



**SMRT AUTOMOTIVE SERVICES PTE LTD**  
 60 Woodlands Industrial Park E4  
 Singapore 757705  
 Tel : 65 6866 2647  
 Fax : 65 6368 7421  
 www.smrt.com.sg

China Taiping Insurance (S) Pte Ltd  
 c/o LKK Auto Consultants Pte Ltd  
 No. 51 Ubi Ave 1 #01-25  
 Paya Ubi Industrial Park  
 Singapore 408933

Date: 21 May 2019

Our Ref.: TAX/12/18/2002/LG

Dear Sirs,

**ACCIDENT ON 2/12/2018 INVOLVING SHB 1366H & GBG 1033M ALONG TOH TUCK AVENUE**

LETTER OF CLAIM

We claim on behalf of SMRT Taxis Pte Ltd, the owner and the hirer of taxi no.: SHB 1366H. Your insured's negligent driving has caused the above accident. As a result, our clients have suffered the following losses:-

1. Cost of Repair	:	\$1250.00
2. Loss of Rental for 4 days @ S\$133.75/day	:	\$ 535.00
3. Loss of Income for __ days @ S\$____/day	:	\$ _
4. Police Report/ SAS Report/ LTA Search Fee	:	\$ 7.00
5. Survey Fee	:	_____
Total Claims		: \$1792.00
		=====

We enclose the following documents:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Repair Invoice                          | <input type="checkbox"/> Letter of Authorisation      |
| <input type="checkbox"/> Survey Report                                      | <input checked="" type="checkbox"/> LTA Search result |
| <input type="checkbox"/> Photographs _____ pcs                              | <input checked="" type="checkbox"/> Others :          |
| <input type="checkbox"/> Investigation results                              | 1. <u>vehicle laid-up report</u>                      |
| <input checked="" type="checkbox"/> Proof of Loss of Use/Rental/Income      | 2. _____  |
| <input checked="" type="checkbox"/> Police / SAS report of <u>SHB 1366H</u> | 3. _____  |

We look forward to your confirmation to settle our claims within 15 days from the date of this letter. Payment by cheque shall be crossed and made payable to **SMRT TAXIS PTE LTD**.

Yours sincerely,  
**SMRT AUTOMOTIVE SERVICES PTE LTD**

Tan Lee Gek  
 For Manager, Claims  
 Claims Department  
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