CLAIM SHC8351Z DOA: 09/12/2018 SURVEYOR: RASUL LKK 03/01/2019				
Cycle & Carriage celebrates 120 years. Visit www.cyclecarriage.com/120 for more info!				

Parts	1,340.00	Nett	4,830.00
Labour	3,380.00	7% GST on	338.10
Standard Menu	0.00		
Specialist Job	0.00	Total Payable	5,168.10
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	110.00	Total Due	5,168.10
Total (w/o GST)	4,830.00		

Payment should be made strictly by cash, NETS or credit cards. Thank you.
Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.

CHAN'S & SONS ENTERPRISE

363 Sembawang Road
Singapore 758379
Tel 67532536 Fax:67567565
GST Reg No: 51-936900-M

chan's
www.chans.com.sg

Edwin

TAX INVOICE

GINGER CHAN SOOK CHING

SINGAPORE

ATTN : ACCOUNTS PAYABLE

INVOICE : AR1901-0188
DATE : 03/01/2019
TERMS : C.O.D
STAFF ID : ELAINE
AGREEMENT NO. : HA201901-0024

DESCRIPTION	AMOUNT (SGD)
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Vehicle Reg No	: SKU8583R	1,200.00
Make / Model	: KIA FORTE K3 1.6A EX	
Rental Dates	: Rental Billing From 03/01/2019 To 15/01/2019	
Period	: 12 days	
Rental Rate	: S\$ 107.00 Per Day (Including GST)	
Reference No	: SME4882P	

AMOUNT : S\$

ONE THOUSAND TWO HUNDRED EIGHTY-FOUR
DOLLARS ONLY

NON-TAXABLE VALUE : 0.00

TAXABLE VALUE : 1,200.00

GST 7% : 84.00

TOTAL S\$: 1,284.00

Please make your cheques payable to : CHAN'S & SONS ENTERPRISE



For Official Use Only

Payment Date :	F / Amt
CS / CC / CH :	
CS / CC / CH :	

RENTAL AGREEMENT

201901-0024

Hirer's Name GINGER CHAN SUE CHING		Date of Birth 21-11-1961	Passport/ Nric No. S1473702 B	Nationality
Address BLK 128 #01-258		Occupation	Driving Licence No.	Date of Expiry
Postal Code		Contact No.	Mobile Phone No. 90079989	
Joint Hirer's / Guarantor's Name		Date of Birth	Passport/ Nric No.	Nationality
Address		Occupation	Driving Licence No.	Date of Expiry
Postal Code		Contact No.	Mobile Phone No.	

CHECK OUT

Date 31 MAR 19	Time 9.45 AM	Mileage KM	E 1/4 1/2 3/4 F
Date 15-1-19	Time 4:14 pm	Mileage KM	Remarks INDIA

CHECK IN

IMPORTANT NOTES:-

- Car is restricted to SINGAPORE use. See clause 1(f) for non-compliance.
- No refund will be given for vehicle that returns early.
- Own Damage Liability - First \$1500 for damage to vehicle plus loss of earnings while damaged vehicle is under repair.
- Third Party Liability - First \$2000 for any Third Party Accident Claim.
- Additional Excess of \$3000 for drivers under 24yrs old or above 70yrs and/or less than 2yrs driving experience.
- Hirer is responsible for all parking fines & traffic summons.
- Extension:- One day's advance notice is required otherwise no extension will be allowed.
- Vehicle should be returned at the same time as collection except on Saturday where return time is before 10am.
- Vehicle returned after office hour will be charged to the next working day.
- Hourly extension is charged at 1/5 of the daily rate.
- As preventive maintenance, please check water & engine oil daily.
- Please check that you have not left any of your personal belongings in the vehicle. Our company and staff will not be responsible for any loss of belongings after the vehicle is returned.
- For the comfort of other users, please refrain from smoking, eating or carrying of pets in the car. A cleaning charge of \$200 will be imposed for smoky, smelly or dirty vehicle.
- Carrying of PASSENGERS in commercial vehicle is strictly prohibited. Only WORKERS covered under hirer's workmen compensation are allowed.

	UNIT	RATE (\$)	TOTAL (\$)
RATE	12 @	100 + GST	1200.00
DISCOUNT			
GST @ 7%			84.00
TOTAL			1284.00
EXTENSION			
DEPOSIT (refundable) S\$			
CHANGED OVER FROM VEH.			DATE

I/We have read and agree to the terms and conditions of the rental agreement above and as set overleaf.
I/We declare that all information given on this form is true and accurate.

[Signature]
Hirer's Signature

Joint Hirer's/ Guarantor's Signature

for CHAN'S & SONS ENTERPRISE

VEHICLE NO. SKL 8583 E	MODEL
FROM	RETURN

*Estimate Date. For actual return see CHECK IN



Exceptional Journeys

Surveyor : Rasul
Company : LKK - India
DOA : 09/12/2018
CSE : Edwin
Date of Survey : 03/01/2019

VEHICLE NO : SME4882P
MODEL : KIA/CERATO 1.6 A EX G333
WIP : 40454

Material	:	\$	1,340.00
Labour	:	\$	3,490.00
Sub-Total	:	\$	4,830.00
Less Excess	:	\$	-
Total	:	\$	4,830.00
GST 7%	:	\$	338.10
Grand Total	:	\$	5,168.10
Finalise By/Date	:	<u>JoJo dtd 28/03/2019</u>	

Email : 28/03/19 2:21pm

☒ REVERT BACK WITHIN 7 DAYS,
OTHERWISE WILL PROCEED WITH INVOICING

☐ SURVEYOR'S REPORT REQUIRED

REPAIR TOOK 5 WORKING DAYS + 2 Days (1) Weekends
+ Days () Public Holiday
TOTAL DAYS REPAIR TOOK = 7

☒ TP Claim InDia - SME4882P

☐ Claim GIA / LTA fee

☒ Claim Loss ☐ Use ☒ Rental

☐ Claim Medical Fee / Others

☐ Third Party Report

AUTHORIZATION TO ACT



I, GINGER CHAN SOCK CHING ("the third party claimant")
of BLK 128 MARSILING RISE # 05-258 CS 730128 (address), owner of
SME4882P (vehicle no.) hereby authorize
CYCLE & CARRIAGE KIA PTE LTD
("the workshop") to act for me with respect to my claim for repair costs
and/or rental and/or loss of use ("claim") for my vehicle no. SME4882P
that was damaged pursuant to the accident which occurred on 09.12.18
(date) along MARSILING RISE CARPARK BETWEEN BLK 131 & 130
(location) Involving vehicle no/s SHC83JTE
(*the accident*).

I further authorized the workshop to settle my above mentioned claim in a
manner that they deem fit and the workshop is further authorized to receive
payment further to settlement of my claim with payment cheque/s being
made in favour of the workshop.

I further acknowledge that any settlement the workshop any reach on my
behalf is on a without prejudice and without admission of liability basis insofar
as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this 10 day of 12 (month) 20 18 (year)

x 
Signed by "the third party claimant"

 
Signed by "the workshop"