



CITY AUTO PTE LTD

BLK 8, SIN MING IND. ESTATE, #01-60/62, SIN MING ROAD, SINGAPORE 575643.

TEL: 6453 1235, 6452 0850 FAX: 6453 7944

24hrs Towing Services Tel: 9823 9898

Co. Reg. No.: 199503435C GST Reg. No.: M2-8920979-4

Yr ref : CC4/ASM18022763/hb3

Our ref: SKS47K

WITHOUT PREJUDICE

30th January 2019

Dear Sir/Mdm,

AXA INSURANCE SINGAPORE PTE LTD

NO. 8

SHENTON WAY

AXA TOWER

SINGAPORE 0068811

Accident involving SHD597D and SKS47K on 16/12/2018

We refer to the above said accident.

We enclosed herewith relevant documents as stated below:-

- 1) Accident report of SKS47K
- 2) Repair tax invoice
- 3) Letter of authorization
- 4) Rental agreement receipt

As instructed, we are claiming the following as stated below:-

1) Cost of repair	\$	843.16
2) Loss of rental (2 Days x \$120.00) Include GST)	\$	256.80
TOTAL	- \$	1,099.96

We do not have the survey report and photographs as our client's motor vehicle was surveyed by your appointed surveyor.

Please kindly let us know whether you are prepared to settle our client's claim & we look forward to hear from you soonest.

Thanks & regards

Vronica Law (Claim dept.)

Tel: 6453 1235

Fax: 6453 7944

Email: cityauto@singnet.com.sg



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One Stop Automotive Solution

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AXA INSURANCE SINGAPORE PTE LTD

NO. 8

SHENTON WAY

AXA TOWER

SINGAPORE 068811

Attention: Motor Claim Department

Contact : 6338 7288

Fax No. : 6880 4838

TAX INVOICE

Tax Invoice : I2019-000008

Date : 02/01/2019

Vehicle No. : SKS47K

Make / Model : HONDA FREED HYBRID 1.5G
AUTO

Mileage (km) : 43274

Chassis No. : GB71031282

Accident Date : 16/12/2018

Claim No. : CC4/ASM18022763/hb3

Reference : JO201812-0487

Policy No. : 5105035019

S/No.	Particular	Quantity	Unit Price	Amount
			<u>S\$</u>	<u>S\$</u>
	LIST ITEMS :			
1	Rear door chrome	1.0	185.00	185.00
	List Total :			185.00
	20% Discount S\$:			37.00
				148.00
	LABOUR :			
	-To knock jackout damaged parts, panel beating,welding, align, refix and to renew accident parts		200.00	200.00
	- Spray painting on affected & replace parts		440.00	440.00
	LABOUR Total S\$:			640.00

Total S\$: 788.00

GST @ 7% S\$: 55.16

Grand Total S\$: 843.16

CASH / NETS / CREDIT CARD PAYMENT ONLY

Customer's Signature/Co. Stamp

for CITY AUTO PTE LTD

Please note all works performed by City Auto Pte Ltd as performed in this invoice is subjected to the following Warranty conditions:

1) Any replacement of electrical components will carry 1 month warranty period from date of this invoice.

2) Any replacement of mechanical components will carry 3 months warranty period.

Please note that all warranty does not cover wear and tear conditions regardless of any components.

City Auto Pte Ltd reserves the right to determine any warranty conditions.

Thank You For Your Business !



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RE: LETTER OF AUTHORIZATION

Name of owner: CHAN KOK LENG NRIC: S1493586Z
Address: BLK 160 LORONG 1 TOA PAYOH # 07-1556 SINGAPORE 310160
Name of Driver: CHAN KOK LENG NRIC: S1493586Z
Address: BLK 160 LORONG 1 TOA PAYOH # 07-1556 SINGAPORE 310160
Accident on 16/12/2018 Involving SHD 597D AND SKS47K
At/along STADIUM WALK ROUNDABOUT

In consideration of City Auto Pte Ltd, repair my/our Motor Vehicle HONDA FREED at my/our request I/We the above owner of Motor Vehicle No: SKS47K do authorize them to demand claims, settle and received whatever amount payable by the Insurance Co or Third Party or to commence legal proceeding if necessary in my/our name for the cost or repair and the loss of use/rental, etc and to any of there appointed solicitors to act for me/us in respect of the said accident/claim and all amounts claimed or settled shall be belong to them absolutely. I/We further authorize them to give an absolute discharge on my/our behalf.

I/We hereby authorize City Auto Pte Ltd, my/our repairer to give further instruction on my/our behalf concerning the said claim and such, all future correspondence should be addressed to the said firm/co.

My/Our repairer authorize to receive on my/our behalf monies claims, correspondence and give a valid discharge voucher or any other documents in connection with this on my/our behalf and for me/us.

