

ASSIGNMENT

Surveyor: **KENNETH** DOI: **18/02/2019** Date / Time : **19/12/2018**
 Registered in Merimen: **—**

Pre-assign / CCU / FTE

Insured Vehicle No. : **GBG 4060P**
 Name of Insured : **J OASIS HOLDINGS PTE LTD**
 Insured Tel No. : _____ HP: _____
 Excess Sec II :S\$ _____ D.O.A : **17/12/2018**
 Is driver the owner? (YES / ☒ NO) Nature of Accident : _____

Claim No. : **18/18/19/VC05/021238**
 Policy No. : **Z18VC05000191**
 Make / Model : **KIA K2500 6M/T**
 Place of Accident : **FILTER RD CTE TOWARDS OUTRAM RD**

If NO, Driver Name / Age : **OW YONG WENG SOON**
 Driver Tel No. : **+65-98807154** (V/L: YES / NO)

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NO
 Insured Liability : _____ % Final ? Yes / No

YM 4517K

INSRS:
 WSP: **K. KIM HIN**
 Tel : _____
 Liability : _____
 RMKS: _____



INSRS:
 WSP: _____
 Tel : _____
 Liability : _____
 RMKS: _____



INSRS:
 WSP: _____
 Tel : _____
 Liability : _____
 RMKS: _____



INSRS:
 WSP: _____
 Tel : _____
 Liability : _____
 RMKS: _____

Date/ Time		STAGE	DATE / PIC
	YM 4517K - X	Non-Reporting ltr (1st):	
	GBG 4060P - X	Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List: Handler	Typist
		Notification ltr (if non-pickup)	☐
		After call ltr to OI:	☐
		Authorisation To Act:	☐
		Release Voucher:	☐
		Final Repair Bill:	☐
		Car Rental Invoice:	☐
		Towing Invoice	☐
		LTA / GIA :	☐
		Medical Bill:	☐
		PIR:	☐
		Mandate/Reject Instruction:	☐
		LOD	☐
		Payment Breakdown Form:	☐

PRELIMINARY ADVICE Date/Time: _____ Sent By: _____		Post-Repair Photos: ☐	Others: ☐
FINALIZATION Date/Time: _____ Confirm with: _____ Confirm by: _____		Email ☐ Call ☐	
Repair Cost: S\$ _____	(_____ days) Reduction: _____ %		
FINAL SETTLEMENT Date/Time: _____ Confirm with: _____ Email ☐ Call ☐			
Final Liability: % _____	(Agreed / Assessed) BOLA S/N No. : _____	If NO or B 28, Ass. Lia : _____	
Repair Cost: S\$ _____			
Loss of Rental (LOR): S\$ _____	(_____ days)		
Loss of Use (LOU): S\$ _____	(\$ x _____ days)		
Loss of Income (LOI): S\$ _____	(\$ x _____ days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]			
GIA/LTA Search: S\$ _____			
Medical: S\$ _____	1) Claim status: Normal/Reject/Private Settle		
Disbursement: S\$ _____	(e.g. Tow/ Independent)	2) Report Format: _____	
Legal Cost: S\$ _____		3) Survey fee: _____	
Total: S\$ _____	Global Sum S\$: _____		
FINAL PAYMENT Date/Time: _____ Confirm with: _____ Email ☐ Call ☐			
Payee 1: S\$ _____	Name 1: _____		
Payee 2: (Strike if N.A.) S\$ _____	Name 2: _____		
Payee 3: (Strike if N.A.) S\$ _____	Name 3: _____		