

15/5/2010

INS. CASE OWNER:

CC 6/AIG1802

LKK:

IDAC:

Surveyor:

Adrian

DOI:

ASSIGNMENT

Date / Time:

4/12/18

Registered in Merimen:

5/12/18

Pre-assign / CCU / FTE



Insured Vehicle No. : SMC 5A264

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$\$ \_\_\_\_\_ D.O.A : 7/12/18

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : % Final ? Yes / No

SKK 912

SMC 5A264

SKK 7479E

INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS: 01INSRS:  
WSP:  
Tel :  
Liability :  
RMKS: TPINSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                               | STAGE                                           | DATE / PIC                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------|
| 4/12/18                                                                                                                                  | Non-Reporting ltr (1st):                        |                                                              |
|                                                                                                                                          | Non-Reporting ltr (2nd):                        |                                                              |
|                                                                                                                                          | Non-Reporting ltr (Final):                      |                                                              |
|                                                                                                                                          | Notification ltr (if non-pickup):               |                                                              |
|                                                                                                                                          | Call OI:                                        |                                                              |
|                                                                                                                                          | After call ltr to OI:                           |                                                              |
|                                                                                                                                          | <b>Documentation Check List: Handler Typist</b> |                                                              |
|                                                                                                                                          | Notification ltr (if non-pickup)                | <input type="checkbox"/>                                     |
|                                                                                                                                          | After call ltr to OI:                           | <input type="checkbox"/>                                     |
|                                                                                                                                          | Authorisation To Act:                           | <input type="checkbox"/>                                     |
|                                                                                                                                          | Release Voucher:                                | <input type="checkbox"/>                                     |
|                                                                                                                                          | Final Repair Bill:                              | <input type="checkbox"/>                                     |
|                                                                                                                                          | Car Rental Invoice:                             | <input type="checkbox"/>                                     |
|                                                                                                                                          | Towing Invoice:                                 | <input type="checkbox"/>                                     |
|                                                                                                                                          | LTA / GIA :                                     | <input type="checkbox"/>                                     |
| Medical Bill:                                                                                                                            | <input type="checkbox"/>                        |                                                              |
| PIR:                                                                                                                                     | <input type="checkbox"/>                        |                                                              |
| Mandate/Reject Instruction:                                                                                                              | <input type="checkbox"/>                        |                                                              |
| LOD                                                                                                                                      | <input type="checkbox"/>                        |                                                              |
| Payment Breakdown Form:                                                                                                                  | <input type="checkbox"/>                        |                                                              |
| <b>PRELIMINARY ADVICE</b> Date/Time: _____ Sent By: _____                                                                                |                                                 |                                                              |
| <b>FINALIZATION</b> Date/Time: _____ Confirm with: _____ Confirm by: _____                                                               |                                                 |                                                              |
| Repair Cost: \$                                                                                                                          | ( days) Reduction: %                            | Email <input type="checkbox"/> Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b> Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                |                                                 |                                                              |
| Final Liability: %                                                                                                                       | (Agreed / Assessed) BOLA S/N No. :              | If NO or B 28, Ass. Lia :                                    |
| Repair Cost: \$                                                                                                                          |                                                 |                                                              |
| Loss of Rental (LOR): \$                                                                                                                 | ( days)                                         |                                                              |
| Loss of Use (LOU): \$                                                                                                                    | ( \$ x days)                                    |                                                              |
| Loss of Income (LOI): \$                                                                                                                 | ( \$ x days)                                    |                                                              |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> | [Tick only one]                                 |                                                              |
| GIA/LTA Search: \$                                                                                                                       |                                                 |                                                              |
| Medical: \$                                                                                                                              |                                                 |                                                              |
| Disbursement: \$                                                                                                                         | (e.g. Tow/ Independent )                        | 1) Claim status: Normal/Reject/Private Settle                |
| Legal Cost: \$                                                                                                                           |                                                 | 2) Report Format: _____                                      |
|                                                                                                                                          |                                                 | 3) Survey fee: _____                                         |
| <b>Total:</b> \$                                                                                                                         | <b>Global Sum \$:</b>                           |                                                              |
| <b>FINAL PAYMENT</b> Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/>                   |                                                 |                                                              |
| Payee 1: \$                                                                                                                              | Name 1: _____                                   |                                                              |
| Payee 2: (Strike if N.A.) \$                                                                                                             | Name 2: _____                                   |                                                              |
| Payee 3: (Strike if N.A.) \$                                                                                                             | Name 3: _____                                   |                                                              |

Summary

From: \_\_\_\_\_ Date: \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_  
OD / TP / WS / TP RES / OD RES / EVA / INV / MV

Sin Three

TOTAL