I/We further agree to fully co-operate and attend all court hearing that are necessary and subject to prosecution and claim maintained by City Auto Pte Ltd.

I/We further agree to undertake to indemnify them against my/our claim for the cost which arises therewith.

In the event that my/our unsuccessful claim, I/We undertake to pay the repairer for the cost of repairs to my motor vehicle.

Owner Signature: [Signature]

Name: CHAN KOK LENG

Date: 18/12/18

Witness Signature: [Signature]

Name: [Signature]

Date: [Signature]

CITY AUTO PTE LTD
Blk 8 Sin Ming Road
#01-58/60/62 Sin Ming Ind Est
Singapore 575643
Tel: 6453 1235 Fax: 6453 7944
(Claims Section)

Our ref = SKS47K

VEHICLE HIRING AGREEMENT

Workshop:

HIRER'S PARTICULARS

Name (as in I/C) CHAN KOK LENG

NRIC/Passport No: S1493526Z Date of Birth: 20/05/1961

Address: APT BLK 160 LORONG 1 TORA PAVOH Age: 56

S(310160)

Name & Address of Employer _____

Occupation _____ Driving Exp: _____

Driving Licence No: _____ Passed Date: 11/3/1978

D/L Type: Local/Int'l/Others: _____

Tel(O) _____ (R) _____ HP _____

DRIVER'S PARTICULARS

Name (as in I/C) As above

NRIC/Passport No: _____ Date of Birth: _____

Address: _____ Age: _____

S(_____)

Occupation _____ Driving Exp: _____ Yrs _____

Driving Licence No: _____ Passed / Expiry Date: _____

D/L Type: Local/Int'l/Others: _____ Contact No: _____

Hirer's Own Vehicle No: SKS47K Replace Veh No: _____

Loan Vehicle No: SLM 8867C VR No: _____

Make & Model: KIA K3 Auto/Manual Group: _____

CHARGES		\$	cts
Daily	2 day @ \$ 120	Per day	\$ 240
Weekly/Monthly	week @ \$	Per week/Monthly	
Others			
CDW/PAI	@ \$	Per day/Monthly	
Delivery/Collection Svc			
		GST 7%	\$ 16 80
OR No: _____		(A) SUB-TOTAL	\$ 256 80
Petrol Level & Surcharge	OUT IN	E 1/4 1/2 3/4 F	
First _____ km FREE per day		GST	
Excess mileage is chargeable at _____ cents per km		TOTAL CHARGES	

Security Deposit : \$ _____ Bank: _____

CASH/NETS/VISA/MC/AMEX/CHQ No: _____

Expiry Date: _____ Card ID No: _____

Name as in Card: _____

NON WAIVER EXCESS (Subject to GST): \$ _____

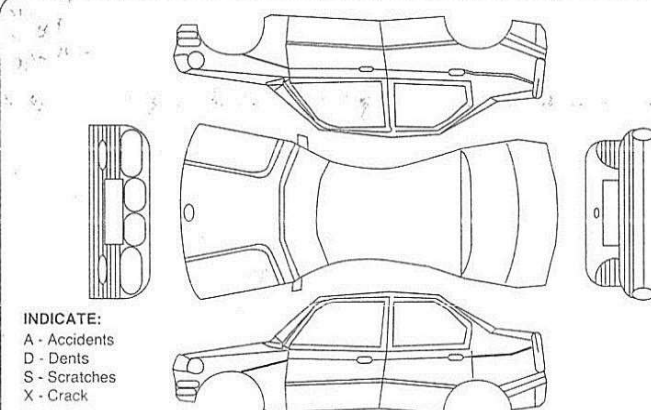
ACCESSORIES CHECK

☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge

☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature : _____ Additional Driver's Signature : _____

SINGAPORE Use Only



I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 65 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorized Driver.
- All vehicles are supplied with petrol and should be returned with petrol level likewise. A service charge of \$5 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance, in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$200 - \$400.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$50.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other related matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
26/12/18		52571		

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
28/12/18		52697		

Hirer's/Driver Signature



TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO
CHAN KOK LENG BLK 160 LORONG 1 TOA PAYOH #07-1556 SINGAPORE 310160

DATE	INVOICE NO.
14-Jan-2019	A 38689

DESCRIPTION	VHA NO.	DUE DATE	VEH. NO.
	A 38689	14-Jan-2019	SLM 8867 C
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 26 DECEMBER 2018 TO 28 DECEMBER 2018 YOUR REF: SKS 47 K	2	120.00	240.00
GST @ 7%			\$16.80
TOTAL			\$256.80

*All cheques must be made payable to BKW Rent A Car Pte Ltd.
Please write the vehicle and invoice number on the reserve.*

BKW Rent-A-Car Pte Ltd
120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666
ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg
A subsidiary of **BKW Automobile Pte Ltd**



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